

# BEVERLEY TOWN COUNCIL

## Meeting of Full Council

7<sup>th</sup> April 2015

**Present:** Councillors: McGrath (Mayor), Gray (Deputy Mayor), Aird, Astell, Bottomley, Boynton, Elvidge, Jack, Pearson, Pinder, Sweet, Thorley and Whitfield

**In attendance:** Helen Watson (Town Clerk); Carol Oliver (Deputy Town Clerk)

No members of the public were present.

The Mayor welcomed everyone to the meeting.

### **1318 To receive apologies for absence**

Apologies were received from Cllr Cox.

**1319 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

No declarations of interest were received.

**(b) To note dispensations given to any member of the council in respect of the agenda items listed below.**

No dispensations were given.

### **1320 To confirm the minutes of the Full Council Meeting on the 23<sup>rd</sup> February 2015**

Cllr Gray asked if copies could be provided of Full Council minutes to Councillors after the meeting to ensure Councillors are kept informed if they are unable to attend Full Council meetings.

**Resolved** - The minutes of the Full Council Meeting on the 23<sup>rd</sup> February 2015 were received, adopted and signed as an accurate record.

### **1321 To receive and adopt the minutes of the following Committees:**

<b>Policy</b>	<b>16<sup>th</sup> March 2015</b>
<b>Planning Property &amp; Services</b>	<b>17<sup>th</sup> March 2015</b>

It was noted the Policy meeting minutes were not distributed with the agenda. The Town Clerk left the room to obtain copies for Councillors.

**Resolved** – That the minutes Planning Property & Services Committee were received, adopted and signed as accurate records.

Whilst the Town Clerk obtained copies of the Policy minutes, the Mayor sought permission of the meeting to bring forward “Mayor’s Announcements and the circulated reports of external organisations, meeting attended and correspondence”. All agreed.

### **1322 Mayor’s Announcements**

The Mayor was happy to see that Cllr Gray is now fit and well. He read a card of thanks from her for the flowers. The Mayor recorded his personal gratitude to Cllr Gray for the amount of time and effort she has put into being his Deputy. The Mayor recorded his thanks and appreciation to all members of Council for their effort and patience shown over the last four years and believed members had worked well together. He wished good health and wishes for the future to all members but particularly those members who were not standing for re-election.

Some members attended the potential Councillor evening on the 4<sup>th</sup> March 2015. The Mayor reported that there were eighteen people expressing an interest in becoming a Councillor.

The Mayor said the Civic Dinner is on the 10<sup>th</sup> April 2015 and the Civic Service is on the 12<sup>th</sup> April 2015. If members wish to attend, please inform the office as soon as possible.

**1323 For information, to receive reports of external organisations, meetings attended and correspondence received (already distributed by email):**

- (a) **Have your say on your Waterway**
- (b) **Notes and Times for the Tour De Yorkshire – 16<sup>th</sup> March 2015**
- (c) **Skatepark minutes**
- (d) **Response from East Riding of Yorkshire Council in connection with the stopping up order – Flemingate level crossing**

The Town Clerk returned to the meeting with copies of the Policy minutes which were distributed to all Councillors.

Following the response from East Riding of Yorkshire Council to the Town Clerk's letter regarding the stopping up order - Flemingate level crossing from Full Council 23/02/2015 Min 1307, the Town Clerk is to write to East Riding of Yorkshire Council indicating that as there is no change to the information to make a change to policy and no signage to encourage traffic onto the new road, the stopping up order should remain in place.

**Resolved** – The above papers were received and noted. The Town Clerk is to contact East Riding of Yorkshire Council indicating that as there is no change to the information to make a change to policy and no signage to encourage traffic onto new road, the stopping up order should be in place.

**1324 To receive and adopt the minutes of the following Committees:**

**Policy 16<sup>th</sup> March 2015**

It was noted the date on the Policy minutes was recorded as the 17<sup>th</sup> March 2015. Following amendment these minutes were received, adopted and signed as a correct record of the meeting.

**Resolved** – The Policy minutes were received, adopted and signed as a correct record of the meeting

**1325 To receive the notes of the Planning Property & Services meeting on the 3<sup>rd</sup> March 2015**

**Resolved** – That the notes of Planning Property & Services Committee were received.

**1326 To receive the note the minutes of the following Working Groups:**

**Christmas Lights 17<sup>th</sup> February 2015**

**Christmas Lights 17<sup>th</sup> March 2015**

**Resolved** – That the minutes from the above Working Groups were received

**1327 To receive a review of the recorded actions from the previous minutes**

A review of the recorded actions took place. Cllr Whitfield asked for clarification of use of the Charters by the University Of Anglia School Of History. Cllr Sweet reported there was no cost to Beverley Town Council.

**1328 To consider the Contract between Beverley Town Council and East Riding of Yorkshire Council for the agreement for the provision of YFS support to the Beverley Detached Youth Project**

Members questioned the need for the contract as Members thought were employing the youth workers. The Mayor reported that under minute number 1306 Full Council 23<sup>rd</sup> February 2015 Beverley Town Council resolved to employ the Youth Workers. The Town Clerk reported the draft contract before the meeting is to provide support, training and supervision of the Youth Workers. Cllr Whitfield proposed that a contract between Beverley Town Council and East Riding of Yorkshire Council be signed for the provision of support for training and supervision of the Youth Workers. A recorded vote took place.

For: Cllrs Astell, Boynton, McGrath, Pinder, Sweet, Thorley and Whitfield

Against: Cllrs Aird, Bottomley, Gray and Pearson

Abstentions: Cllrs Elvidge and Jack.

**Resolved** – The Town Clerk is to obtain the final Contract between Beverley Town Council and East Riding of Yorkshire Council for the provision of support for training and supervision of the Youth Workers which is to be signed at the next Policy Meeting.

**1329 To consider payment of staff salaries by BACs**

Cllr Astell raised the payment of staff salaries to be made by BACS as a member of staff had to wait for cheques to clear. The Town Clerk reported that electronic payments are being investigated at present with a view to start a new electronic system within the new administration. Members recommended that the new Council make arrangements to do pay staff and accounts by electronic payments as soon as possible after election.

**Recommended** - That the new Council make arrangements to electronically pay staff and accounts as soon as possible after election.

**1330 To receive an update on the cost of the History App Project**

The Town Clerk reported there is no update on the cost of the History App Project due to illness and school holidays.

The meeting closed at 7,25pm

**Full Council 7<sup>th</sup> April 2015 - Action Plan**

Minute / Action	Person Responsible	Time to be reported back
<p><b>Min 1323</b>            Following the above response from East Riding of Yorkshire Council to the Town Clerk's correspondence regarding the stopping up order - Flemingate level crossing from Full Council 23/02/2015 Min 1307, the Town Clerk is to contact East Riding of Yorkshire Council indicating that as there is no change to the information to make a change to policy and no signage to encourage traffic onto the new road, the stopping</p>	<p>Town Clerk</p>	<p>Next Full Council</p>
<p><b>Min 1328</b>            Signature of the Contract between Beverley Town Council and the East Riding of Yorkshire Council be signed</p>	<p>Town Clerk</p>	<p>Next Policy Meeting</p>