

Beverley Town Council

Planning, Property & Services Meeting

16th October 2018

6.30pm at 12 Well Lane, Beverley

Present: Councillors Aird (Chair), G Cooper, D Elvidge, N Machen, Peacock and Willis.

In Attendance: Carol Oliver, Deputy Town Clerk

699 To receive apologies for absence

Apologies were received from Cllrs B Cooper, P Dodsworth and allotment representative for Queensgate, Mr Wardell.

700 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Aird and Elvidge declared a non-pecuniary interest in application number 18/02670, 9 Cross Street.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

701 To approve the minutes of the Planning Property & Services meeting held on the 25th September 2018

Resolved: The minutes of the Planning Property & Services meeting held on the 25th September 2018 were approved.

702 To review the action plan of the Planning Property & Services meeting held on the 25th September 2018

Resolved: The action plan of the Planning Property & Services meeting held on the 25th September 2018 was reviewed.

703 Matters Arising from the above Minutes not on the Agenda

No matters arising.

704 To discuss the allotments:

(a) To receive allotment representatives' reports

Queensgate - Mr Coles requested when discussions are held re: bee hives, the siting of these is considered in order to avoid residents on Newton Drive who complain.

Mr Coles said he had noticed there has been less fires since the letters were sent by the Town Council to tenants.

Mr Coles reported that an allotment holder had offered to strim an allotment next to his but was advised not to by the office. The Deputy Town Clerk said the allotment was tenant and the office would contact the plot holder. Under Data Protection names cannot be given out to other people.

Mr Coles said he had been in touch with other allotment associations and compost toilets are being used there. He would not use it as he lives near to his plot. Mr Stainton is not in favour of the toilet.

Mr Coles reported that a fire had been held on Consolidated Land and he wanted the Town Council to be aware in case a complaint is received.

Kitchen Lane – Mr Stainton said there are always 4 or 5 unkempt allotments on Kitchen Lane and he believes the Town Council should let plots as soon as they become vacant to avoid them becoming messy.

Sparkmill – Mr Vieten said he has the same problem on Sparkmill and he requested a skip for Sparkmill allotments in order that the rubbish can be cleared.

Representatives from Queensgate, Kitchen Lane and Sparkmill said when allotments are given up these are not turned around fast enough and become overgrown very quickly.

The Deputy Town Clerk explained the process to the meeting of how allotments are let. Cllr Aird said the office let them as quickly as they are able.

All allotments representatives asked what their remit was, and Cllr Aird advised them this was for gardening advice if it is requested.

The allotment representatives left at 1850.

(b) To receive numbers on the Allotment Waiting List

The Deputy Town Clerk reported there are 21 on the waiting list, being 10 who want the other half of their plot, 4 outside the town boundary and 7 new to the list. All untenanted allotments are under offer.

(c) Any other issues to be reported by the Deputy Town Clerk

- i. **Bee Hive Request from an allotment holder on the waiting list**
Members agreed to the siting of a bee hive to the allotment holder on the waiting list. The Deputy Town Clerk is to find out the maximum number of bee hives which can be sited as concerns were expressed at the effect of having too many bee hives in one location.

Resolved: When the resident is given an allotment, permission for a beehive is granted with adequate public liability insurance is maintained, two hives are sited, one will remain empty as this is required for cleaning the other hive, the bee hives are sited according to the British Beekeepers Association requirements, the sides enclosed with netting, no profit is made and on giving up of the plot, the bee hives are removed.

- ii. **Compost Toilet Request for Kitchen Lane and Queensgate allotments – to consider giving permission for the group to apply for a Grant from Tesco Bags of Help Grant Scheme**

Resolved: Members agreed the grant should be applied for with a proviso if successful and the toilet's cleanliness becomes an issue in the future, this is removed by the Group at no cost to the Town Council.

All representatives said the bond is too low and the Town Council should consider increasing this. Members discussed various increase for the bond. Cllr Willis proposed and Cllr Aird seconded the bond be increased to £50 from 1st April 2018. 4 were in favour and 2 against.

705 To receive an update on the Skatepark

The Deputy Town Clerk reported the handyman is checking this three times per week and no anti-social behaviour reports had been received.

706 To consider grit and litter bin requests

No grit and litter bin requests had been received.

707 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address 1	Ward	Plan Type	Application	Decision
18/02670	Beverley & Holderness Conservative Association, 9 Cross Street	SMW	LBC	Installation of physical security measures including replacement of front inner door & rear door. Installation of a front door access control system. Installation of a monitored intruder & hold up alarm system.	No objection
18/03120	89A Grovehill Road	MS	F	Construction of dormer and roof lights to front and erection of dormer extension to rear	No objection
18/03110	25 Wood Lane	SMW	F	Erection of single storey extension, first floor extension, internal alterations and creation of roof terrace to rear following demolition of existing rear extension	No objection
18/03111	25 Wood Lane	SMW	LBC	Erection of single storey extension, first floor extension, internal alterations and creation of roof terrace to rear following demolition of existing rear extension	No objection to this application in principle. support the Civic Society's requests (a) to see a simple pitched roof with reduced eaves headroom over the proposed master-bedroom and bathroom which would relate better to surrounding properties in the conservation area. (b) imposing a condition to ensure that the timber screening to the south eastern and north western sides on the sun deck remains in place to

					avoid overlooking of gardens
18/02427	Land East Of 64 Holme Church Lane	MS	F	Erection of 2 dwellings following removal of existing workshop (AMENDED PLANS)	Objection to this amended application as this is over development of the site. The Council have concerns over parking of vehicles, access to the site for building materials, emergency services and household disposal vehicles.
18/03182	Land West of 6 Well Lane	SMW	F	Erection of a dwelling	Objection over development of the site, scale and layout, amenity, safety, access and movement, parking, construction and access .
18/02833	Right Car (UK) Limited, Beck View Road	MS	PAD	Display of 2 internally illuminated free-standing signs and 7 non-illuminated wall mounted parking sign	No objection
18/03236	44 Norwood Far Grove	SME	F	Erection of first floor extension (with rendering) and single storey extension with timber pergola to rear	No objection

708 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

18/03150 Beverley Conservation Area ; Cherry x 3: reduce by 30%

Location: The Old Coaching House, 43 North Bar Within

Resolved: No objection

18/03269 BEVERLEY CONSERVATION AREA: Mountain Ash; fell as poor specimen.

Location: 131-133 Keldgate

Resolved: No objection

709 To receive and consider road closures

(a) To receive details of the road widening scheme at Grovehill Road

Resolved: The details of the road widening scheme at Grovehill Road Beverley was noted.

(b) Notification of temporary up-coming road closures for Long Lane, Woodmansey Level Crossing (being done in stages) on Sunday 4th November, Sunday 25th November and Sunday 2nd December 2018.

Resolved: The temporary up-coming road closures for Long Lane, Woodmansey Level Crossing (being done in stages) on Sunday 4th November, Sunday 25th November and Sunday 2nd December 2018 was noted.

710 To receive a Report of Decision Notices

Application Number	Address	Description	Decision
18/02298	4 Crathorne Road	Erection of a detached garage	Approved
18/02321	Former Marchant McKechnie Annie Reed Road	Erection of holding enclosure for dogs (to be used in conjunction with the operation of The Guide Dogs for the Blind Association)	Approved
18/02767	29 North Bar Without	BEVERLEY CONSERVATION AREA: T4 Sycamore: remove one long limb at 7m above ground which extends over the top of the Yew tree (T6), T6 Yew: crown reduce to 3m in height and reduce side growth to 2m, to form a smaller denser foliated tree/shrub.	Approved
18/02215	52 Cherry Lane	Erection of detached garage and alterations to widen existing access, following demolition of existing garage	Approved
18/02710	Site Of 2 Seven Corners Lane	BEVERLEY CONSERVATION AREA: Plum; fell to enable construction of planning approved garage.	Approved
18/02913	9 Dill Drive	Erection of a 2m high gates and boundary wall with fence	Approved
18/02911	17 Highgate	BEVERLEY CONSERVATION AREA: Pear (T1) - removal of tree as it has fire blight and concerns of spread	Approved
18/02960	45 Minster Avenue	BEVERLEY CONSERVATION AREA: Silver Birch: fell as outgrown location as overshadowing property	Approved
18/01966	Land And Buildings West Of 17 And 18 Wednesday Market	Completion of demolition of Listed Building following part demolition in conjunction with first floor extension to front and two storey extension to rear to form B1 Offices (change of use) and associated works to rear	Approved
18/01967 LBC	Land and Buildings West of 17 and 18 Wednesday Market	Completion of demolition of Listed Building following part demolition in conjunction with first floor extension to front and two storey extension to rear to form B1 Offices (change of use) and associated works to rear	Approved
18/02766	11 Lavender Walk	TPO BUTT LANE / KITCHEN LANE, BEVERLEY - 1985 (REF:453) A1: Oak: Shorten limb extending to roof of property by up to 2m by pruning small diameter tertiary branches back to secondary branch structure to give clearance from roof on limb extending towards roof apex. Remove three low drooping foliage bearing branches, one from above limb and two from northerly branch/limb structure by reducing tertiary branches back by up to 2m. Remove dead branches over footpath. Amendment to the original proposal as agreed in the email dated 21 September 2018	Approved

18/01868	23 York Road	Erection of single storey extension and construction of dormer window to rear, external alterations including windows to gable end and roof lights to rear, and erection of garage/carport and gate to rear (Amended Plans)	Approved
18/02541	60 Lowfield Road	Erection of single storey extensions to rear and side and conversion of existing garage to form additional living accommodation	Approved

The meeting closed at 1930.

Action Plan 16th October 2018 – Planning Property & Services

Action	Person Responsible	Date
704 (a) - Sparkmill - would like a skip	The Deputy Town Clerk to speak with the Town Clerk	
704 © i. - bee hive request - find out if two are allowed on same plot	The Deputy Town Clerk	
704 © ii. - Apply for a grant for compost toilet. If successful and the toilet becomes an issue, it is to be removed at no cost to the Town Council	The Deputy Town Clerk to inform Christina Upton	
707 - Respond to planning applications	The Deputy Town Clerk	
708 - Respond to trees applications	The Deputy Town Clerk	
709 - Respond to road closures	The Deputy Town Clerk	