

Beverley Town Council

Planning, Property & Services Meeting

29th September 2015

Present: Councillors Aird (Chair), T. Astell, Dodsworth (Vice Chair), Elvidge, Pearson, Willis.
Cllrs T Astell and Machen acted as substitutes for Cllrs G Cooper and Begnett.

In Attendance: Carol Oliver (Deputy Town Clerk).

62. To receive apologies for absence

Apologies for absence were received from Councillors Begnett, B Cooper and G Cooper.

63. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Aird and Pearson declared non pecuniary interests in application number 15/02472 as they are trustees of the applicant.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

64. To approve the minutes of the Planning Property & Services meeting on the 1st September 2015

Resolved: The minutes of the last Planning Property & Services meeting on the 1st September 2015 were received, approved and signed as a correct record of the last meeting.

65. To review the action plan from the Minutes of the 1st September 2015

The Deputy Town Clerk reported:

Min 52 (b) (i) - it costs £6.50 for the cost of cutting keys for Sparkmill allotments and there are 120 in circulation.

Min 52 (b) (ii) - the letter had gone to all allotment holders regarding dogs and bonfires and no response had been received from allotment holders.

Min 52 © - quotes have been asked for and have been chased for the work at the allotments. The Deputy Town Clerk is to continue chasing these quotes.

Min 54 - East Riding of Yorkshire Council are in the process of siting the bins.

Min 56 - The benches and bench plaque enquiries have been directed to an Officer at East Riding of Yorkshire Council.

Min 57 - Thanks were expressed to the Administrative Assistant for her hard work on liaising with the solicitors and preparing the planning response relating to 137 Keldgate. Cllr T Astell requested it be recorded thanks to the Mayor for his input on this application. The Deputy Town Clerk reported that she had been in touch with the Planning Officer relating to this case to enquire whether an officer would deal with this or would it go to North Eastern Planning Committee. The closing date was last Friday and she would let the Deputy Town Clerk know. The Mayor has indicated he would like to attend the North Eastern Planning Committee to speak. Cllr Elvidge said this should be a decision for Full Council.

Resolved: Members agreed that the decision who should speak at the North Eastern Planning Committee should be made by Full Council

66. Matters Arising from the above Minutes not on the Agenda

No matters arising.

67. To discuss the allotments:

a) Waiting list

The Deputy Town Clerk reported there are 17 people on the waiting list.

b) Letter from Marjorie Neaum re: allotments

Resolved: The Deputy Town Clerk is to write to Marjorie Neaum to explain that the allotments are funded by the residents of Beverley as part of their precept and provide contact details for the Clerk to Woodmansey Parish Council.

68. To receive an update on the Skatepark

The Deputy Town Clerk reported that the Skatepark is cleared three times per week by the Town Council Handyman and there have been no reported damage or request for banning letters.

69. To consider grit and litter bin requests:

(i) Litter bin on Chantry Lane

The Deputy Town Clerk is to contact the Principal of the East Riding College to request they site temporary litter bins in order to deal with the students' rubbish.

(ii) Marsh Drive

Resolved: Members agreed to site a bin at the end of Marsh Drive and the Deputy Town Clerk is to contact East Riding of Yorkshire Council to arrange an appropriate place for siting of the bin.

70. To receive a report on Beverley in Bloom

The Deputy Town Clerk reported that following the resignation of Mr Tomkys, a new Coordinator has been appointed, Dr Waddington.

71. To receive guidance for commenting on Planning Applications.

Resolved: The guidance for commenting on planning applications was received and noted by members.

72. Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address	Ward	Plan Type	Application	LPA due date
15/02391	Grayburn Garden House		F	Erection of entrance porch to rear following removal of existing, alterations to ground floor layout to create bedroom and ensuite bathroom with installation of roof light	No objection but please note the Conservation Officer's request
15/02392	Grayburn Garden House		LBC	Erection of entrance porch to rear following removal of existing, alterations to ground floor layout to create bedroom and ensuite bathroom with installation of roof light	No objection but please note the Conservation Officer's request
15/02472	65 Keldgate	MS	F	Erection of 8 almhouse dwellings (6 apartments and 2 bungalows) following demolition of existing office building	Objection of due to number, size,

					layout, density, design, external appearance of buildings, overshadowing of neighbours property and no parking.
15/02516	Development Land North of Flemingate	MS	CDA	Display of 1 internally illuminated fascia sign, 1 non-illuminated projection sign and 1 set of letters to glazing	No objection
15/02162	Andrew and Rogers Optometrists 15 North Bar Within	SMW	LBC	Alterations to second and third floors in connection with use as 2 no. dwellings and erection of a terrace to second floor	No objection
15/02453	Crumbs Deli, 2 Grovehill Road	MS	F	Change of use from retail to residential dwelling and erection of first floor extension	Objection – impact on neighbourhood, insufficient detail on planning application. Discrepancy between plans and neighbours' letter
15/02638	36-38 Lairgate	SMW	LBC	Alterations to ground and first floor internal layout, installation of window to replace existing door on north elevation and refurbish existing windows	No objection
15/02216	The Grapes 27 Saturday Market	SMW	PAD	Display of 1 externally illuminated fascia sign, 1 externally illuminated lettering sign, 1 externally illuminated hanging sign, 2 non-illuminated amenity boards, 3 internally illuminated cased menu signs, 2 lanterns and 9 flood lights	Objection to the 9 flood lights No objection to the other lighting/signs
15/02457	Unit 1 Flemingate Centre	MS	CDA	Display of individual internally illuminated lettering	No objection
Cllr Pearson asked it be recorded he objected to planning application 15/02457.					
15/02544	Development Land North Of Flemingate	MS	CDA	Display of 5 internally illuminated fascia signs, 5 non-illuminated fascia signs, 1 Internal LED illuminated projecting parking sign and 20 non-illuminated hanging signs	Objection – too much signage

73. Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

15/02585

BEVERLEY CONSERVATION AREA: All owned trees which overhang the court boundary fences to be crown reduced by approx 2 - 4m, with associated crown cleaning and light rebalancing. (Total of 5 trees - T8 Beech, T9 Sycamore, T10 Oak, T11 White Fir and one Holly.) T9 Sycamore to also be crown reduced to south side, lower branches, approx 6m. T11 White Fir to be reduced by 2m height, to maintain a good screen to floodlight. All neighbouring trees to be appropriately crown reduced to the BERLTC boundary line, or - only where owner permission has been received - slightly beyond the boundary in the interests of good arboricultural practice. (Total approx 18 trees)

Location: Beverley and East Riding Lawn Tennis Club Seven Corners Lane
Due Date: 16th September 2015
No objection

15/02653
BEVERLEY CONSERVATION AREA: Sycamore (T1) remove forked limb overhanging road and reduce lower limbs by 2 metres to reduce end load over public highway. Oak tree; reduce limbs overhanging road by 2 metres, Sycamore (T3) remove deadwood from canopy, prune Holly tree; reducing in height by 3 metres.
Location: 35 New Walk
Due Date: 17th September 2015
No objection

15/02647
BEVERLEY CONSERVATION AREA: Crown lift Horse Chestnut to 6 metres to clear roofs and crown thin by 20%.
Location – Grayburn Garden House, Newbegin
Due Date 23rd September 2015
No objection

15/02777
TPO BEVERLEY NO.37 2006 (REF:1002) T1: Beech; side reduce branches by 3 metres as growing towards building, crown lift by 6 metres.
Location: 2 Bishops Croft
Due Date 25th September 2015
No objection

15/02374
BEVERLEY CONSERVATION AREA: Crown Lift canopies of two large silver birchs by 2 Metres. Due to excessive shading of neighbouring gardens
Location: 54 Wood Lane
Due Date: 25th September 2015
No objection

15/02908
BEVERLEY CONSERVATION AREA: Fell dead / dying conifer within group of existing trees to redevelop garden.
Location: 69 Lairgate
Due date: 6th October 2015

15/02938
BEVERLEY CONSERVATION AREA: Remove mixed conifer group, Ash tree; fell, to develop garden. Willow; pollard to 9 metres to create balanced shape and allow for re-growth.
Location: 12 Woodlands
Due Date: 8th October 2015
No objection to conifer and willow and require a photo of the Ash Tree for further consideration

15/02921
BEVERLEY CONSERVATION AREA: Pine tree; fell as roots have caused severe damage to wall of number 57 Pasture Terrace and is now pushing over wall of 55 Pasture Terrace and causing patio to lift.
Location: 55 Pasture Terrace
Due Date: 8th October 2015
No objection

74. Consultations

- (i) Hydropower potential in your area – please see attached papers
- (ii) Yorkshire Water's letter regarding a site visit to explain the position regarding the water/flooding of Beverley
- (iii) Replacing Lights columns on Queensgate, Beverley
- (iv) Neighbourhood Planning Update

- (v) Planning Legislation Update for Parish Councils
- (vi) Joint Local Access Forum – East Riding of Yorkshire and Kingston upon Hull

Resolved: The above listed consultations were noted.

75. To receive notices of road closures

Sunday 27th September 2015 to 1st October 2015

Temporary prohibition on A1079 lay-by just before Dunswell Roundabout commencing Sunday 27th September 2015 to enable the lay-by to be used for storage for the water pumping station works to take place which should be completed by 1st October 2015

Sunday 4th October – Beverley Food Festival

The closure is required to be carried out in two phases as follows:

Date and times of Closure

Phase 1

From 1800 hours on Saturday 3rd October until 2000 hours on Sunday the 4th October 2015

An area forming a rectangle bounded by the south east kerb line (the old Burton's Clothes retailer and The Yorkshire Bank) extending to a parallel line running from property numbers 32/33 (Cafe Nero) to property number 49 (Betfred).

Phase 2

Sunday the 4th October 2015 between 0500 and 2000 hours

The remaining part of Saturday Market and Old Waste

Resolved – the above road closures are noted.

76. To accept a Report of Decision Notices

<i>Application Number</i>	<i>Address</i>	<i>Description</i>	<i>Decision</i>
15/02027	135 Norwood	Erection of single storey extension to rear and side of dwelling	Withdrawn
15/01702	36 Beckside	Display of non-illuminated fascia sign and non-illuminated hanging sign	Approved
15/01705	36 Beckside	Display of non-illuminated fascia sign and non-illuminated hanging sign	Approved
15/01552	1-7 Toll Gavel	Display of 2 halo illuminated letter signs and 1 internally illuminated projecting sign (AMENDED PLANS)	Approved
15/01548	1-7 Toll Gavel	Change of use from A1(shop) to A3 use (restaurant/café) including an external seating area (Unit 1) and the change of use to A1/A3 use (shops/restaurants/café) (Unit 2) and the installation of new shop fronts, two awnings and installation of external plant equipment (AMENDED PLANS)	Approved

Resolved – the above decisions notices are noted.

Action Plan

Min No/Action	Who is responsible	Date to be achieved
Min 65 – Min 52 © - quotes to be chased	The Deputy Town Clerk	As soon as possible
Min 67 b – write to Marjorie Neaum	The Deputy Town Clerk	Operational
Min 69 (i) – contact the Principal of the College regarding students' rubbish (ii) contact East Riding of Yorkshire Council to site the bin on Marsh Drive	The Deputy Town Clerk	Operational

Action Plan

Min No/Action	Who is responsible	Date to be achieved
52(b) How many keys for Sparkmill and cost of replacing	The Deputy Town Clerk	PPS 29/9/15
52(b)(ii) – letter to allotment holders regarding dogs on allotments	The Deputy Town Clerk	Operational
52© - Fence on Queensgate/Kitchen Lane to make Allotments secure to be an Agenda item 52© - Taps – this is pending following clearance of Keldgate/Lairgate allotments	The Deputy Town Clerk	PPS 29/9/15
54 – siting litter bins - Figham Road (top end) and Hull Road (south side opposite to Co-Op)	The Deputy Town Clerk	Operational
56 – Bench Plaque and siting of benches – this is responsibility of ERYC and residents to be informed	The Deputy Town Clerk	Operational
57 – Planning application number - 15/02403 Land South Of Acacia House 137 Keldgate – urgent legal advice to be taken	The Town Clerk	As soon as possible
59 – Consultations to be on the next Agenda	The Deputy Town Clerk	Operational