

BEVERLEY TOWN COUNCIL
POLICY COMMITTEE MEETING

14th December 2015

Present: Councillors Begnett, G Cooper, Dodsworth, Elvidge, Jack, McGrath and Pearson (Chair).

In Attendance: Helen Watson (Town Clerk), Cllrs Aird and Machen.

41. To receive apologies for absence

Apologies were received from Cllr Peacock.

42. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations were received.

(b) To note dispensations given to any member of the Council in respect of the agenda items listed below

No dispensations were received.

43. To discuss Youth Services

Cllr Pearson verbally reported on the changes in the Youth Service provision provided by ERYC and went on further to discuss the holistic, family service view to youth work at present provided by ERYC. Cllr Pearson also briefly discussed the many local organisations that offer additional activities for young people. Members discussed the various not for profit and commercial organisations that provide facilities to young people in Beverley. Cllr Begnett informed members that he was in the process of compiling an audit of youth facilities in the area along with Cllr Oliver from Woodmansey Parish Council, following on from the joint meeting of Beverley, Molescroft and Woodmansey Parish Councils on 9.12.15. Members all agreed that any funding spent on youth provision needed to be efficient and effective. Further discussion took place on the ERYC positive outcome youth grant, which needs to be completed by the end of January. Cllr Begnett is in the process of arranging a working group meeting on this matter as resolved at Full Council on 30.11.15.

Resolved - The Town Clerk was asked to look at some costs regarding youth work and Cllr Pearson is to contact other Town and Parish Councils that engage in Youth work and find out more information.

44. To receive a report on Agincourt funding

The Town Clerk reported that the Agincourt 600 committee, based at the Tower of London have agreed to pay up to £4000 in the educational costs of the recent Beverley-Agincourt 600 events. Member's recorded a vote of thanks and congratulations to the Town Clerk on the successful funding bid.

45. To receive information regarding Wednesday Market

The Town Clerk reported that ERYC were putting Wednesday Market out to tender and had 3 interested parties at present, however if there is any change BTC will be notified. A member stated that is was good

that the market had become more popular, possibly due to the recent monthly local produce markets initiated by BTC.

46. To receive information from ERNLLCA

The Town Clerk reported on the information received from the Chief Executive of ERNLLCA regarding the restructuring of Committees at BTC. Members discussed the information received and voted to stay with the present structure and systems.

Resolved – Beverley Town Council are to retain the present committee structure and systems within Council. The Town Clerk to inform the Chief Executive and thank him for his professional advice.

47. To receive a report on the bank balances of the Beverley Town Council

The Town Clerk reported on the bank balances which are as follows:

Account Description	Bank Balance as at 30/11/15
Current account	£ 439,886.56
Deposit account	£ 25,321.17
Events Account	£ 20,251.25
Beverley in Bloom Account	£ 4,550.47
Field to Table	£ 41,624.49
Youth Town Council Account	£ 500.67
Skatepark Account	£ 591.59
Christmas Lights Account	£ 9,728.81
Petty Cash	£ 64.15
Business Term Deposit 421482	£ 79,758.40
Mayor of Beverley	£ 564.90
Mayor of Beverley's Charity Account	£ 2,147.09

Resolved – Members noted the bank balances.

47. To approve the attached payments to be made

Current				
Date Paid	Payee Name	Cheque Ref	Amount Paid	Transaction Detail
01/11/2015	Kingston Communications	DD	£128.38	Office telephone
01/11/2015	Amazon	DEBIT CARD	£10.87	Civic/Agincourt items - blue tablecloths
01/11/2015	Amazon	DEBIT CARD	£12.16	Civic/ Agincourt items - table clips
01/11/2015	Amazon	DEBIT CARD	£15.05	Civic/ Agincourt items - black banquet roll
01/11/2015	Amazon	DEBIT CARD	£17.34	Civic/ Agincourt items - serviettes

01/11/2015	Amazon	DEBIT CARD	£26.15	Civic/ Agincourt items - knives/forks/spoons
01/11/2015	Amazon	DEBIT CARD	£49.09	Civic/ Agincourt items - ivory banquet roll/disposable cups
01/11/2015	Amazon	DEBIT CARD	£79.47	Civic/ Agincourt items - wooden plates/bowls/knight's outfits
05/11/2015	Siemens	DD	£310.58	Photocopier rental
05/11/2015	East Riding Council	DD	£492.00	Rates
05/11/2015	Post Office	DEBIT CARD	£205.74	Postage
05/11/2015	East Riding Council	DEBIT CARD	£21.00	TENS licence for Bloom fundraiser (refunded by Beverley in Bloom)
06/11/2015	Beverley 24 hour storage	DD	£240.00	Handyman storage accommodation
09/11/2015	Experian	DD	£19.99	HPI check for purchase of new van
11/11/2015	Amazon	DEBIT CARD	£30.95	USB sticks
15/11/2015	Kingston Reprographics Ltd	DD	£415.83	Photocopier usage
15/11/2015	Kingston Communications	DD	£30.00	CCTV town
15/11/2015	Kingston Communications	DD	£30.00	Office Internet Access
15/11/2015	Murco Petrol Station	DD	£96.15	Fuel
18/11/2015	Salaries	4759-4766	£5,726.03	Salaries
18/11/2015	East Riding Council	4767	£1,305.71	Pension contributions
18/11/2015	HMRC	4768	£1,521.67	Tax and NI
19/11/2015	Post Office	DEBIT CARD	£18.48	Postage
23/11/2015	Three.co.uk	DD	£33.49	Staff Mobiles
26/11/2015	N Power	DD	£59.52	Saturday Market Camera
26/11/2015	British Rail	DEBIT CARD	£436.00	Travel to NALC Conference for PA/HW
28/11/2015	Yorkshire Water	DD	£100.55	Sparkmill allotment Water
30/11/2015	N Power	DD	£39.11	CCTV Toll Gavel
30/11/2015	CBA Sadofskys	DD	£37.44	Payroll Fees
30/11/2015	Amazon	DEBIT CARD	£30.49	Van Mats/Seat Covers
30/11/2015	Hinks Insurance	DEBIT CARD	£26.33	Van Insurance
30/11/2015	EastRiding Quads	4769	£4,300.00	Replacement Van
01/12/2015	Kingston Communications	DD	£121.26	Office telephone
03/12/2015	N Power	DD	£268.59	Office electricity
07/12/2015	Bush Tyres	DEBIT CARD	£151.90	New Tyres for new Van
09/12/2015	Petty Cash	DEBIT CARD	£200.00	Petty Cash
15/12/2015	Kingston Communications	DD	£30.00	CCTV town
15/12/2015	Kingston Communications	DD	£30.00	Office Internet Access

15/12/2015	Kingston Reprographics Ltd	DD	£362.77	Photocopier
15/12/2015	Jim Ellis	DD	£160.17	Allotment Padlocks/Door repair
15/12/2015	White Skip Hire	TRANS	£165.00	Skip hire for allotment
15/12/2015	N Power	TRANS	£48.19	CCTV town
15/12/2015	Yorkshire Water	TRANS	£49.91	Allotment water
15/12/2015	East Riding Council	TRANS	£48.01	Stationery
15/12/2015	National Association of Local Councils	TRANS	£420.00	Larger Conf Fee PA/TC
15/12/2015	Countrywise Water Coolers Ltd	TRANS	£25.90	Water Cooler
15/12/2015	Arco Limited	TRANS	£29.95	High Vis Jacket/Trousers
15/12/2015	Arco Limited	TRANS	£25.92	Latex gloves
15/12/2015	Mayor of Beverley Charity Account	TRANS	£606.03	Yorkshire Day Profit
15/12/2015	St Marys Church Beverley	TRANS	£50.35	Remembrance Day Hall Hire
15/12/2015	United Flags & Flag staffs Ltd	TRANS	£123.00	Double sided French and German flags
15/12/2015	East Riding Council	TRANS	£75.60	Identity Badges for staff and Councillors
15/12/2015	East Riding Council	TRANS	£66.00	Annual Skatepark Lease rental
15/12/2015	East Riding Council	TRANS	£1,357.58	Litter bin siting x 4
15/12/2015	East Riding Council	TRANS	£547.20	Salt Bin maintenance
15/12/2015	Jewson	TRANS	£13.67	Bolt Cutter
15/12/2015	Jewson	TRANS	£15.16	Hack Saw
15/12/2015	Jewson	TRANS	£10.70	Cable Ties
15/12/2015	Beverley 24 hour storage	TRANS	£240.00	Handyman storage accommodation - first month
15/12/2015	Beverley 24 hour storage	DD	£240.00	Handyman storage accommodation
15/12/2015	All Occasions	TRANS	£228.00	Trestle Hire for CFFD
15/12/2015	Sent2print.co.uk	TRANS	£409.80	Banners advertising CFFD
15/12/2015	Cresta Security Limited	TRANS	£115.23	Security for CFFD
15/12/2015	AA Media Ltd	TRANS	£529.20	AA road signs for CFFD
15/12/2015	Salaries	TRANS	£5,340.59	Salaries
15/12/2015	HMRC	TRANS	£1,202.30	Tax and NI
15/12/2015	ERYC	TRANS	£1,305.71	Pension contributions
15/12/2015	H Watson	TRANS	£172.54	April-December travel for Clerk
15/12/2015	P Astell	TRANS	£144.56	Mayor's travel
Bloom				
15/12/2015	Earley Ornamentals Limited	TRANS	£927.07	Plants
15/12/2015	Current Account	TRANS	£115.20	Purchases through petty cash
Lights				

15/12/2015	Titan Containers	TRANS	£47.99	December container hire
15/12/2015	Blachere Illumination	TRANS	£1,560.00	Snowflake flake hire last year
15/12/2015	Cresta Security Limited	TRANS	£281.88	Security for Light up event
15/12/2015	Lite and Illumination Technology	TRANS	£174.00	Bulbs for Snowflakes
15/12/2015	Pat Testing Expert Ltd	TRANS	£144.00	PAT testing lights
15/12/15	Beverley & District Pipe Band		£50.00	Donation

Resolved – Members approved the above listed payments. Members noted the petty cash and income and expenditure sheets received.

Signed

Date

Policy Committee 14.12.15 Action Plan

Minute/Action	Person Responsible	Time to be reported back
43 The Town Clerk was asked to look at some costs regarding youth work and Cllr Pearson is to contact other Town and Parish Councils that engage in Youth work and find out more information.	Town Clerk Cllr Pearson	Operational
46. To receive information from ERNLLCA . The Town Clerk to inform the Chief Executive and thank him for his professional advice.	Town Clerk	Operational