



Town Clerk: Ms. Helen Watson FSLCC
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Date: Tuesday 23rd July 2019

To all Councillors
Members of the Planning, Property & Services Committee: Cllrs D. Boynton, P. Astell, S. Rance, S. Blencoe, D. Horsley, I. Gow, A. Willis, C. Wildey.

Dear Councillor,

PLANNING, PROPERTY & SERVICES COMMITTEE

You are hereby summoned to attend a meeting of the Town Council's Planning, Property & Services Committee to be held on **Tuesday 30th July 2019 at 6:30pm** in the Council Meeting Room, Beverley Town Council, 12 Well Lane, Beverley.

Yours faithfully,

Matthew Snowden
Deputy Town Clerk

Beverley Town Council supports the rights of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

AGENDA

- 1. To receive apologies for absence**
- 2. Declarations of Interest**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 3. To note the minutes of the Planning, Property & Services meeting held on 2nd July 2019.**
- 4. To review the action plan of the Planning, Property & Services meeting held on the 2nd July 2019.**

5. Delegated Decisions

Clerks have the ability to make decisions on minor planning applications (Beverley Town Council Scheme of Delegation 2.2.5). Due to the high number of planning applications received by Beverley Town Council, some have consultation response dates that fall between PPS meetings and extensions to these may not always be granted by ERYC. Delegation of minor applications can also enable the main committee to work more effectively by focusing on larger applications and ones that require further discussions (e.g. conservation area, listed buildings, where there is public comments, etc.).

- a) **Delegated Decisions made to date** - below are the delegated decisions made between PPS meetings on 2nd July and 30th July 2019 (as mentioned in email sent to committee members on 18th July 2019). The nature of these applications vary and can be used as a basis for resolution to **5.b** below. Please note that due to the trialling of this use of Delegated Decisions, the below can have additional or replacement comments made by the committee.

Planning Ref	Address	Ward	Application Details	Link to Planning Portal	Response Date	Delegated Comments
19/02042/TCA	1 New Walk Beverley HU17 7AE	SMW	Cherry tree (A) to be removed due to tree leaning over into neighbour's garden; Oak tree (B) remove one lower branch together with some small thin branches approximately 1.5m above ground level; and Leylandii (C) to be removed.	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02042/TCA	16/07/2019	Beverley Town Council has no objection to this application, but recommends replacement of felled trees with more suitable species.
19/02040/TCA	The Old Hall 22 Vicar Lane Beverley HU17 8DF	SMW	BEVERLEY CONSERVATION AREA - Fell 3 Cypress trees in rear garden as the trees have become disfigured and unsightly from numerous topping	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02040/TCA	16/07/2019	Beverley Town Council has no objection to this application, on the condition the owner replants with three native trees as indicated they will do so in the application.
19/01874/PLF	Waltham House Riverview Road Beverley	MN	Change of use from workshop/offices to floatation centre/aesthetics/beauty clinic	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/01874/PLF	23/07/2019	Beverley Town Council has no objection to this application.
19/01608/REG3	Beverley Bus Station Sow Hill Road Beverley HU17 8BG	SMW	Installation of 2 replacement pole mounted digital screen displays	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/01608/REG3	29/07/2019	Beverley Town Council has no objection to this application, as the placement of these screens will have no adverse effect on residents and will provide a valuable and enhanced services to bus users.

19/01609/PAD	As above	As above	As above	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/01609/PAD	19/01609/PAD	As above
19/02361/TCA	West Hill House 23A Woodlands Beverley HU17 8BT	SMW	Removal of Cherry Tree	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02361/TCA	31/07/2019	Beverley Town Council has no objection to this application, especially due to the presence of rot within the base of the trunk which, given the size of the size of specimen, could result in it becoming dangerous if not dealt with. The Town Council would encourage the applicant to consider replacing the tree with a more suitable variety.
19/02280/PLF	St Marys Church North Bar Within Beverley HU17 8DL	SMW	Installation of two oak handrails with black iron balustrade / stanchions to the external West steps	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02280/PLF	02/08/2019	Beverley Town Council has no objection to this application. The proposed handrails are of sympathetic design in keeping with the location and will provide support to those who have mobility issues when attending/visiting this important local building.

- b) **Updating the Town Council's Scheme of Delegations** - With reference to the above listed in 5.a, the Committee to discuss the scope of future Delegated Decisions, the general nature of minor delegated decisions and consider updating Beverley Town Council's Scheme of Delegation to provide more clarity regarding what is consider to be "minor", e.g. small one storey extensions, some tree works, garages/sheds, roof lights, etc.

6. Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Planning Ref	Address	Ward	Application Details	Link to Planning Portal	Response Date
19/01795 /PAD	Land North West Of Figham Roundabout Woodmansey HU17 0TA	MS	Display of 1 internally illuminated 'flagpole' sign (6m high), 1 internally illuminated poster display unit, 2 internally illuminated large column mounted hoarding signs, 2 externally illuminated small wall mounted billboard signs, 3 externally illuminated large wall mounted billboard signs and 1 internally illuminated small wall mounted logo sign.	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/01795/PAD	Extended to 02/08/2019

19/02073 /PLF	4 St Marys Terrace Beverley HU17 8EH	SMW	RETROSPECTIVE: Construction of a dormer window with Juliet balcony	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02073/PLF	Extended to 02/08/2019
19/01734 /OUT	Land South Of 335 Grovehill Road Beverley HU17 0JJ	MS	OUTLINE - Erection of a business centre for offices and light industrial units with associated car park (all matters reserved)	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/01734/OUT	Extended to 02/08/2019
19/00512 /PAD	WHSmith 39 - 41 Toll Gavel Beverley HU17 9AA	SMW	Display of replacement externally illuminated fascia sign and display of externally illuminated projecting sign	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/00512/PAD	Extended to 02/08/2019
19/02242 /PLB	Pasha Turkish Barber 2 Lairgate Beverley HU17 8EE	SMW	Installation of extraction flue to rear and internal installation of fume extraction equipment, involving creation of a passage through first floor ceiling and through the rear roof slope, internal alterations including blocking up a doorway and removing an internal wall to allow alterations to an existing staircase	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02242/PLB	26/07/2019 (Extension requested)
19/02368 /PLF	East Riding Leisure Beverley Flemingate Beverley HU17 0LT	MS	Erection of detached building to house heat and electricity technologies with associated landscaping and infrastructure NOTE: A residents has requested to speak to the committee regarding this application.	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02368/PLF	Extended to 02/08/2019
19/02268 /PLB	Vision Express 12 Toll Gavel Beverley HU17 9AJ	SMW	Installation of replacement fascia and projecting signage to front and re- painting of the shopfront, internal works to the ground floor comprising new lighting, wall and floor finishes	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02268/PLB	31/07/2019
19/02269 /PAD	Vision Express 12 Toll Gavel Beverley HU17 9AJ	SMW	Display of 1 non-illuminated fascia sign, and 1 non-illuminated hanging sign	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02269/PAD	31/07/2019
19/01465 /PLF	Saints And Sinners 12 Swabys Yard Beverley HU17 9BZ	SMW	Change of use from A1 use (Retail/Cafe) to A5 use (Hot Food Takeaway) and installation of an extractor fan to side	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/01465/PLF	31/07/2019
19/01668 /PLF	The Red House 56 North Bar Without Beverley	SMW	External and internal alterations to allow conversion of flats 1 and 2 into a single living unit and installation of replacement windows, pipe work and guttering to the building	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/01668/PLF	07/08/2019

19/01669 /PLB	The Red House 56 North Bar Without Beverley	SMW	External and internal alterations to allow conversion of flats 1 and 2 into a single living unit and installation of replacement windows, pipe work and guttering to the building	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/01669/PLB	07/08/2019
19/02245 /PLF	Miss Elle's 22A North Bar Without Beverley HU17 7AB	SMW	Installation of a conservation roof light to rear	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02245/PLF	08/08/2019
19/02246 /PLB	Miss Elle's 22A North Bar Without Beverley HU17 7AB	SMW	Listed Building Consent for renovation of property comprising ground floor shop with residential accommodation above including display of a new fascia sign and hanging sign in existing brackets, repainting of front elevation and window frames (within conservation colour palette), installation of a WC at ground floor including stud partition wall, removal of single brick, non original and non-load bearing wall at first floor, installation of a stud wall and shower room at second floor and installation of a conservation roof light to rear	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02246/PLB	08/08/2019
19/02301 /STVAR	Land North Of Minster Way Woodmansey HU17 0SY	Woods	Variation of conditions 4 (outline approved plans) and 49 (full planning approved plans) of application reference number 16/02784/STPLF (Hybrid application consisting of: (a) Full planning permission for the erection of 325 dwellings with associated access, parking, open space, landscaping, sustainable drainage, infrastructure and construction of roundabout off Minster Way, (b) Outline planning permission for the erection of up to 575 dwellings with associated access, parking, open space, sport pitches, landscaping and infrastructure and construction of 500 space park and ride scheme with bus link to Flemingate (all matters reserved))	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02301/STVAR	08/08/2019
19/01339 /PLB	121 Lairgate Beverley HU17 8JG	MS	Installation of heritage roof light to rear, replacement of rear windows with double glazed timber frames, replacement of existing second storey window with 'fire exit' window to the south elevation, internal alterations including alterations to configuration of stairs and raising the ceiling height of the second floor. Installation of 1.8 metre fence to rear (AMENDED DESCRIPTION AND PLANS)	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/01339/PLB	02/08/2019

7. Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority.

Planning Ref	Address	Ward	Application Details	Link to Planning Portal	Response Date
19/02514 /TCA	Harvest Court St Marys Lane Beverley East Riding Of Yorkshire		BEVERLEY CONSERVATION AREA - Crown lift Yew Copse, Sycamore and Ash up to 4m where appropriate to clear low hanging branches from pedestrains and street lights and remove deadwood	https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/02514/TCA	13/07/2019

8. To receive notice of temporary speed restriction - No notices were received.

9. To receive an update on Allotments.

10. To receive an update on Skate Park.

11. To receive an update on Litter/Grit Bins.

- a) Grit bin request – located at the parade of shops on Maple Drive. The Deputy Town Clerk to provide more information at the meeting.

12. To discuss the further development of a dog waste bag dispensers scheme.

13. To discuss the further development of increased benches/seating.

14. St Nicholas Green play equipment – update from committee members.

15. Para-Cycling International Race Community Grant - to discuss how the Town Council may wish to support this event and to consider an application to the new community fund.

16. Beverley Post Office – to note the final decision regarding Register Square Post Office services moving into W. H. Smiths.