

Beverley Town Council

Planning, Property & Services Meeting

29th January 2019

6.30pm at 12 Well Lane, Beverley

Present: Councillors Aird (Chair), G Cooper, Elvidge, Machen and Willis.

In Attendance: Carol Oliver, Deputy Town Clerk, Mr R Coles and Mr L Wardell (Queensgate allotment representatives) and Mr A Stainton (Kitchen Lane representative).

751 To receive apologies for absence

Apologies were received from Cllr B Cooper, P Dodsworth and D Peacock

752 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Councillor Aird and Elvidge declared a non-pecuniary interest in application 19/00069/PLB Newbegin House as the applicant is a colleague.

Councillor Machen declared a non-pecuniary interest in application 19/00220/PLF 50 Central Avenue as the applicant is a friend.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

753 To approve the minutes of the Planning Property & Services meeting held on the 8th January 2019

Resolved: The minutes of the Planning Property & Services meeting held on the 8th January 2019 were approved.

754 To review the action plan of the Planning Property & Services meeting held on the 8th January 2019

Resolved: The action plan of the minutes of the Planning Property & Services meeting held on the 8th January 2019 was reviewed.

755 Matters Arising from the above Minutes not on the Agenda

The Deputy Town Clerk asked whether the Committee wished to consider having a Beverley Town Council Open Day on the allotments. A working party is to be formed to organise this and interest has been received from some allotment holders. Members agreed a Beverley Town Council Open Day is a good idea and to take place in June 2019 with the working party organising the refreshments. The mayoral charity would be the recipient of any profit. The Deputy Town Clerk is to speak with the Town Clerk to agree a date and contact the working party.

Resolved: Members agreed to hold a Beverley Town Council Open Allotment Day which to take place in June 2019 with the working party organising the refreshments. The mayoral charity would be the recipient of any profit. The Deputy Town Clerk is to speak with the Town Clerk to agree a date and contact the working party.

756 To receive the allotment representatives' report

Queensgate/Kitchen Lane

Mr Wardell said it is a quiet time of the year. He said he is aware that 15 plots are not being worked but are still tenanted. He believed new tenants were put off at the state of the empty plots and do not take them on.

Mr Wardell asked if a skip could be provided in the spring on the Queensgate entrance path. Mr Coles asked if there were any bark chippings available. The Deputy Town Clerk to find out regarding the skip and bark chippings.

Mr Stainton said the bond needs to be increased so the tenant would leave it in a tidy position. The Deputy Town Clerk reported from 1st April 2019 the bond is £50. Mr Stainton asked if restrictions could be added to the tenancy agreement of items that can and cannot be brought to the allotment. He said some bring carpets and bricks. The Deputy Town Clerk to check with the Clerk.

Mr Coles reported a bonfire had been lit and one of the neighbours was unhappy. The Deputy Town Clerk said this was dealt with through the office with the allotment tenant, the neighbour, the handyman and herself.

Mr Coles requested a notice saying "clean up after your dog" for putting up at the allotments to exercise their dogs. Councillor Elvidge asked this is reported to the Dog Warden Service at East Riding of Yorkshire Council as they can fine regular offenders if they have the information provided to catch them.

Resolved: A notice is to be prepared saying "clean up after your dog" for putting up at the allotments by the Deputy Town Clerk.

Mr Wardell said thank you to the Town Council for the grass cutting – it has been excellent this year.

757 To discuss the allotments:

(a) To receive numbers on the Allotment Waiting List

The Deputy Town Clerk reported the numbers on the waiting list are 20, 13 who want the other half of their plot, 5 outside the town boundary and 2 who wish to have plots later in the year.

The allotment representatives left the meeting at 1900.

(b) To discuss a proposed increase in the 2019/2020 allotment rent

Members agreed to increase the rents from 1st April 2019 as follows:

- Upto 125 yards £20.00
- 126-250 Yards £25.00
- Over 251 yards £40.00

A rent increase is to be considered annually in order to avoid having one large increase every few years.

Resolved: Members agreed to increase the rents from 1st April 2019 as follows:

- Upto 125 yards £20.00
- 126-250 Yards £25.00
- Over 251 yards £40.00

A rent increase is to be considered annually in order to avoid having one large increase every few years.

(c) Any other issues to be reported by the Deputy Town Clerk

The Deputy Town Clerk reported a request for a flushable toilet had been received. Members discussed this and agreed it is not viable due to the costs, health & safety and all the risks involved.

758 To receive the Horticulture Project 1 Brief

Councillor Aird explained the benefits both to physical and mental health of the Horticulture Project 1 Brief who would assist people with mental health problems, current and ex-offenders, homeless, refugees and long term unemployed. She explained the Town Clerk would be spending some time on this project.

Resolved: The Horticulture Project Brief 1 was received and agreed this was a good project to be involved with.

759 To receive an update on the Skatepark

The Town Council Handyman checks and cleans the skatepark three times per week and no anti-social behavior issues have been reported to the Town Council.

760 To consider grit and litter bin requests

No litter or grit bin requests have been received.

761 To receive a report of the new lighting being too dim to see oncoming pedestrians

The Deputy Town Clerk reported that the new street lights are LED and the lighting is adequate and focused. These are more cost effective and more energy efficient and will not be changed.

762 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address 1	Ward	Application	Decision
18/04147/ PLF	45 Norwood	SME	Erection of two storey extension and construction of dormer window to rear following demolition of existing two storey extension	No Objection
19/00055/ PLF	1 Atkinson Way	SMW	Erection of garden shed	No objection but please note the Rights of Way Officer's comments
19/00054/ STREM	Land South of Willow Lane Camp Site, Willow Lane	Wood	Erection of 181 dwellings with associated open space and infrastructure following Outline permission 14/03062/STOUT (Access, Appearance, Landscaping, Layout and Scale to be considered)	Objection – due to the access being on Long Lane and support the comments of neighbour.
19/00069/ PLB	Newbegin House, 10 Newbegin	SMW	Installation of replacement rear door and window light above into existing altered aperture and refurbishment of existing front door (retrospective application)	No objection
18/03679/ PLF	47 Morton Lane	SMW	Change of use of log cabin from garden room for personal use to occasional rental as holiday let	Objection as the access to and from the property is inadequate
19/00087/ PLF	52 Holderness Crescent	MS	Erection of a single storey rear extension	No objection
19/00220/ PLF	50 Central Avenue	SMW	Erection of single storey extension to side and infill extension to rear, internal and external alterations	No objection

763 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

19/00230/TCA

Lane End House Quaker Lane

BEVERLEY CONSERVATION AREA - T1 Monterey Cypress remove to ground level; T2 Conifer remove to ground level; T3 Conifer remove to ground level; T4 Conifer remove to ground level; T5 Conifer remove to ground level; T6 Sycamore remove to ground level

Resolved: No objection to the removal of the conifers but object to the removal of Monterey Cypress and the Sycamore trees.

764 To receive Consultations

- (a) To consider the owner's request to add "football dugout" posters to their bus shelters on Hull Road and Hull Bridge Road opposite Model Farm

Resolved: The owner's request to add "football dugout" posters to their bus shelters on Hull Road and Hull Bridge Road opposite Model Farm was approved.

- (b) To consider the request for 'No waiting at any time' parking restrictions (double yellow lines) around the bend on Scaife Mews (off Waterside Road) in Beverley to alleviate the parking around the bend which is causing difficulties

for the refuse vehicles to get through in addition some residents are experiencing difficulties exiting their narrow driveways due to the inconsiderate parking

Resolved: The request for 'No waiting at any time' parking restrictions (double yellow lines) around the bend on Scaife Mews (off Waterside Road) in Beverley to alleviate the parking around the bend which is causing difficulties for the refuse vehicles to get through in addition some residents are experiencing difficulties exiting their narrow driveways due to the inconsiderate parking was approved.

- (c) To consider 'No waiting at any time' parking restrictions (double yellow lines) on the approach to the entrance to Longcroft School on Burton Road to alleviate the problems of vehicles are parking close to the school gates which is causing difficulties for the bus companies and refuse vehicles to get through If necessary, the double yellow lines could be amended to a single yellow line to run from 8am to 6pm Monday to Friday similar some of the surrounding streets to keep the school entrance clear during the school day

Resolved: The request for 'No waiting at any time' parking restrictions (double yellow lines) on the approach to the entrance to Longcroft School on Burton Road to alleviate the problems of vehicles are parking close to the school gates which is causing difficulties for the bus companies and refuse vehicles to get through If necessary, the double yellow lines could be amended to a single yellow line to run from 8am to 6pm Monday to Friday similar some of the surrounding streets to keep the school entrance clear during the school day was approved.

765 To receive and consider road closures

- (a) Temporary road closure for Eastern By-pass (Beverley Beck Fly-over) to carry out carriageway repair works commencing Wednesday 6 February 2019 until 8 Feb 2019 between 19:00 hrs and 06:00 hrs

Resolved: The temporary road closure for Eastern By-pass (Beverley Beck Fly-over) to carry out carriageway repair works commencing Wednesday 6 February 2019 until 8 Feb 2019 between 19:00 hrs and 06:00 hrs was approved.

- (b) Notification of temporary up-coming road closure for Chantry Lane & Priory Road, Beverley - (commencing Monday 11 February 2019) for carriageway repair works to take place with estimated completion date of 16 February 2019

Resolved: The temporary up-coming road closure for Chantry Lane & Priory Road, Beverley - (commencing Monday 11 February 2019) for carriageway repair works to take place with estimated completion date of 16 February 2019 was approved

766 To receive a Report of Decision Notices

Application Number	Address	Description	Decision
18/03875/TCA	15 York Road	BEVERLEY CONSERVATION AREA - Leylandii: Crown reduction by approximately one third as illustrated	Approved
18/03663/PLF	11 Albert Terrace	Erection of single storey extension to rear following demolition of existing	Approved
18/03908/TCA	1 Woodlands Drive	BEVERLEY CONSERVATION AREA - Fell Purple Plum Tree at front of property	Approved
18/03734/PLF	45 Central Avenue	Erection of single storey extension to side, detached garage and creation of new vehicular access and entrance gates	Approved
18/03650/PLB	Block M County Hall Cross Street	Installation of secondary glazing to 4 windows	Approved
18/03206/PLB	Razors Hairdressers, 15 Flemingate	Installation of perspex security screen fitted in front of existing ground floor window to front (Retrospective Application)	Refused unacceptable impact on the special historic and architectural interests and fabric of this Grade II* Listed Building
18/03928/PLF	2 Lairgate	Variation of Condition 2 (opening hours) of planning permission 18/00185/PLF (Change of use of hair salon to cafe) to allow for extended opening hours of 08:00 to 22:30	Approved

		Sunday to Thursday and 08:00 to 23:00 Friday, Saturday and Bank Holidays (Resubmission of 18/02889/VAR)	
18/03984/TCA	Lane End House Quaker Lane	BEVERLEY CONSERVATION AREA - Remove silver birch to ground level due to proximity to dwelling	Approved
18/03675/TPO	12 Lavender Walk	TPO BUTT LANE/KITCHEN LANE, BEVERLEY (REF: 453) : Oak tree : Crown lift to prevent damage to garage and reduce risk to pedestrians using the lane and increase amenity value	Approved
18/03733/PAD	The Monks Walk, 19 Highgate	Display of 4 non-illuminated menu boards and alterations to existing fascia sign	Approved
18/03732/PLB	The Monks Walk, 19 Highgate	Display of 4 non-illuminated menu boards and alterations to existing fascia sign	Approved
18/03201/PLF	7 St Marys Terrace	Erection of single storey extension to rear	Approved
18/03870/PLF	Sexton House, 21 Cartwright Lane	Erection of single storey extension to rear	Approved

Resolved: The above decision notices were noted.

The meeting closed at 1935.

Signed Dated

**Action Plan
Planning Property & Services**

29th January 2019

Action	Person Responsible	Date
Min 755 Town Council Open Allotment Day - agree date/organise working party meeting	The Deputy Town Clerk	As soon as possible
Min 756 check if Skip can be organised	The Deputy Town Clerk	Spring 2019
Min 756 Bark chippings available	The Deputy Town Clerk	As soon as possible
Min 756 Restrictions in Tenancy Agreement of what can and cannot be brought onto the allotments	The Deputy Town Clerk	As soon as possible
Min 756 clean up after your dog notice for allotments	The Deputy Town Clerk	As soon as possible
Min 757 Increase allotment rents annually	The Deputy Town Clerk	January 2020
Min 762 Respond to planning applications	The Deputy Town Clerk	As soon as possible
Min 764 Respond to consultations	The Deputy Town Clerk	As soon as possible