

BEVERLEY TOWN COUNCIL

**Town Clerk – Helen Watson FILCM
12 Well Lane, Beverley, HU17 9BL
Tel 01482 874096**

9th May 2018

To All members of the Town Council

Dear Councillor

MEETING OF THE TOWN COUNCIL – MAYOR MAKING

You are hereby summoned to attend the Annual Mayor Making Meeting of the Beverley Town Council to be held in the Guildhall, Register Square, Beverley on **Monday 14th May 2018** to commence 6.30pm.

Yours sincerely

H Watson

Helen Watson
Town Clerk

AGENDA

1. **Apologies**
To receive and accept apologies for absence
2. **Welcome**
The outgoing Mayor to welcome Councillors, Honorary Freemen, Guests, Members of the Public and Press
3. **(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
4. **Allotment Awards**
The outgoing Mayor to present certificates for the best kept allotment 2017-18 on Sparkmill Lane, Kitchen Lane and Queensgate allotments
5. **Good Neighbour Award**
The outgoing Mayor to present the Good Neighbour Award
6. **Young Persons Award**
The outgoing Mayor to present the Young Persons Award
7. **Mayoral Charities**
The outgoing Mayor to announce funds raised for her nominated charities:
 - **Beverley Riding for the Disabled and**
 - **CRUSE Bereavement Care.**
8. **Honorary Freeman Presentation**
The outgoing Mayor to present certificates and badges and welcome as Honorary Freeman/women of Beverley in the presence of the Council in recognition of his service to the town and people of Beverley.
9. **Short address by the outgoing Mayor**
To receive a short address from the outgoing Mayor, prior to her handover to the new Mayor

10. Election of Mayor

To elect a Mayor for the current Municipal Year.

The newly elected Mayor will be robed, adorn the Chains of Office and sign the Declaration of Acceptance of Office

11. Short address by the incoming Mayor

To receive a short address and vote of thanks to the outgoing Mayor from the incoming Mayor.

The incoming Mayor will announce the Mayoress/Consort and the Mayoral Charities.

12. Presentation of Mayoral Badges

Presentation to past Mayor, Cllr Ann Willis and her Consorts of Mayoral/consort badges

13. Election of Deputy Mayor

To elect a Deputy Mayor for the current Municipal Year

The newly elected Deputy Mayor will be robed and adorn the Chains of Office.

The Deputy Mayor will announce his Deputy Mayoress/Consort

14. To elect members to the subcommittees, working groups and external groups of Beverley Town Council as tabled by members

15. To set a date for the next meeting of Full Council in accordance with Standing Orders.

Motion: *That a meeting of Full Council to be held at 6.30pm on Monday 21ST May 2018 where the dates will be set.*

The Formal meeting concludes - Members and guests were invited to adjourn to the Mayors Parlour for light refreshments.