

**Beverley Town Council**  
**Planning, Property & Services Meeting**  
**16<sup>th</sup> December 2014**

**Present:** Councillors Aird (Chair), Bottomley, Boynton, Elvidge, Pearson and Whitfield.

**In Attendance:** Carol Oliver (Deputy Town Clerk)

**194 To receive apologies for absence**

Apologies are received from Cllrs Astell and Thorley.

**195 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

Cllrs Aird and Pearson declared non pecuniary interests in application number 14/03630 as they are Ward Councillors.

Cllrs Aird and Pearson declared non pecuniary interests in application number 14/03789 as they have already spoken at the Planning Committee at East Riding of Yorkshire Council about this application.

Cllr Pearson declared a non pecuniary interest in application number 14/03446 due to a family member living next door.

Cllr Pearson declared a non pecuniary interest in application numbers 14/03460 and 14/03461 as he is connected to the licensing trade.

Cllr Boynton declared a non pecuniary interest in application number 14/03560 due to a family member living nearby.

**(b) To note dispensations given to any member of the Council in respect of the agenda items listed below.**

No dispensations were given.

**196 To approve the minutes of the Planning Property & Services meeting on the 18<sup>th</sup> November 2014**

**Resolved:** The minutes of the Planning Property & Services meeting on the 18<sup>th</sup> November 2014 were approved.

**197 Matters arising from the above Minutes including a review of the recorded actions**

A review of the actions was taken. The Notice Boards are to be taken out of reserves as proposed at the Extra Ordinary Full Council Meeting on the 15<sup>th</sup> December 2015. The listed building application and Street Lighting quotation are awaited from East Riding of Yorkshire Council.

**198 To discuss the allotments**

**(i) Waiting list**

The Deputy Town Clerk reported there are seventeen on the waiting list at present – the break-up of the list is as follows:

4 allotments are out to offer on the 10<sup>th</sup> December 2014  
 3 people have half allotments and have asked to go on the list for a full allotment  
 1 person wants a quarter plot  
 1 person wants an allotment on the new Keldgate/Lairgate allotments  
 1 person wants an allotment in September 2015  
 5 people live outside the wards of Beverley  
 2 people on the list.

**(ii) Bonfires on allotments**

The Deputy Town Clerk reported that a report of a bonfire had been received from a resident who live near the allotments. The Town Council handyman had attended and identified the plot. A polite call is to be made to the allotment holder concerned and a reminder is to be sent out with the invoices regarding being considerate when lighting bonfires.

**Resolved:** A polite call is to be made to the allotment holder concerned and a reminder is to be sent out with the invoices regarding being considerate when lighting bonfires.

**199 To receive an update on the Skatepark**

The Deputy Town Clerk reported that the East Riding of Yorkshire Council Anti Social Behaviour Team and Humberside Police had requested the Town Council issue Skatepark banning letters to individuals. The Town Council need to decide the length of the ban for these individuals. The East Riding of Yorkshire Council Anti Social Behaviour Team and Humberside Police recommended one year but it was the Council's decision.

**Resolved:** Beverley Town Council agreed to issue one year Skatepark banning letters to the individuals who names had been provided from the Anti Social Behaviour Team.

**200 To receive the Parish/Ward reports from the Anti Social Behaviour Team**

**Resolved:** The Parish/Ward reports from the Anti Social Behaviour Team were received.

**201 To consider grit and litter bin requests**

The Deputy Town Clerk reported one grit bin request had been received on Watts Road near flats where elderly residents live. Members agreed to site a grit bin on Watts Road. The Deputy Town Clerk is to ask the Town Council Handyman to site this in an appropriate place.

**Resolved:** Members agreed to site a grit bin on Watts Road. The Deputy Town Clerk is to ask the Town Council Handyman to site this in an appropriate place.

**200 To receive a report on Beverley in Bloom**

Cllr Whitfield reported that the Beverley in Bloom Group did not wish to enter into the Yorkshire in Bloom competition. They are happy for the Town Council to enter the Yorkshire in Bloom competition and will continue with the planting and watering of the planters. Members voted on whether the Town Council should enter the Yorkshire in Bloom competition. Five members were in favour and one was against.

**Resolved:** Beverley Town Council should enter the Yorkshire in Bloom competition.

**201 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.**

Number	Address	Ward	Plan Type	Application	Decision
14/02923	The Gamebird, 183 Holme Church Lane	MS	Outline	Erection of 7no. Dwellings following demolition of existing public house (all matters reserved) Amended Design and Access Statement	Objection – out of keeping with area, loss of facility/community

					resource/access for services/car parking
14/03456	31 Saturday Market	SMW	F	Change of use from A1 (retail) to A3 (cafe/restaurant with deli counter)	No objection
14/03528	Willow Cottage, 2 Pasture Lane	SMW	F	Alterations and erection of 2 storey and single storey extensions to east, west and north elevations and alterations to roof within south elevation (Amendments to previously approved scheme Ref: 13/03873/PLF)	No objection
14/03656	32 Marsh Drive	MS	F	Erection of single storey extension following demolition of existing conservatory	No objection
14/03136	13 York Road	SMW	F	Erection of single storey extension to rear and detached garage with carport and garden store following demolition of existing garage (resubmission 14/02642/PLF)	No objection
14/03446	9 Albert Terrace	MN	F	Erection of single and two storey extensions to rear and alterations to windows in existing ground floor extension	No objection
14/03630	County Hall	MS	LBC	Infill 5 No. clear openings in existing metal window frames with leaded glass to match adjacent glazing and replacement of two glazed panels on adjacent windows to allow removal of in-glazing ventilation grilles	No objection
14/03717	East of 11 Storkhill Road	SME	PAD	Display of internally illuminated double sided advertisement light box as part of bus shelter fronting onto Swinemoor Lane	Objection to illumination as it will be distracting for motorists.
14/03746	Adshel 3001 0107 Bus Shelter Opposite Belprin Park Swinemoor Lane	SME	PAD	Display of internally illuminated double sided advertisement light box as part of bus shelter fronting onto Swinemoor Lane	Objection to illumination as it will be distracting for motorists.
14/03460	6-8 Lairgate	SMW	F	Internal and external alterations to existing buildings, including the installation of a glazed ridge roof conservation window and erection of single storey extension to rear following demolition of single storey flat roof extension; change of use of no. 8 from restaurant to public house in connection with the expansion of the public house at No 6; change of use of upper floors to "house bedrooms", installation of 8 no: condensing units, 9 no. mushroom cowls, 3 no. boiler flues and 2 no. chimney fans to rear	No objection
14/03461	6-8 Lairgate	SMW	LBC	Change of use of no.8 from restaurant to public house in connection with the expansion of the existing public house at no 6; installation of doors and windows, construction of conservation ridge roof window, demolition of single storey flat roof extension and removal of conservatory to first floor and 2 no air conditioning units and installation of 8 no condensing units, 9 no mushroom cowls, 2 no boiler flues and 2 no chimney fans to rear (resubmission n of	No objection

				14/00524/PLB)	
14/03796	Westwood Mill Cottage, Keldgate Road	SMW	F	Erection of first floor and two extension to side and rear	No objection
14/03560	167 Grovehill Road	MS	F	Change of use of part ground floor from residential to barbers shop	No objection
14/03789	23 Woodlands	SMW	F	Erection of single storey extension to rear (re-submission of 14/02510/PLF)	No objection
14/03616	Christmas Shop, 1-7 Toll Gavel	SMW	F	Alterations to existing retail unit to create 3no. smaller units	No objection
14/03828	14 Flemingate	SMW	F	Erection of two storey extension to rear following demolition of existing single storey extension, installation of 1 no. dormer window and re-modelling of existing dormer window to rear (Re-submission of 14/01870/PLF)	No objection
14/00701	Norwood House, Norwood	SMW	F	Change of use from offices and tea room/cafe to a hotel (AMENDED PLANS)	No objection
14/00703	Norwood House, Norwood	SMW	LBC	For internal alterations (amended plans)	No objection

**202 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:**

- (i) BEVERLEY CONSERVATION AREA - Crown clean and Crown reduce two Apple trees by 4m due to excessive shading to the house, safety and amenity.  
Location; Orchard Cottage Seven Corners Lane  
Due date: 16/12/14
- (ii) NORTH BAR WITHOUT AND BEVERLEY CONSERVATION AREA - Fell Laburnum tree due to poor quality, declining crown and leaning badly.  
Location; 28 New Walk  
Due Date: 31/12/14

**Resolved:** Members had no objections to the above tree applications.

**203 Consultations**

To consider:

- (i) East Riding of Yorkshire Council's letter dated 12<sup>th</sup> November regarding the traveller and gypsy encampments on unauthorised land in the East Riding

Members discussed the letter and it was agreed that members would respond individually.

**Resolved:** Members are to respond individually to the letter from East Riding of Yorkshire Council regarding traveller and gypsy encampments.

- (ii) Proposed Waiting Restrictions - Swinemoor Lane and Grovehill Road, Beverley.

**Resolved:** The above waiting restrictions on Swinemoor Lane and Grovehill Road were noted.

- (iii) Proposed AD digester – Yarrows Aggregates, Leven

Members considered the documentation received from Leven Parish Council and Cllr Margaret Pinder. This correspondence was noted as Beverley Town Council would not be consulted on this when the application is received.

**Resolved:** The correspondence received from Leven Parish Council and Cllr Pinder regarding the anaerobic digester was noted as Beverley Town Council would not be consulted on this when the application is received.

(iv) The dog fouling website information for Town/Parish Councils was noted.

**Resolved:** The above dog fouling information was noted.

(v) To receive the information on the main changes that arose as a result of concerns raised by the planning inspector during the recent public inquiry on the emerging East Riding Local Plan.

Cllr Aird said that aspects that affect Beverley are Bev-G (the Kitchen Lane housing allocation) is to be removed and Bev-P (amend Grovehill to retail and employment rather than just retail).

**Resolved:** The above East Riding Local Plan information on the changes that arose from the concerns of the planning inspector was noted.

#### 204 To receive notices of road closures

- (i) Temporary upcoming road closure to Beverley Station Level Crossing commencing 21.15 hrs Sunday 1<sup>st</sup> February 2015 until 06.00 hrs Monday 2<sup>nd</sup> February 2015
- (ii) Temporary prohibition of through traffic at Waltham Lane – 30 metres in from the junction with North Bar Within commencing 26<sup>th</sup> November 2014 to enable drainage and footway works to take place
- (iii) Temporary road closure at Minster Yard North for Beverley Town Council Christmas Food & Drink Festival on 29<sup>th</sup> November 2014

**Resolved:** The road closures listed above were received.

#### 205 To accept a Report of Decision Notices

Application Number	Address	Description	Decision
14/03066	Willow Cottage, 2 Pasture Lane	Erection of detached garage and gates to front	Approved
14/03186	9 Grosvenor Place	Erection of carport with store	Approved
14/02510	23 Woodlands	Erection of single storey extension to rear	Refused – over dominant
14/03208	63 North Bar Within	Erection of car port	Approved

**Resolved:** The decision notices listed above were received

#### ACTION PLAN

Action	Who is responsible	By when
196 – Seven Corners Lane and Listing Building Application to be chased	Deputy Town Clerk	Next meeting
198 (ii) – Bonfires on allotments – remind allotment holder to be considerate of neighbours Send a reminder with the invoices in April	Deputy Town Clerk Deputy Town Clerk	Operational April 2015
199 – Skatepark Banning Letters to named individuals	Deputy Town Clerk	Operational
200 – Enter Yorkshire in Bloom competition	Town Clerk	Operational
203 (i) Respond to East Riding of Yorkshire Council's letter regarding gypsy/traveler encampments	All Members	As soon as possible