

# **BEVERLEY TOWN COUNCIL**

**Town Clerk – Helen Watson FILCM  
12 Well Lane, Beverley, HU17 9BL  
Tel 01482 874096**

15<sup>th</sup> September 2016

**To All members of the Town Council Policy Committee  
Cllrs G Cooper, Dodsworth, Elvidge, Jack, Machen, McGrath, Peacock and Pearson**

Dear Councillor

## **POLICY COMMITTEE**

You are hereby summoned to attend a meeting of the Beverley Town Council Policy Committee to be held **on 19<sup>th</sup> September 2016 at 6.30pm** in the Council Chamber, Beverley Town Council, 12 Well Lane, Beverley

Yours sincerely

*Helen Watson*

pp Helen Watson  
Town Clerk

**Beverley Town Council supports the rights of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.**

## **AGENDA**

- 1. To receive apologies for absence**
- 2. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**  
**(b) To note dispensations given to any member of the Council in respect of the agenda items listed below.**
- 3. To note the Policy minutes of the 6<sup>th</sup> June 2016 which were approved at Full Council on 27<sup>th</sup> June 2016**
- 4. To receive the external auditor's report for 2015/2016 – see circulated document**
- 5. To receive and discuss the letter received from Wilkin & Chapman – see circulated document**
- 6. Food Festival update – the Town Clerk to report**
- 7. To receive a report on the bank balances of the Beverley Town Council - see circulated document**
- 8. To approve the attached payments made and to be made between 27<sup>th</sup> July 2016 and 20<sup>th</sup> September 2016 - see circulated document**