

BEVERLEY TOWN COUNCIL

Town Clerk – Helen Watson FILCM
12 Well Lane, Beverley, HU17 9BL
Tel 01482 874096

4th June 2014

To All members of the Town Council Policy Committee

Dear Councillor

POLICY COMMITTEE

You are hereby summoned to attend a meeting of the Beverley Town Council Policy Committee to be held in the Council Chamber, Beverley Town Council, 12 Well Lane, Beverley on **Monday 9th June 2014 at 6.30 pm.**

Yours sincerely

H Watson

Helen Watson
Town Clerk

AGENDA

1. To receive apologies for absence
2. To elect a Chair
3. To elect a Vice Chair
4. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the Council in respect of the agenda items listed below
5. To review the committee's powers under the Scheme of Delegation
6. To consider matters likely to arise over the coming year including review of brainstorm session and 3-5 year plan
7. To receive an update on the allotments:
(i) the store/building
(ii) the terms and conditions for usage of the community allotment plot
8. To consider the risk assessment annual accounts and annual return 2013/14
9. To consider the final report from the Field to Table project together with the accounts – see circulated documents
10. To receive the report on food events/initiatives for 2014/15 together with progress on sponsorship and funding
11. To consider the Lemgo Twinning trip presentation and stall
12. To receive a report on the insurance

- 13. To consider notification of holidays**
- 14. To consider the terms of the new Lease for 12 Well Lane**
- 15. To receive an update on the WW1 commemorations – Councillor Pinder to report**
- 16. To receive a report on the bank balances of the Beverley Town Council**
- 17. To approve the attached payments to be made**
- 18. To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the employment of staff and contractual information shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)**

Motion: that the public be excluded from the meeting on the grounds that confidential information in relation to the engagement of staff and contractual information shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)

- 19. To consider staffing costs for 2014/15 - Councillor Pinder to report**