

# Beverley Town Council

## Planning, Property & Services Meeting

27<sup>th</sup> October 2015

**Present:** Councillors Aird (Chair), Cllr T Astell (substitute for Cllr B Cooper) Begnett, Dodsworth (Vice Chair), Elvidge, Pearson and Willis.

**In Attendance:** Cllr P Astell (The Mayor), and Carol Oliver (Deputy Town Clerk).

### 77. To receive apologies for absence

Apologies for absence were received from Councillors B Cooper and G Cooper.

### 78. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Aird declared a non-pecuniary interest in application number 15/02994 as she is a member of the Beverley and North Holderness Internal Drainage Board.

Cllr Pearson registered a non-pecuniary interest in application number 15/02769 as he is a member of Beverley Racecourse.

### (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

### 79. To note the minutes of the Planning Property & Services meeting on the 29th September 2015 which were approved at Full Council on the 19<sup>th</sup> October 2015

**Resolved:** the minutes of the Planning Property & Services meeting on the 29th September 2015 which were approved at Full Council on the 19<sup>th</sup> October 2015 were noted.

### 80. To review the action plan from the Minutes of the 29th September 2015

The action plan was reviewed. The Deputy Town Clerk reported:

**Min 65 – Min 52 ©** - quotes to be chased and arrangements are being made them to meet the Handyman

**Min 67 (b)** – Mrs Marjorie Neaum who resides in Woodmansey and the allotment sites provided by Beverley Town Council are funded from the precept paid by the residents in the four wards of Beverley. Unfortunately due to this and number of Beverley residents on our waiting list, we are unable to offer allotments to residents outside these four wards.

**Min 69 (i)** – The Principal of the College regarding students' rubbish has been contacted and temporary bins are to be sited and once the site is fully operational, the problem should be alleviated.

**(ii)** The East Riding of Yorkshire Council have been contacted and a site has been agreed to site the on Marsh Drive.

### 81. Matters Arising from the above Minutes not on the Agenda

No matters arising.

### 82. To discuss the allotments:

#### a) Waiting List

The Deputy Town Clerk reported:

(i) There are 18 people on the waiting list.

(ii) A letter had been received from East Riding of Yorkshire Council regarding bonfires on Keldgate allotments. A letter had been sent to all allotment holders regarding bonfires.

Cllr Begnett reported that at the joint meeting of Beverley, Molescroft and Woodmansey Parish Councils, a piece of land had been identified by Cllr Hildyard from Molescroft Parish Council as a possible allotment land for joint use by Beverley and Molescroft Parish Councils. It was agreed that this would be left to Molescroft Parish Council to pursue.

Cllr P Astell said Sparkmill Lane access is being damaged by contractors' vehicles and suggested East Riding of Yorkshire Council are to be contacted to enquire if the Lane could be adopted by them. Cllr Elvidge said that the East Riding of Yorkshire Council are debating the access and the Deputy Town Clerk is to contact East Riding of Yorkshire Council for a progress report.

**Resolved** - The Deputy Town Clerk is to contact East Riding of Yorkshire Council for a progress report on the Sparkmill Lane.

### 83. To receive an update on the Skatepark

The Deputy Town Clerk reported that the Skatepark is checked three times per week by the Town Council Handyman. The Annual Inspection of the Skatepark is to take place in November 2015 and the report will be tabled when it is received.

### 84. To consider grit and litter bin requests:

The Deputy Town Clerk had received no grit and litter bin requests.

### 85. To receive a report on Beverley in Bloom

The Deputy Town reported that the Beverley in Bloom Hanging Baskets and some of the plants are being replanted for next year.

### 86. Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Cllr Aird clarified that some of the applications listed below had been done under delegated powers by the Deputy Town Clerk, who has authority to make decision on minor planning applications in consultation with the chair of Planning Property & Services if the consultation date was before the next meeting.

For larger planning applications or applications near to the meeting date, the Deputy Town Clerk will seek an extension of time for consultation.

Number	Address	Ward	Plan Type	Application	Decision
15/02684	Beverley Catholic Club Railway Square	MS	F	Change of use of Snooker Club (D2) to 6 residential apartments (C3) including installation of windows and roof lights	No objection – concerns regarding parking and position of the bins. Please also note the conservation officer's response.
15/02685	Beverley Catholic Club Railway Square	MS	LBC	Alterations in connection with change of use of Snooker Club (D2) to 6 residential apartments (C3)	No objection – concerns regarding parking and position of the bins. Please also note the conservation officer's response.
15/02778	20 Globe Mews	SMW	F	Erection of two storey and single storey extensions to rear	Objection – over development of the site
15/02877	TSB 14 - 15 Saturday Market	SMW	LBC	Redecoration works to the external front and side facades	No objection
15/02894	10 Wylies Road	SMW	CDA	display of 2 non-illuminated banner type sizes	Objection – not in keeping with the area
15/02898	James Starkey Fine Art International 49 Highgate	MS	F	Change of Use from Retail Shop (A1) to Residential Dwelling (C3)	No objection
15/02781	Unit 33 Flemingate Development	MS	PAD	Display of 2 internally illuminated fascia signs, 1 internally illuminated projecting sign, 1 non-illuminated goods in sign and 1 non-illuminated 'push bell for attention' sign (Unit E3)	No objection

15/02415	Vets4Pets, 112 Flemingate	MS	LBC	Display of internally illuminated lettering on existing fascias to front and side elevations	No objection
15/02769	21 Lime Tree Avenue	SME	F	Erection of first floor extension to side	No objection
15/02994	Land South Of The Eager Beaver Highfield Road	SME	Outline	Outline - Erection of 2 dwellings (Access to be considered)	No objection
15/03075	Beverley Racecourse	SMW	F	Extension to first floor attractions restaurant and extension to tote area on ground floor	No objection
15/02947	22 North Bar Without	SMW	LBC	To retain remodelling of roof and fenestration/provision of French doors to rear, removal of chimney stack and minor internal alterations	No objection
15/03215	8 Woodlands Drive	SMW	F	Erection of single storey extension to rear	No objection
15/03128	29 Willow Grove	SMW	F	Erection of single storey extension with roof terrace and alterations to existing outbuildings to form utility room to rear	No objection
15/02845	Armstrong Way	MS	F	Retention of a roof mounted wind turbine	No objection Cllr Pearson objected

**87. Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:**

15/02374  
 BEVERLEY CONSERVATION AREA: Crown Lift canopies of two large silver birches by 2 Metres due to excessive shading of neighbouring gardens.  
 Location: 54 Wood Lane  
 Due Date: 10<sup>th</sup> October 2015  
**No objection**

15/03200  
 BEVERLEY CONSERVATION AREA: Willow; fell due to decay in trunk, x2  
 Cyprus; fell due to leaning and lack of green limbs.  
 Location: 65 Cedar Avenue  
 Due Date: 3<sup>rd</sup> November 2015  
**No objection**

15/03325  
 BEVERLEY CONSERVATION AREA: Oak tree; remove dead wood and remove 2 feet from two branches which are resting on the roof of an outbuilding. Willow; fell due to suppressed growing conditions.  
 Location: 1 New Walk  
 Due Date: 10<sup>th</sup> November 2015  
**No objection**

**88. Consultations**

**(i) Notice of recycling bank removals**

**Resolved** – The notice of recycling bank removals was noted.

**(ii) Notification of Edward Street, off Wilbert Lane, becoming part of the CPZ**

**Resolved** – The notice of recycling bank removals was noted.

**(iii) Street Light replacements - North Bar Within, North Bar Without, Champney Road, Lord Roberts Road, Cross Street, Flemingate & Beckside**

The Deputy Town Clerk reported that a letter had been received from East Riding of Yorkshire Council informing Beverley Town Council that East Riding of Yorkshire Council have a new capital budget over the next three years to replace existing lighting columns over 40 years old which will take place from April 2016 the lighting columns in North Bar Within, North Bar Without, Champney Road, Lord Roberts Road, Cross Street, Flemingate & Beckside are due to be replaced. East Riding of Yorkshire Council have asked if the Town Council would like the lamp standards to be ornate instead of the standard ones at a cost of £300 per light on Cross St, North Bar Within/Without and Champney Road. A discussion took place about ownership of the lighting column and Members asked for clarification on the Service Level Agreement. Members agreed that the Deputy Town Clerk is to contact East Riding of Yorkshire Council for images of the standard and the ornate lighting columns and clarify the terms of the Service Level Agreement. The information is to be brought to the next meeting.

**Resolved** - Members agreed that the Deputy Town Clerk is to contact East Riding of Yorkshire Council for images of the standard and the ornate lighting column and clarify the terms of Service Level Agreement. The information is to be brought to the next meeting.

**(iv) Notification of re-surfacing of the Butcher Row, Grayburn Lane and Spencer Street car parks**

Cllr Elvidge clarified this was the car parks and not the roads.

**Resolved** – The notification of re-surfacing of the Butcher Row, Grayburn Lane and Spencer Street car parks was noted.

**(v) Speed on New Walk response to Habergham-Williamson PR Co Ltd from East Riding of Yorkshire Council**

**Resolved** - The Speed on New Walk response to Habergham-Williams PR Co Ltd was noted.

**(vi) Notification of footway Improvement Works 2015-16 on Norwood Far Grove, Norwood, Eastgate, Windsor Close and Windsor Close Snicket**

**Resolved:** - The Notification of footway Improvement Works 2015-16 on Norwood Far Grove, Norwood, Eastgate, Windsor Close and Windsor Close Snicket was noted.

**89. To receive notices of road closures**

**(i)** Notification of temporary prohibition of through traffic Cherry Tree Lane Level Cross, Cherry Tree Lane, between 23.35 hrs Tuesday 1 December 2015 until 05.40 hrs Wednesday 2 December 2015 to enable essential track maintenance works to take place.

**(ii)** Notification of temporary up-coming Level Crossing Closure for works to Beverley Parks Level Crossing, Long Lane, Woodmansey - Wednesday 2 December 2015 2335 to Thursday 3 December 2015 0540 to enable uplift units for inspection works to be carried out.

**(iii)** Notification of temporary road and car park closures Beverley Christmas Lights Switch on Sunday 29<sup>th</sup> November 2015 from 6am to 8pm on Saturday Market, Old Waste, Wednesday Market, Toll Gavel and the Butcher Row.

**Resolved:** -The above road closures were noted.

**90. To accept a Report of Decision Notices**

<i>Application Number</i>	<i>Address</i>	<i>Description</i>	<i>Decision</i>
15/01739	Marks And Spencer Simply Food 25 Butcher Row	Display of 4 externally illuminated fascia signs, 2 non-illuminated fascia signs, 2 externally illuminated hanging signs, 1 non-illuminated free standing sign, 1 non-illuminated window sign and 1 non-illuminated wall sign	Approved
15/02110	17 New Walk	Erection of single storey extension to rear	Approved
15/02111	17 New Walk	Erection of single storey extension to rear and alterations to bay window roof	Approved
15/02392	Grayburn House, Newbegin	Erection of entrance porch to rear following removal of existing, alterations to internal ground floor layout to create bedroom and en suite bathroom with installation of roof light	Approved
15/02391	Grayburn House, Newbegin	Erection of entrance porch to rear following removal of existing, alterations to internal ground floor layout to create bedroom and en suite bathroom with installation of roof light	Approved

15/02349	130 Keldgate	Construction of vehicular access	Approved
15/01549	36 Saturday Market	Continued use as a beauty salon	Approved
15/02335	Minster Workshop Rear Of 20 Minster Moorgate	Erection of workshop, tea room (for use by the stonemasons only), toilet and store following demolition of existing workshop and alterations to existing workshop	Approved
15/02355	Nat West, 60-161 Saturday Market	Listed Building Consent for the removal and construction of non-load bearing partitions	Approved
15/02285	Unit 8 Flemingate Centre Flemingate	(Block A - H&M) Display of 2 externally illuminated fascia signs and 1 internally illuminated hanging sign	Approved
15/01524	Former Westwood Hospital	Residential Development - Removal of Plot 28 (New Build Dwelling House approved under 13/03875/STPLF) to allow erection of an extension to Beaver Lodge increasing the total number of units on site by 3 and amendments to the associated car parking	Approved
15/01194	Former Westwood Hospital (LBC)	Amendments to the approved internal layout of West House to allow for 1no. additional apartment unit, external alterations, and installation of satellite dishes to West House and Gate House	Approved
15/01193	Former Westwood Hospital	Conversion of Masters Cottage to form 1no. 3 bed house, amendment to the approved internal layout of West House to allow 1no. additional unit and associated changes to external landscaping and car parking including siting of sheds and satellite dishes to new build and converted buildings	Approved
15/02008	Former Westwood Hospital	Installation of satellite dish on roof of Gate House and temporary aluminium door to sales office	Approved
15/02376	East Riding Theatre 10 Lord Roberts Road	Alterations to the exterior of the building to create a terrace, ramp and bin store to the rear	Approved
15/02543	5 Globe Mews	Alterations to existing garage and car port	Approved
15/02568	21 Arden Road	Erection of single storey extension to rear	Approved
15/02638	36-38 Lairgate	Alterations to ground and first floor internal layout, installation of window to replace existing door on north elevation and refurbish existing windows	Approved
15/02189	Land West Of East Riding College Armstrong Way	Installation of a replacement 17.5m high street works column supporting 3 antennas and ancillary development	Approved
15/02217	The Grapes, 27 Saturday Market	Display of 1 externally illuminated fascia sign, 1 externally illuminated lettering sign, 1 externally illuminated hanging sign, 2 non-illuminated amenity boards, 2 internally illuminated cased menu signs, 2 lanterns and 10 lumilife warm LED floodlights to be fixed under the existing soffit.	Approved

**Resolved** – the above decisions notices are noted.

Cllr Aird reported that the application for variation of size of Units at the Flemingate Development had been refused by East Riding of Yorkshire Council and this was now the subject of an appeal.

The Deputy Town Clerk reported that the decision on 137 Keldgate was still awaited and she would inform Councillors when this is received.

The Meeting closed at 7.10pm

## Action Plan

<b>Min No/Action</b>	<b>Who is responsible</b>	<b>Date to be achieved</b>
Min 80 – quotes to be continued to be chased for the work at the allotments	The Deputy Town Clerk	As soon as possible
Min 82 – allotments – Sparkmill Lane access – obtain a progress report from ERYC regarding possible adoption	The Deputy Town Clerk	Next Meeting
Min 88 (iii) – clarify the Service Level Agreement for street lighting and obtain images of standard and ornate lighting columns	The Deputy Town Clerk	Next Meeting