

# BEVERLEY TOWN COUNCIL

## FULL COUNCIL

26<sup>th</sup> June 2017

**Present:** Councillors Willis (Mayor), E Aird, Begnett, B Cooper, G Cooper, Dodsworth, Jack, Machen, McGrath, and Pearson.

**In attendance:** Helen Watson (Town Clerk)

3 Members of the public were present.

### 359 To receive and accept apologies for absence

Apologies were received from Councillors P Astell, T Astell, Elvidge and Peacock.

### 360 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations were received.

### (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were received.

### 361 To confirm the minutes of the Full Council Meeting on 15<sup>th</sup> May 2017

**Resolved:** The minutes of Full Council Meeting on 15<sup>th</sup> May 2017 were amended to add the members of public and press present, then confirmed and signed as a correct record.

### 362 To receive and adopt the minutes of the following Committees:

#### (i) Planning Property & Services – 13<sup>th</sup> June 2017

**Resolved:** The minutes of the Planning Property & Services on the 13<sup>th</sup> June 2017 were confirmed and signed as a correct record of the meeting.

### 363 To note the working group minutes:

- (i) Great Get Together – 31<sup>st</sup> May 2017
- (ii) Youth Coalition – 6<sup>th</sup> June 2017
- (iii) Youth Coalition (ERYC) – 6<sup>th</sup> June 2017
- (iv) Food Festival – 12<sup>th</sup> June 2017

**Resolved:** The notes of the Great Get Together dated 31<sup>st</sup> May 2017, Youth Coalition dated 6<sup>th</sup> June 2017, Youth Coalition (ERYC) dated 6<sup>th</sup> June 2017 and Food Festival dated 12<sup>th</sup> June 2017 were noted as correct records of the meetings.

### 364 To note the minutes of Planning Property & Services meetings held on the 30<sup>th</sup> May 2017.

**Resolved:** The minutes of Planning Property & Services meetings held on the 30<sup>th</sup> May 2017 were noted as correct record of the meeting.

### 365 To receive a review of the recorded actions/Town Clerk report from the previous minutes

The recorded actions from the previous minutes were briefly discussed. Storage accommodation was discussed as detailed on the action plan. Members felt that it would be good to have a central equipment/storage facility.

**Resolved:** A Site visit was arranged for Kitchen Lane compound, the Town Clerk to email Cllr's the time and date. The Town Clerk was given the authority to spend a limit of up to £500 per month on a central storage point.

**366 Mayor's Announcements.**

The Mayor reported that she had attended 13 civic events and the Deputy Mayor had attended 2 civic events.

The Mayor announced that the Civic Yorkshire Day Dinner would be at Beverley Tickton Grange on 1st August 2017 and would include a short proms set entertainment and a guest speaker. The Mayor also announced that the Civic Service will take place at St Nicholas Church on 19 November 2017 at 3pm.

**367 To approve and sign the following Annual Audit documentation: see documentation circulated**

**(i) The Risk Assessment**

**Resolved** - That the risk assessment was approved and signed by the Town Clerk and Mayor.

**(ii) The Annual Accounts**

**Resolved** - That the Annual Accounts were approved and signed by the Mayor and the Town Clerk.

**(iii) The Annual Return 2016/17**

**Resolved** - That the Annual Return 2016/17 was approved and signed by the Mayor and the Town Clerk and returned to Littlejohns.

**(iv) To receive the annual internal audit report for 2016/17**

**Resolved** - That the annual internal audit report for 2016/17 was approved.

**(v) To appoint the internal audit for 2017/18**

**Resolved** - Mr Alan Johnson of AJAC Services was appointed as the internal auditor for 2017/18.

**(vi) To consider the scope of audit required by Beverley Town Council**

**Resolved** – The scope of audit required by Beverley Town Council is six monthly and annual audits for 2017/2018 and the Town Clerk is to inform Mr Alan Johnson.

**368 To receive and consider paper relating to the Battle's Over – A Nation Tribute**

Members discussed the 'Battles Over - A Nation Tribute' and recommend that some budget funding is put aside in the 2018/19 budget to facilitate some activities around this event.

**Resolved:** To consider this request again in line with the budget meetings for 2018/19

**369 To receive and consider CCTV Cherry Tree request from East Riding of Yorkshire Council**

Members discussed the CCTV request from ERYC and asked for further costs and a future meeting with ERYC and the new Police Inspector.

**Resolved:** Members resolved to invite the new Police Inspector to Full Council to discuss this matter and possible funding further and discuss the matter with Cherry Tree Centre and ERYC.

**370 To receive and consider costs from the Beverley Fairtrade Group in connection with the addition of a sign to the notice boards of Beverley Town Council**

Members discussed the request and suggested that the Beverley Fairtrade Group may want to submit a funding application to Beverley town Council for this project.

**Resolved:** The Town Clerk to inform the Beverley Fairtrade Group of the decision.

**371 To receive a report re: the Great Get Together**

Member's briefly discussed the event and thanked all who attended and helped on the day. Member also thought this event could be staged again as a consultation process.

**Resolved:** The Great Get Together report was received and Town Clerk and Councillors thanked for organising and being present on the day.

**372 To consider the NGS Allotment Day on 9<sup>th</sup> July 2017**

The Town Clerk reported on the event to date and requested Cllrs to cover the entry points on the day.

**Resolved:** Cllrs Jack and Cooper volunteered for the morning, Cllr Aird volunteered for the full day. Cllr Willis volunteered from 12 noon. The Town Clerk to attend from 12 noon for the full day. Cllrs Machen and McGrath to let the Town Clerk know what time they will attend.

**373 To consider attendance at the Yorkshire in Bloom Ceremony on 12<sup>th</sup> September at York Racecourse from 9.30am-3.30pm in the sum of £27.50 per person.**

Members discussed attendance at the forthcoming Yorkshire in Bloom Ceremony.

**Resolved:** The Mayor Cllr Willis, The Town Clerk, Helen Watson and 4 volunteers from the Beverley in Bloom group attend.

**374 To receive for information:**

**a) Notification of the retirement of Inspector Coulthard**

**Resolved:** The notification of the retirement of Inspector Coulthard was received, thanks and best wishes had previously been sent.

**b) Cherry Tree Community Centre Statistics for May 2017**

**Resolved:** The Cherry Tree Community Centre Statistics for May 2017 were received.

**c) Thank you from Great Get Together**

**Resolved:** The Thank you from Great Get Together was received.

**Action Plan – Full Council 26<sup>th</sup> June 2017**

Action	Person Responsible	Due by
<b>367 To approve and sign the following Annual Audit documentation: see documentation circulated action i-vi</b>	Town Clerk and Mayor	Operational
<b>368 To receive and consider paper relating to the Battle's Over – A Nation Tribute – Add to Budget Agenda</b>	Town Clerk	Operational
<b>369 To receive and consider CCTV for Cherry Tree request from East Riding of Yorkshire Council – Get costs from ERYC and arrange Police Inspector to come to Full Council and discuss with CTC.</b>	Town Clerk	Operational next Full Council the Inspector is available for.
<b>370 To receive and consider costs from the Beverley Fairtrade Group in connection with the addition of a sign to the notice boards of Beverley Town Council – Notify the group</b>	Town Clerk	Operational
<b>372 To consider the NGS Allotment Day on 9<sup>th</sup> July 2017 – Arrange Rota</b>	Town Clerk	Operational
<b>373 To consider attendance at the Yorkshire in Bloom Ceremony on 12<sup>th</sup> September at York Racecourse from 9.30am-3.30pm – inform YIB</b>	Town Clerk	Operational