

# Beverley Town Council

## Planning, Property & Services Meeting

30<sup>th</sup> May 2017

**Present:** Councillors Aird (Chair), B Cooper, P Dodsworth, D Elvidge and PMcGrath (substitute)

**In Attendance:** Carol Oliver (Deputy Town Clerk) and the Mayor, Cllr A Willis.

### **384 To receive apologies for absence**

Apologies were received from Cllrs G Cooper, N Machen and D Peacock.

### **385 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

No declarations of interest were received.

### **(b) To note dispensations given to any member of the council in respect of the agenda items listed below.**

No dispensations were given.

### **386 To elect a Chair for the current municipal year**

Cllr Elvidge proposed and Cllr Dodsworth seconded that Cllr Aird be elected as Chair for the current municipal year. All agreed.

**Resolved:** Cllr Aird was elected as Chair for the current municipal year.

### **387 To elect a Vice Chair for the current municipal year**

Cllr Dodsworth proposed and Cllr Elvidge seconded that Cllr B Cooper be elected as Vice Chair for the current municipal year. All agreed.

**Resolved:** Cllr B Cooper was elected as Vice Chair for the current municipal year.

### **388 To note the minutes of the Planning Property & Services meeting held on the 25<sup>th</sup> April 2017 which were approved at Full Council on the 15<sup>th</sup> May 2017**

**Resolved:** The minutes of the Planning Property & Services meeting held on the 25<sup>th</sup> April 2017 which were approved at Full Council on the 15<sup>th</sup> May 2017 were noted.

### **389 To review the action plan from the Minutes of the 25<sup>th</sup> April 2017**

The Deputy Town Clerk reported that a response had been received from her letter to East Riding of Yorkshire Council in connection with the Sparkmill Lane being used as a rat run and they do not have the powers to legitimately restrict the use onto Parklands. The letter has been forwarded to Highways and a response is awaited.

**Resolved:** The Action Plan from the Minutes of the 25<sup>th</sup> April 2017 was reviewed.

### **390 Matters Arising from the above Minutes not on the Agenda**

#### **Street Lighting**

The Deputy Town Clerk reported it would cost £2750 for a lamp column at the junction of Highfield Road/Poplar Drive due to the fact there is no suitable electricity supply and a new cable would have to be installed, a trench dug, 1 column and lantern purchased and the connection fee.

**Resolved:** The Deputy Town Clerk to make arrangements with East Riding of Yorkshire Council for the provision of a lamp column at the junction of Highfield Road/Poplar Drive, Beverley.

The Deputy Clerk reported that it would cost £14000 to provide lighting for Sparkmill Lane due to the fact there is no suitable electricity supply and a new cable would have to be installed, a trench dug, 10 columns and lanterns purchased and the connection fee.

**Resolved:** Members agreed that the Town Council should enquire of East Riding of Yorkshire Council whether Sparkmill Lane would be lit once the building works had been completed in that area. If the East Riding of Yorkshire Council have no funds, members agreed to consider this request at budget setting in November 2018/19.

**391 To consider and discuss dog fouling and lamp posts**

Cllr P Astell was not present and the matter is to be an Agenda item for the next meeting with attached papers

**392 To discuss the allotments:**

**a) To receive numbers on the Allotment Waiting List**

The Deputy Town Clerk reported that there are 16 on the waiting list, 9 outside the town boundary and 7 people who wanted the other half of their plot. All plots are out to offer.

**b) Any other issues to be reported by the Deputy Town Clerk**

The Deputy Town Clerk reported there are no other issues at present.

**393 To receive an update on the Skatepark**

The Deputy Town Clerk reported that the handyman is checking the Skatepark three times per week and no anti-social behavior issues have been received.

Cllr Dodsworth said advice had been received about the Youth Shelter being moved to Samman Road. Members agreed that the Youth Shelter should remain on the Skatepark as it is used by the users.

**394 To consider the letter regarding the path from Friars Lane through the Friary Gardens**

As this letter was anonymous, Members agreed not to consider it.

**395 To consider grit and litter bin requests**

No litter and grit bin requests have been received.

**396 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.**

Number	Address	Ward	Plan Type	Application	Due Date
17/01132	The Tiger Inn Lairgate	SMW	LBC	Installation of replacement signs including 1 internally illuminated refurbished fascia, 1 internally illuminated double sided pictorial hanging sign, 2 non-illuminated amenity boards, 1 non-illuminated sign to gable, 1 new menu case and 1 poster case	No objection
17/01008	Marquest Limited 22C Trinity Lane	MS	PAD	Display of a non-illuminated fascia sign	Objection out of keeping with the area
17/01027	1 Atkinson Way	SMW	LBC	Erection of entrance porch following demolition of existing	No objection in principle but please support the conservation officer's comments
17/01273	Leonard Silver 29	SMW	LBC	Internal alterations to provide new staircase	no objection in

	Saturday Market			between first and second floors to serve second floor storage, installation of Velux window and associated works	principle but please take note of the Conservation Officer's comments
17/00900	25 Regent Street	MS	F	Erection of single storey extension to side and rear following part demolition of existing lean-to, (amended proposals and additional information)	No objection to the amended design
17/01301	61 Norwood	SMW	F	Erection of single storey extension to rear	No objection
17/00865	2 Hengate	SMW	F	Replacement of shopfront with new shopfront and new side door leading up to the upper levels	No objection
17/01285	James Starkey Fine Art International, 49 Highgate	MS	F	Internal and external alterations including installation of roof lights, windows and doors at rear	no objection in principle but please take note of the Conservation Officer's comments
17/01132	The Tiger Inn Lairgate	SMW	LBC	Installation of replacement signs including 1 internally illuminated refurbished fascia, 1 internally illuminated double sided pictorial hanging sign, 2 non-illuminated amenity boards, 1 non-illuminated sign to gable, 1 new menu case and 1 poster case (amended plans and description)	No objection
16/04230	The Tiger Inn Lairgate	SMW	PAS	Display of internally illuminated refurbished fascia, 1 internally illuminated double sided pictorial hanging sign, 2 non-illuminated amenity boards, 1 non-illuminated sign to gable, 1 new menu case and 1 poster case (AMENDED PLANS AND DESCRIPTION)	No objection
17/01257	Listed Wall And Piers St Marys Manor North Bar Within	SMW	LBC	Installation of historic information board	No objection
17/01245	2 St John Street	MS	F	Erection of garden shed to rear	No objection
17/01325	14 Lowfield Road	SME	F	Erection of single storey extension to rear	No objection
17/01405	8 New Walk	SMW	F	Erection of timber shed to replace existing shed	No objection
17/01355	42 Warton Avenue	MS	F	Change of use of dwelling (C3) to secure residential accommodation (C2A), erection of single storey extension to rear and construction of a new vehicular access	No objection
17/01353	The Co Op Food 1 Hull Road	MS	PAD	Display of 4 internally illuminated fascia signs, 2 non-illuminated wall mounted aluminium panels, 4 non-illuminated post mounted aluminium panels, 2 non-illuminated double sided post mounted aluminium panels and 1 illuminated totem sign internally	No objection
17/00866	2 Hengate	SMW	LBC	Internal alterations to create two apartments to first and second floor, replacement of shopfront with new shopfront and new side door leading up to the upper levels	No objection
17/01497	22 Long Lane	MS	F	Erection of single storey extension to rear following demolition of existing and construction of dormer windows to rear	No objection

17/01440	11 Minster Court	MS	F	Installation of patio door following removal of existing window	No objection
17/01008	Marquest Limited 22C Trinity Lane	MS	PAD	Display of a non-illuminated fascia sign	Objection out of keeping with the area
17/01481	Bar House, 67 North Bar Within	SMW	F	Alterations to increase width to existing access and installation of gate	No objection
17/01588	34 Chestnut Avenue	SMW	F	Erection of single storey extension to side	No objection
17/01586	(Cellini)26 Toll Gavel	SMW	PAD	Display of 1 non-illuminated fascia sign and 1 non-illuminated hanging sign	No objection in principle but requests no outside seating area is in place.
17/01439	First Floor Unit Above Units 27 To 30 Flemingate Centre Chantry Lane	MS	PAD	Display of 2 internally illuminated fascia signs, 1 non-illuminated hanging sign and 1 internally illuminated box sign	No objection
17/01607	24 The Leases	SMW	F	Erection of single storey extension to side and rear	No objection
17/01346	2 New Walk	SMW	LBC	Installation of 4 replacement windows to rear	No objection
17/01612	Yorkshire Building Society 3-5 Saturday Market	SMW	F	Installation of ATM	No objection
17/01613	Yorkshire Building Society 3-5 Saturday Market	SMW	PAD	Installation of ATM	No objection
17/01734	Oak Haven, 26 Cartwright Lane	SME	F	Erection of single storey extension to rear	No objection

**397 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:**

17/01419

BEVERLEY CONSERVATION AREA: T1: Ash tree to fell due to exceeding size for location and concerns over the suppressed form leading to weak branch formation around many phone lines and the street. T2: Sycamore to fell due to included unions supporting two major limbs and the tree oversizing its location.

**No objection**

17/01459 – Bar House, 67 North Bar Within

BEVERLEY CONSERVATION AREA: Rowan: fell due to poor health and disease

Bar House, 67 North Bar Within

**No objection**

17/01693/TPO The Hall Lairgate

TPO BEVERLEY NO.42 - 2007 (REF: 1135) T1 Norway Maple: Remove limb at 8m south over gutter & reduce limbs above by 4m. T2 Sycamore: Remove limb at 7m over gutter and reduce limbs above by approx. 3 to 4m. T3 Pink Chestnut: lift to nominal 4m clear above car park. T4 Lime: lift to nominal 4m clear above car park. T5 Sycamore: reduction of 20-30% to remove weight & reduce risk. T6 Sycamore: up to 6m width reduction, 4m height reduction rebalancing. T7 Chestnut: Crown reduction up to 6m width, 4m height reduction. T8 Sycamore: Reduce low limb by approx. 4m. T9 Horse Chestnut: Fell, T10 Sycamore: Crown reduction above Lairgate, up to 6m width reduction, 4m height reduction. T11 Horse Chestnut: Fell. T12 Beech: Light crown lift to 3m clear, and crown clean. T15 Yew: Light crown lift to 2.5m above grass. T16 Horse Chestnut: Major crown reduction above Lairgate, up to 6m width reduction, 4m height reduction. Fully remove low limb at 2.5m N & reduce others at 3 to 4m. T17 Yew: Pruning: Light crown lift to 2.5m/3m above grass and pavement. T19 Purple Beech: crown lift to south and west to 3m clear, Full crown clean. T21 Purple Plum: Fell. T23 Alder: Fully remove limb to SE @ 4m, and reduce back by 2-3M, T24 Horse Chestnut: 6-8m Crown reduce. T25 Yew: 2m crown lift.

**No objection in principle but question the felling of T21.**

17/01733/TCA The Hall Lairgate

BEVERLEY CONSERVATION AREA: T18 Tulip Tree: Remove low branch to improve form, T20 Walnut: Light crown clean and lift, formative pruning in crown, T27 Lawson Cypress: Fell: Inappropriate position in courtyard. Replace with small deciduous species.

**No objection**

17/01770/TCA 2 Seven Corners Lane

BEVERLEY CONSERVATION AREA: Copper Beech: fell due to storm damage and fungal brackets

**No objection**

**398 To receive consultations**

- (i) Consultation on the Submission Cottingham Neighbourhood Plan and Design Guide 2015-2029

**Resolved:** the consultation on the Submission Cottingham Neighbourhood Plan and Design Guide 2015-2029 was noted.

**399 To receive road closure notices**

- (i) Notification of temporary 1 day road closure (Part of Newbegin, Beverley) for defective carriageway re-instatement (commencing 8am Monday 15 May 2017)
- (ii) Notification of proposed no waiting restrictions – Orchard Garth/Orchard Close – see attached plan
- (iii) Notification of temporary up-coming road closure for Vicar Lane, Beverley off North Bar Within for roof repair on 1<sup>st</sup> June 2017 – see attached plan
- (iv) Notification of provision of loading bay – Walkergate to facilitate the passage on the road and improving the safety for pedestrians – see attached plan
- (v) Notification of Emergency Road Closure for carriageway works Friday 19 May 2017 between 9.15am until 11am (North Bar Within, Beverley (under the Bar itself)
- (vi) Proposed amendment to existing waiting restrictions and remove two of the existing Controlled Parking Zone (CPZ) bays and replace their extents with No Waiting at Any Time restrictions outside 41/43 Long Lane
- (vii) slightly reduce an existing CPZ bay and replace its extents with No Waiting at Any Time restrictions outside 30 Long Lane
- (viii) Temporary Road Closures Yorkshire Regiment Freedom of Beverley Parade Friday 30 June 2017:

**Full closures**

Saturday Market	06:00 - 14:00 hours the whole extent
Old Waste	06:00 - 14:00 hours the whole extent
Wednesday Market	06:00 - 14:00 hours the whole extent

**Rolling road closures**

Burton Road	10:45 - 13:30 hours the whole extent
Molescroft Road New Walk and North Bar Without	10:45 - 13:30 hours extending from Molescroft Roundabout to North Bar
North Bar Within	10:45 - 13:00 hours the whole extent
Sow Hill Road	10:45 - 13:00 hours the whole extent
Lady Gate	10:45 - 13:00 hours the whole extent
Gavel	10:45 - 13:00 hours the whole extent
Butcher Row	10:45 - 13:00 hours the whole extent
Lord Roberts Road	10:45 -13:00 hours Between the junctions with Highgate and Eastgate
Railway Street	10:45 - 13:00 hours the whole extent
New Walkergate	10:45 - 13:00 hours between the junctions with Railway Street and School Lane
School Lane	10:45 - 13:00 hours the whole extent

Toll

**Resolved:** The Notification of temporary 1 day road closure (Part of Newbegin, Beverley) for defective carriageway re-instatement (commencing 8am Monday 15 May 2017), Notification of proposed no waiting restrictions – Orchard Garth/Orchard Close, Notification of temporary up-coming road closure for Vicar Lane, Beverley off North Bar Within for roof repair on 1<sup>st</sup> June 2017, Notification of provision of loading bay – Walkergate to facilitate the passage on the road and improving the safety for pedestrians, Notification of Emergency Road Closure for carriageway works Friday 19 May 2017 between 9.15am until 11am (North Bar Within, Beverley (under the Bar itself), Proposed amendment to existing waiting restrictions and remove two of the existing Controlled Parking Zone (CPZ) bays and replace their extents with No Waiting at Any Time restrictions outside 41/43 Long Lane, slightly reduce an existing CPZ bay and

replace its extents with No Waiting at Any Time restrictions outside 30 Long Lane and Temporary Road Closures Yorkshire Regiment Freedom of Beverley Parade Friday 30 June 2017 were all noted.

**400 To accept a Report of Decision Notices**

<b>Application Number</b>	<b>Address</b>	<b>Description</b>	<b>Decision</b>
17/00749	307 Grovehill Road	Certificate of Lawfulness for change the use from A1 (shop) to A2 (financial and professional services)	Approved
17/00523	59 Highfield Road	Erection of conservatory to rear	Approved
17/00906	42 St Matthews Court	BEVERLEY CONSERVATION AREA: T1-T6 Conifer x6: reduce back to neighbouring boundary, T7 Birch 3-4ft (1-1.5m) crown reduce, T8, T9 and T10 Conifer x3; fell due to excessive shading. T11 Bay: crown thin.	Approved
17/00580	Hodgson Sealants Ltd Belprin Road	Erection of two storey extension to front following demolition of existing single storey extension	Approved
17/00582	1 Atkinson Way	Erection of entrance porch following demolition of existing	Approved
17/00747	English And Continental Sandwiches, 307 Grovehill	Display of 1 externally illuminated fascia sign and 2 non-illuminated fascia signs	Approved
17/01028	4 Minster Moorgate	BEVERLEY CONSERVATION AREA: Pear; crown reduce by one quarter, prune lower branches and remove ivy.	Approved
17/00596	71A Swinemoor Lane	Land And Building North East Of 71A Swinemoor Lane	Approved
17/00834	Unit 1A And 1B Capital Park Annie Reed Road	Change of use from timber pallet manufacture, storage and distribution to health and fitness centre (Class D2)	Approved
17/00901	Perran House, 108 Lairgate	Alterations and extensions including erection of single storey extension to side following demolition of existing, erection of a two storey extension to front following demolition of existing garage and construction of cellar and storage building	Approved
17/01129	3 Grosvenor Place	BEVERLEY CONSERVATION AREA: T1 Yew: 2.5m crown reduction, T2 Lawson conifer: reduce in height by 2m, T3 Bird Cherry: crown reduce by 3m and 2m side reduction, T4 Bird Cherry: fell, T5 Holly: all over reduction up to 1m, T6 Yew: overall crown reduction up to 1m, T7 Holly: reduce in height by 3m and shape	Approved
16/01647	5 Cavendish Drive	Erection of a dwelling following demolition of existing garage.	Appeal following refusal.
17/011031	1 Grosvenor Place	BEVERLEY CONSERVATION AREA: T1 Conifer: reduce in height by 3m and reduce on northern side above fence line, T2 Conifer: reduce in height by 3m	Approval
17/00327	5 Pasture House Mews	Erection of summerhouse at front	Refused proposed summerhouse are unacceptable and would result in a scheme which would fail to preserve or enhance the character and appearance of the

			Conservation Area and would cause harm which is not outweighed by any public benefits.
17/00673	34 Copandale Road	Erection of detached garage to rear following demolition of sectional Garage	Approved
17/00823	7 Goodwood Close	Erection of single storey extension to side	Approved
17/01199	Adelaides Albert Terrace	BEVERLEY CONSERVATION AREA: T1 Sycamore: 20% crown thin and dead wood/crossing branches to improve light to garden and reduce wind sail effect. T2 Sycamore 10% crown thin, crown lift 4 lowest limbs 7m-8.5m and crown clean, to rebalance crown and improve light levels.	Approved
17/01050	3 Foley Avenue	Erection of garden shed to side	Approved
17/00674	Travelcare, 9 Butcher Row (LBC)	Improve exterior woodwork and display of 3 non-illuminated fascia signs and 1 non-illuminated hanging sign to front	Approved
17/00659	Travelcare, 9 Butcher Row (PAD)	Display of 3 non-illuminated fascia signs and 1 non-illuminated hanging sign to front	Approved
17/01127 TPO	12 Westwood Way	TPO BEVERLEY NO.36 - 2006 (REF:996) G1: T1 Holly: 3m crown reduction to previous prune points and shaping to eastern side	Approved
15/00532	Land at Chantry Lane Junction Grovehill Road	Erection of residential development comprising of 16 apartments	Approved
17/00345	Beverley Waste Water Treatment Works Waterside Road	Change of use of land to allow construction of 3 primary settlement tanks and improvement works to existing Wastewater Treatment Site with associated structures, on-site works and roads	Approved

**Resolved:** the above listed decisions were noted.

The meeting closed at 19.35

Signed.....Date.....

Action Plan – Planning Property & Services 30<sup>th</sup> May 2017

Action	Person responsible	Due by
<b>Min 390</b> - Highfield Road/Poplar Drive – organise street lighting with East Riding of Yorkshire Council Sparkmill Lane – contact East Riding of Yorkshire Council to ask about lighting the Lane following completion or building works. If not, consider at budget setting 2018/19.	The Deputy Town Clerk	Operational
<b>Min 391</b> – Dog Fouling/Lamp Post an Agenda item with supporting papers	The Deputy Town Clerk	13/06/2017