

Beverley Town Council

Planning, Property & Services Meeting

26th September 2017

Present: Councillors Aird (Chair), B Cooper, G Cooper, P Dodsworth, D Elvidge and Councillor Jack (substitute for Councillor Machen)

In Attendance: Carol Oliver (Deputy Town Clerk) and Councillor A Willis

451 To receive apologies for absence

Apologies were received Councillor Machen.

452 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Councillor Elvidge declared a non-pecuniary interest in the proposed footway on the west side of Lincoln Way between Winchester Avenue and Cavendish Drive as he had requested this footway previously.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

453 To note the minutes of the Planning Property & Services meeting held on the 5th September 2017 approved at Full Council on the 18th September 2017.

Resolved: The minutes of the Planning Property & Services meeting held on the 5th September 2017 approved at Full Council on the 18th September 2017 were noted.

454 To review the action plan from the Minutes of the 5th September 2017

Councillor Elvidge reported he had visited the Beckside area and there are sufficient bins in the area. The one under the fly over on Forrester's side needs to be replaced. The Deputy Town Clerk to report back to Waterways User Group no further bins will be sited.

Resolved: The action plan was reviewed.

455 Matters Arising from the above Minutes not on the Agenda

No matters arising.

456 Planning Property & Services Committee to review its annual forecast of revenue and capital receipts and payments whilst having regard to the forecast, it shall thereafter formulate and submit proposals for the following financial year to the council not later than the end of November each year including any proposals for revising the forecast as per 3.1 of the Financial Regulations adopted on 20th February 2017 under Section 3.1.1 Annual Estimates (Budget) and Forward Planning

Resolved: Members considered Planning Property & Services' annual forecast of revenue and capital receipts and payments whilst having regard to the forecast, it shall thereafter formulate and submit proposals for the following financial year to the council not later than the end of November each year including any proposals for revising the forecast as per 3.1 of the Financial Regulations adopted on 20th February 2017 under Section 3.1.1 Annual Estimates (Budget) and Forward Planning.

457 To discuss the allotments:

i) To receive numbers on the Allotment Waiting List

The Deputy Town Clerk reported there are 23 on the waiting list, 6 for residents who reside out of town boundary, 4 for allotment holders who wish to have the other side of their plot and 13 new people. 11 of these people will have received an allotment offer.

ii) To consider and agree whether to increase the allotment rentals for 2018/2019

Resolved: Members resolved to keep the allotment rentals at their current rate for the rental year from 1st April 2018 to 31st March 2019.

iii) Any other issues to be reported by the Deputy Town Clerk

The Deputy Town Clerk had no issues to report.

458 To receive an update on the Skatepark

The Deputy Town Clerk reported the handyman checks the Skatepark three times per week and has reported no issues.

459 To consider grit and litter bin requests

No litter bin or grit bin requests have been received.

460 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address	Ward	Plan Type	Application	Due Date
17/02785	5 Norwood Court	SME	F	Erection of single storey extension to rear	No objection
17/02668	Woolpack Inn 37 Westwood Road	SMW	PAD	Display of 2 externally illuminated fascia signs, 1 externally illuminated sign painted directly to the wall, 1 externally illuminated hanging sign and 1 removable chalkboard	Objection to this application and support the concerns of the Conservation Officer re: the lanterns.
17/02669	Woolpack Inn, 37 Westwood Road	SMW	LBC	Listed Building Consent to display 2 externally illuminated fascia signs, one externally illuminated sign painted directly to the wall, 1 externally illuminated hanging sign, 1 removable chalkboard and 2 additional lanterns (AMENDED DESCRIPTION)	Objection to this application and support the concerns of the Conservation Officer re: the lanterns.
17/02618	East Riding Theatre 10 Lord Robert Road	MS	PLB	Internal alterations comprising the removal of leaded glass panels and the construction of an auditorium sound room	No objection
17/02827	Land North Of 87 Grovehill Road	MS	Vary	Variation of Condition 6 (Approved Plans) of planning permission Ref: 15/03780/PLF - Erection of a dwelling following the removal of existing prefabricated garages	No objection
17/02506	307A Grovehill Road	MS	F	Erection of a dwelling (revised scheme of 16/02337/PLF)	Objection to this application because of loss of amenity use of garages to the neighbours.
17/02199	Minster Workshop 1 Rear Of 20 Minster Moorgate	MS	F	Relocation of shed	Objection to the relocation of the shed due to the effect of this on the neighbouring

					property and suggest this is re-sited back to its original position after the removal of the Japanese knotweed
17/02732	3 Barnes Close	MS	F	Erection of a detached double garage	No objection
17/02887	The Beverley Arms Hotel, 25-27 North Bar Within	SMW	LBC	Erection of 3 storey bedroom extension, single storey conservatory extension to rear and associated internal and external refurbishment works following demolition of 5 storey rear bedroom block and single storey extensions to rear and a detached single storey function room.	No objection
17/02958	7 St John Street	MS	LBC	Erection of a brick wall to west boundary with gates and replacement shed following removal of existing fence and shed and installation of a roof light over kitchen	No objection
17/02957	7 St John Street	MS	F	Erection of a brick wall to west boundary with gates and replacement shed following removal of existing fence and shed and installation of a roof light over kitchen	No objection
17/03000	21 New Walk	SMW	F	Erection of a detached double garage following demolition of existing single garage	No objection

461 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

- (i) BEVERLEY CONSERVATION AREA: Oak Tree: Pruning: Reduce extended branches to north and east, above and overhanging the drive. Includes 4 principal branches, at heights of 2.5 to 5m AGL, reducing extension by 4 to 6 metres, in accordance with good practice. Also remove two very small branches at 3 and 4m.
Location: Little Tranby Seven Corners Lane
Due Date: 22nd September 2017
- Resolved:** No objection
- (ii) BEVERLEY CONSERVATION AREA: Lime Tree: at end of drive, reduce crown by up to 3m as the tree is encroaching over a neighbour's house. Holly tree: in driveway, reduce crown by 2m
Location: 61 Westwood Road
Due Date: 27th September 2017
- Resolved:** No objection
- (iii) BEVERLEY CONSERVATION AREA: T1 Conifer: fell due to proximity to property, T2 Silver Birch; 20% crown thin to allow light through, T3 Willow: 1 branch to be pruned to increase light.
Location: 11 St Martins Court
Due Date: 29th September 2017
- Resolved:** No objection
- (iv) BEVERLEY CONSERVATION AREA: T1 Crab Apple: fell as aged
Location: 8 Woodlands Drive
Due Date: 11th October 2017
- Resolved:** No objection but strongly encourage the resident to plant another tree.

- (v) Proposal to footway on the west side of Lincoln Way between Winchester Avenue and Cavendish Drive, - As part of the works the council is proposing to have a number of trees fronting the carriageway felled, following advice from the council's highway trees officer, who has no problem with the tree felling as the trees have no intrinsic or amenity value

Resolved: No objection to the proposed footway on the west side of Lincoln Way between Winchester Avenue and Cavendish Drive.

462 To receive consultations

- (i) To consider the Local Cycling and Walking Infrastructure Plans

Resolved: the Local Cycling and Walking Infrastructure Plans were noted and individual Councillors are to respond by the 27th October 2017 to the consultation.

463 To receive road closure notices

- (i) Temporary Closure of Saturday Market along with the Suspension of Parking Bays and closure of Old Waste Beverley Food Festival from 6pm on Saturday 30th September until 8pm on Sunday 1st October 2017 for the Beverley Food Festival

Resolved: The temporary Closure of Saturday Market along with the Suspension of Parking Bays and closure of Old Waste Beverley Food Festival from 6pm on Saturday 30th September until 8pm on Sunday 1st October 2017 for the Beverley Food Festival was noted.

- (ii) Temporary Closure of Saturday Market and Old Waste Beverley Town Council Christmas Extravaganza and Lights Switch On Thursday 23 November 2017

Resolved: The temporary Closure of Saturday Market and Old Waste Beverley Town Council Christmas Extravaganza and Lights Switch On Thursday 23 November 2017 was noted.

- (iii) Emergency Road Closure in place for Cherry Tree Lane, Beverley for gas Works from 13th September to 19th September 2017

Resolved: The emergency road closure which was in place for Cherry Lane Beverley for gas works from 13th September to 19th September 2017 was noted.

- (iv) Proposed No Waiting at Any Time restrictions for Sample Avenue & Watts Road, to assist bus service regarding access difficulties caused by vehicles parking opposite the garages on Sample Avenue and to help to alleviate these access issues which cause difficulty for those using the garages and the bus service which travels along Sample Avenue on a daily basis. The proposal also aims to improve the visibility when exiting out of either junction of Watts Road onto Sample Avenue

Resolved: The Proposed No Waiting at Any Time restrictions for Sample Avenue & Watts Road, to assist bus service regarding access difficulties caused by vehicles parking opposite the garages on Sample Avenue and to help to alleviate these access issues which cause difficulty for those using the garages and the bus service which travels along Sample Avenue on a daily basis together with the proposal also aims to improve the visibility when exiting out of either junction of Watts Road onto Sample Avenue was noted.

- (v) Proposed restrictions for Coltman Avenue junctions with Sample Avenue & Burden Road with the aim to prevent vehicles from parking within a close vicinity to the junctions and improve road safety at this location and proposed restrictions on Wickwane Roads junctions with Sigston Road & Burden Road and Springfield Drive junctions with Sigston Road & Burden Road have been proposed due to concerns raised by residents regarding visibility issues, caused by parked vehicles, when exiting the junctions.

Resolved: The Proposed restrictions for Coltman Avenue junctions with Sample Avenue & Burden Road with the aim to prevent vehicles from parking within a close vicinity to the junctions and improve road safety at this location and proposed restrictions on Wickwane Roads junctions with Sigston Road & Burden Road and Springfield Drive junctions with Sigston Road & Burden Road have been proposed due to concerns raised by residents regarding visibility issues, caused by parked vehicles, when exiting the junctions was noted.

464 To receive an update on street lighting

The Deputy Town Clerk reported the removal of the heritage columns from Toll Gavel to New Walk and North Bar Within had taken place. A resident has contacted her to ask that the lamp holders are all straightened. The Deputy Town Clerk is to contact East Riding of Yorkshire Council.

Resolved: The Deputy Town Clerk is to contact East Riding of Yorkshire Council regarding the straightening of the lamp holders on the New Walk and North Bar Within heritage columns.

465 To receive a Report of Decision Notices

Application Number	Address	Description	Decision
17/02067	2 King Square	Erection of garage to side following demolition of existing	Approved
17/01681	88 Minster Moorgate	Erection of single storey extension to rear	Approved
17/01694	Jacobs Well Appeal Warehouse Swinemoor Lane	Siting of 2 portacabins to north and south elevations of existing warehouse with access ramps and link walkway extensions and siting of 1 portacabin to east elevation of existing office building and access ramp	Approved
17/02518	Flair 6 Cartwright Lane	Erection of single storey extension to rear and construction of hipped roof to replace existing flat roof to side	Approved
17/02275	Arden House 5 Albert Terrace	Erection of single storey extension and canopy to rear	Approved
17/02256	2 Holly Bush Way	Conversion of garage to additional living accommodation	Approved
17/02334	97 Walkergate	Erection of iron railings and gate to front boundary following removal of existing boundary wall	Approved
17/02548	48 And 50 Queensgate	Erection of single storey extension to rear of properties 48 and 50 Queensgate following demolition of existing extensions	Approved
17/02435 LBC	37 North Bar Without	Erection of a single storey extension to rear following part demolition of single storey extension to rear	Approved
17/02434	37 North Bar Without	Erection of a single storey extension to rear following part demolition of single storey extension to rear	Approved
17/02186	19 Kings Square	Erection of single storey extension to rear and side	Approved
17/02675	County Hall Cross Street	Strip existing water based paint from external walls and re-paint with a mineral based paint	Approved
17/02058	Land East of Park House, York Road	Removal of Condition 3 (lantern roof lights) and Variation of Condition 10 (approved plans) on application 16/01672/PLF) for the Erection of a dwelling with associated works to access	Approved

Resolved: The decision notices were noted.

The meeting closing at 1920

Action Plan – Planning Property & Services – 26th September 2017

Min Number/Action	Person responsible	Date to be achieved
454 – replace litter bin under flyover on Forresters' side	The Deputy Town Clerk	Operational
Inform Waterways User Group Council no further bins will be sited in the Beckside area	The Deputy Town Clerk	Operational
457 (ii) – allotment rentals to remain the same for 2018-2019		
462 – respond to cycling and walking infrastructure plans	All Councillors	27 th October 2017