

BEVERLEY TOWN COUNCIL
POLICY COMMITTEE MEETING

22nd January 2018

Present: Councillors Willis (ex-officio), D Elvidge, D Jack (Chair), P McGrath, R Begnett, and B Pearson.

In attendance: Helen Watson (Town Clerk)

134 To receive apologies for absence

Apologies were received from B Cooper, G Cooper D Peacock

135 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Non-pecuniary declarations were received from Cllr Elvidge regarding the SSAFA Flower Festival agenda item, and from Cllr McGrath regarding the NURSE agenda item.

(b) To note dispensations given to any member of the Council in respect of the agenda items listed below

None were received.

136 Cllr Ann Willis and the Town Clerk to report on the meeting with Alan Menzies regarding St Nicholas School which took place on 22.1.18

Cllr Willis and the Town Clerk reported on the meeting with Alan Menzies, ERYC Director of Planning and Economic Regeneration regarding St Nicholas School building. A full and frank discussion took place regarding possible costs, financial viability, capital and revenue costs, and if there is an actual need for another community building in the area. ERYC stated that the site would not be put for sale for community use until an audit of the present community buildings in the town had proved the need for another community building. Cllr Willis reported that ERYC had concerns that another community use building may not be required in this area of the town, due to exiting community use buildings. Mr Menzies also reported that other redundant East Riding of Yorkshire buildings may be coming up for sale in the future. Following the discussions, It was agreed that the Town Clerk is to contact Mr Menzies to request an estimate of the present operational costs and building/project management costs required for the former St Nicholas School building to become a possible community use building.

Resolved: It was agreed that the Town Clerk is to contact Mr Menzies to request an estimate of the present operational costs and building/project management costs required for the former St Nicholas School building to become a possible community use building. Along with requesting if any financial assessment has been done on the former St Nicholas School to ascertain the viability and costs as a community building.

137 To consider the request from NURSE Charity to support the Charity Raft Race

Members considered the request from NURSE Charity to support the Raft Race in July. Members questioned what resources were needed, regarding administration, volunteers and asked for the timings of the event.

Resolved - The Town Clerk to request the resources regarding administration and volunteers and asked for the timings of the event.

138 To consider and resolve the purchase of up to 5 notice boards for the allotment sites

The Town Clerk reported that notice boards were required for the allotment sites and Beverley in Bloom and could be purchased from the contract budget line.

Resolved - Notice boards were required for the allotment sites and Beverley in Bloom and could be purchased from the contract budget line.

139 To consider:

- i) **Setting the stall fee for the 2018 Food Festival and 2018 Christmas Festival of Food & Drink**
Members resolved the new food festival costs as outlined by the Town Clerk.
- ii) **To inform members that the Food Festival will come in front of the Events Safety Advisory Group (ESAG)**

Members noted that the Food Festival had been requested be represented at the ESAG Committee. The Town Clerk informed members that she would attend with Bill Hartley. Members also requested that the Town Clerk ask ESAG why we have to be represented after managing the event safely for the last 12 years.

140 Town Clerk to report on the SAFFA Flower Festival meeting regarding their sponsorship request which has been resolved at Full Council

The Town Clerk reported on the meeting with SAFFA re the flower festival

Resolved – Members resolved to allocate £1000 from unallocated reserves for this event to commemorate WW1.

141 Town Clerk to update on the forthcoming Tour de Yorkshire

The Town Clerk updated members on the forthcoming event. Member stated that no budget/funding had been set for this event and would not be planning any events.

142 To consider the Stage4Beverley’s request for a grant

Members stated that this could not be looked at Policy and this would need to be a Grants application if they want to apply in future year.

143 To receive an update on the Two Churches One Town Story – Town Clerk

The Town Clerk updated members one the project to date.

144 To receive a report on the bank balances of the Beverley Town Council

The Town Clerk reported the bank balances are as follows:

Current account	£ 577,571.26	
Deposit Account	£ 25,382.92	
Events Account	£ 20,251.25	
Beverley in Bloom Account	£ 952.74	
Field to Table	£ 31,894.04	
Youth Town Council Account	£ 500.67	
Skatepark Account	£ 457.59	
Christmas Lights Account	£ 8,990.67	
Petty Cash	£ 110.79	
Business Term Deposit 421482	£ 81,843.48	
Mayor of Beverley	£ 595.00	
Mayor of Beverley Charity Account	£ 4,713.27	£1340 allocated to Youth Coalition

Members requested a full break down of allocated and non-allocated funds in the deposit account and also the amount of Field to Table funding in the Field to Table account to be distributed to members prior to the next Policy meeting.

Resolved – The Bank balances were noted. Members noted the petty cash and income and expenditure sheets received. A full list of allocated and non- allocated reserves and the amount left in the From the Field to Table account information is to be distributed to members prior to the next Policy Committee meeting.

145 To approve the attached payments made and to be made

The Town Clerk presented a list of payments that had been made together with payments to be made:

Current				
Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
05/09/2017	East Riding Council	SO	£ 478.00	Rates
05/09/2017	N Power	DD	£ 136.11	Office electricity
05/09/2017	HMRC	BACS	£ 1,439.15	Tax and Ni
05/09/2017	East Riding Pension	BACS	£ 1,398.90	Pension contributions
05/09/2017	Beverley FM	BACS	£ 600.00	Second half of precept
07/09/2017	Yorkshire Water	DD	£ 164.76	Sparkmill Allotments
07/09/2017	Kingston Reprographics Ltd	DD	£ 124.02	Photocopier
07/09/2017	Yorkshire Water	DD	£ 31.72	Water - office
12/09/2017	York Racecourse	DEBIT CARD	£ 48.45	Yorkshire in Bloom
14/09/2017	Murco Petrol Station	DD	£ 74.88	Fuel
15/09/2017	Kingston Communications	DD	£ 30.00	Internet Access
15/09/2017	Kingston Communications	DD	£ 30.00	CCTV Town
17/09/2017	Beercock Wiles	DD	£ 80.00	Garage Rental
18/09/2017	Googlemail	DD	£ 1.59	Email storage
18/09/2017	Post Office	DEBIT CARD	£ 65.00	Postage
19/09/2017	Amazon	DIRECT DEB	£ 82.90	Security Clothing
20/09/2017	Amazon	DEBIT CARD	£ 91.44	Security Clothing
23/09/2017	Three.co.uk	DD	£ 23.00	Staff Mobile
25/09/2017	East Riding Council	BACS	£ 212.60	Stationery
25/09/2017	East Riding Council	BACS	£ 43.51	Stationery
25/09/2017	East Riding Council	BACS	£ 1,398.90	Pension contributions
25/09/2017	HMRC	BACS	£ 1,551.16	Tax and Ni
25/09/2017	Salaries	BACS	£ 4,898.48	Salaries
25/09/2017	Indicoll Limited	BACS	£ 144.00	Website hosting fee
29/09/2017	D H Fletcher	DD	£ 4,200.00	Office Rent
29/09/2017	Petty Cash	DEBIT CARD	£ 200.00	Cash
30/09/2017	Paypal	DEBIT CARD	£ 178.80	Beermats advertising Food Festival
30/09/2017	CBA Sadofskys	DD	£ 37.44	Payroll
30/09/2017	W Boyes & Co Limited	DEBIT CARD	£ 39.72	Stationery
30/09/2017	Marks and Spencers	DEBIT CARD	£ 86.29	Pantry items for the Food Festival

30/09/2017	Marks and Spencers	DEBIT CARD	£	17.00	Pantry items for the Food Festival
30/09/2017	Ford Framing	DEBIT CARD	£	103.00	Frames for the Certificates for the Food Festival
30/09/2017	Yorkshire Bank	DEBIT	£	20.00	Bank Charge - now refunded.
30/09/2017	Field to Table Account	TRANSFER	£	625.00	Sponsorship/Stall Fee paid to Town Council account
01/10/2017	Kingston Communications	DIRECT DEB	£	116.64	Telephone
02/10/2017	Countrywise Water Coolers Ltd	BACS	£	14.14	Water Cooler
02/10/2017	Beverley 24 hour storage	BACS	£	264.00	Storage
02/10/2017	Jewson	BACS	£	11.35	Cable Ties
02/10/2017	Beverley Consolidated Charity	BACS	£	600.00	Rent for Queensgate allotment
02/10/2017	Geoff Simpson	BACS	£	420.00	Unit 2 storage
03/10/2017	N Power	DIRECT DEB	£	37.02	CCTV
05/10/2017	East Riding Council	SO	£	478.00	Rates
05/10/2017	Post Office	DEBIT CARD	£	302.00	Postage
06/10/2017	Kingston Reprographics Ltd	DIRECT DEB	£	381.17	Photocopier
14/10/2017	Murco Petrol Station	DIRECT DEB	£	140.42	Fuel
15/10/2017	Kingston Communications	DIRECT DEB	£	30.00	Internet Access
15/10/2017	Kingston Communications	DIRECT DEB	£	30.00	CCTV
15/10/2017	Googlemail	DEBIT CARD	£	1.59	Email storage
18/10/2017	N Power	DIRECT DEB	£	38.68	CCTV Wed Market
23/10/2017	Three.co.uk	DIRECT DEB	£	23.00	Staff Mobile
23/10/2017	Siemens	DIRECT DEB	£	286.05	Photocopier Lease
25/10/2017	N Power	DIRECT DEB	£	37.59	CCTV
25/10/2017	Petty Cash	Cash	£	200.00	Petty Cash
25/10/2017	Vanessa Delicatessen & Cafe	DEBIT CARD	£	49.40	Gifts for Twinning
26/10/2017	Jewson	BACS	£	26.40	Pointed Peg/Bricklines
26/10/2017	Lairgate Motors	BACS	£	514.65	MOT/Repairs for van
26/10/2017	Beverley Minster PCC	BACS	£	45.00	Christmas Tree Festival
26/10/2017	East Riding Council	BACS	£	137.56	Stationery
26/10/2017	Beverley Nogent	BACS	£	51.00	Civic Invites
30/10/2017	Salaries	BACS	£	4,947.79	Salaries
30/10/2017	PKF Littlejohn	BACS	£	960.00	External audit fees
31/10/2017	CBA Sadofskys	DIRECT DEB	£	37.44	Payroll Fees
31/10/2017	Kingston Communications	DEBIT DEB	£	137.01	Kingfisher Media advertisement
01/11/2017	Royal British Legion	4830	£	55.50	Poppy Wreaths
01/11/2017	Written incorrectly	4831	£	-	Written incorrectly
01/11/2017	Keldgate Park News	4832	£	9.00	Newspapers

01/11/2017	Beercock Wiles	SO	£ 240.00	Standing Order for Garage
01/11/2017	Bev Nogent Association	BACS	£ 17.00	Civic Invites
01/11/2017	Monk Walks Inn	BACS	£ 137.00	Civic reception
01/11/2017	SLCC Enterprises Ltd	BACS	£ 310.00	Staff training
01/11/2017	Majestic Wine	BACS	£ 85.85	Wine for Christmas Lights event which the Appeal Group refunded
01/11/2017	Countrywise Water Coolers Ltd	BACS	£ 14.14	Water Cooler
01/11/2017	East Riding Council	BACS	£ 19,194.80	Street Lighting SLA
01/11/2017	Yorkshire Bank	BACS	£ 20.00	Bank Charge - now refunded.
01/11/2017	Field to Table	TRANSFER	£ 625.00	Paid to TC instead of FFTT
01/11/2017	East Riding Council	DEBIT CARD	£ 28.50	Civic Gifts
05/11/2017	ERYC	SO	£ 478.00	Rates
14/11/2017	Kingston Communications	DD	£ 30.00	Internet Access
14/11/2017	Kingston Communications	DD	£ 30.00	CCTV
14/11/2017	Kingston Reprographics Ltd	DD	£ 384.78	Photocopier
15/11/2017	Murco Petrol Station	DD	£ 17.62	Fuel
15/11/2017	Googlemail	DD	£ 1.59	Email storage
22/11/2017	Amazon	DEBIT CARD	£ 134.91	3 external harddrives
22/11/2017	Amazon	DEBIT CARD	£ 20.97	External Hard drive cases
23/11/2017	Three.co.uk	DD	£ 23.00	Staff Mobile
24/11/2017	Yorkshire Water	DD	£ 32.12	Allotment Water
27/11/2017	N Power	DD	£ 46.70	CCTV
27/11/2017	DVLA	DD	£ 240.00	Van Tax
29/11/2017	N Power	DD	£ 35.32	CCTV
30/11/2017	CBA Sadofskys	DD	£ 37.44	Payroll
30/11/2017	Mayor's Charity	BACS	£ 342.48	Food Fest buskers' donation which was paid to Town Council
30/11/2017	Jewson	BACS	£ 11.35	Cable ties
30/11/2017	East Riding Council	BACS	£ 1,753.35	Banner erection
30/11/2017	Beverley 24 hour storage	BACS	£ 264.00	Storage
30/11/2017	Jewson	BACS	£ 6.29	Safety Glasses
30/11/2017	East Riding Council	BACS	£ 128.58	Stationery
30/11/2017	Beercock Wiles	SO	£ 80.00	Garage Rent
30/11/2017	Salaries	BACS	£ 4,041.87	Salaries
30/11/2017	HMRC	BACS	£ 1,717.79	HMRC
30/11/2017	East Riding Pension	BACS	£ 2,111.80	Pension
30/11/2017	amazon	BACS	£ 14.70	Christmas Decs
30/11/2017	Amazon	DEBIT CARD	£ 35.68	Christmas Tree Decs
01/12/2017	Geoff Simpson Holdings	SO	£ 420.00	Rent on Storage Unit

01/12/2017	N Power	DD	£	169.09	Electricity Office
01/12/2017	Kingston Communications	DD	£	87.40	Telephone
01/12/2017	East Riding Council	BACS	£	120.58	Stationery
01/12/2017	Yorkshire Bank	BACS	£	20.00	Bank Charge
01/12/2017	Amazon	BACS	£	35.66	Christmas Tree Festival
05/12/2017	East Riding Council	DD	£	478.00	Rates
06/12/2017	Yorkshire Water	DD	£	52.95	Office Water
13/12/2017	Amazon	DEBIT CARD	£	35.68	Decs for Christmas Tree Festival
15/12/2017	Kingston Communications	DD	£	30.00	Internet Access
15/12/2017	Kingston Communications	DD	£	30.00	CCTV
15/12/2017	Kingston Reprographics Ltd	DD	£	181.63	Photocopier
15/12/2017	Googlemail	DD	£	1.59	Email storage
15/12/2017	Murco Petrol Station	DD	£	17.62	Fuel
18/12/2017	Post Office	DEBIT CARD	£	66.20	Postage
18/12/2017	Petty Cash	Cash	£	100.00	Cash
18/12/2017	Field to Table	TRANSFER	£	75.00	Paid to TC for CFFD
18/12/2017	C Charlton Gardening Services	BACS	£	365.00	Grass Cutting
18/12/2017	Spitfire Services (Hull) Limit	BACS	£	38.40	Fire Extinguishers annual services
18/12/2017	East Riding Quads	BACS	£	52.50	Civic Reception
18/12/2017	Print n Promote	BACS	£	300.00	Calendars
18/12/2017	East Riding Pension	BACS	£	1,628.47	Pension
18/12/2017	HMRC	BACS	£	1,162.47	Tax and Ni
18/12/2017	UK Safety Management	BACS	£	179.59	Pat Testing
18/12/2017	Countrywise Water Coolers Ltd	BACS	£	35.02	Water Cooler
18/12/2017	East Riding Council	BACS	£	51.77	Stationery
18/12/2017	Beverley 24 hour storage	BACS	£	264.00	Storage
18/12/2017	Alan Johnson	BACS	£	396.60	Interim Audit Fee
18/12/2017	East Riding Council	BACS	£	26.10	Stationery
18/12/2017	Saxon Computing	BACS	£	624.00	Computers Repair
19/12/2017	W Boyes & Co Limited	DEBIT CARD	£	10.22	Cleaning Equipment
21/12/2017	Salaries	BACS	£	4,320.90	Salaries
23/12/2017	Three.co.uk	DD	£	23.00	Staff Mobile
24/12/2017	D H Fletcher	SO	£	3,500.00	Office rent
31/12/2017	CBA Sadofskys	DD	£	37.44	Payroll
31/12/2017	Kingston Communications	DD	£	102.52	Telephone
01/01/2018	Beercock Wiles	SO	£	80.00	Garage Rent
01/01/2018	Geoff Simpson Holdings	DD	£	420.00	Unit 2
03/01/2018	N Power	DD	£	36.77	CCTV
05/01/2018	East Riding Council	SO	£	478.00	Rates
12/01/2018	Kingston Reprographics Ltd	DD	£	226.63	Photocopier
12/01/2018	Jewson	BACS	£	58.57	Mortar
12/01/2018	Beverley 24 hour storage	BACS	£	264.00	Storage

12/01/2018	Countrywise Water Coolers Ltd	BACS	£	14.14	Water Cooler
12/01/2018	Rosindale and Son Ltd	BACS	£	144.80	Locks
15/01/2018	Murco Petrol Station	DD	£	104.18	Fuel
15/01/2018	Googlemail	DD	£	1.59	Email storage
15/01/2018	N Power	DD	£	30.42	CCTV
15/01/2018	Kingston Communications	DD	£	30.00	Internet
15/01/2018	Kingston Communications	DD	£	30.00	CCTV
22/01/2018	N Power	DD	£	37.41	CCTV
23/01/2018	Three.co.uk	DD	£	23.00	Staff Mobile
23/01/2018	East Riding Pension	BACS	£	1,755.84	Pension Contributions
23/01/2018	N Power	BACS	£	77.96	CCTV
23/01/2018	HMRC	BACS	£	1,305.23	Tax and Ni
31/01/2018	CBA Sadofskys	DD	£	37.44	Payroll
31/01/2018	Kingston Communications	DD	£	121.58	Telephone
31/01/2018	W Vieten			£25.00	Allotment bond refund
Bloom					
01/11/2017	Earley Ornamentals Limited	474	£	1,714.37	Pansies
01/11/2017	Beverley Cons Club	475	£	55.00	Room hire for town competition
01/11/2017	C Waddington	476	£	160.81	Co-Ordinator's expenses

Field to Table					
05/09/2017	Matt Snowden	BACS	£	231.00	Food Festival work
30/09/2017	Sent2print.co.uk	BACS	£	420.00	Banners
30/09/2017	Dalton Spire	BACS	£	420.00	Advertising/brochure
30/09/2017	Rustic Rover Co	BACS	£	300.00	Refund of stall fees
02/10/2017	All Occasions	BACS	£	2,897.16	Marquee/table etc Food Festival
02/10/2017	St Quintin's Creamery	BACS	£	12.53	Pantry Food Festival
26/10/2017	Cresta Security Limited	BACS	£	1,409.70	Security Food Festival
26/10/2017	John Cossham	BACS	£	200.00	Entertainment Food Festival
26/10/2017	Esskays	BACS	£	238.00	Kitchen hire food festival
26/10/2017	Cascare	BACS	£	600.00	First Aid Food Festival
26/10/2017	AA Media Ltd	BACS	£	559.20	Signs Food Festival
26/10/2017	East Riding Council	BACS	£	3,000.00	Stalls/Refuse Food Fest
30/10/2017	Agility	BACS	£	1,323.46	Sound equipment Food Festival
30/10/2017	Current Account	Paid by BT	£	698.99	Items paid by Town Council debit card
01/11/2017	Matt Snowden	BACS	£	236.50	FF/CFD work.
20/11/2017	Beverley Garland Dancers	203	£	50.00	Donation for Food Festival

20/11/2017	Beverley Brass Band	204	£	100.00	Donation for Food Festival
20/11/2017	Orchards of Hushwaite	205	£	30.00	Refund of electricity
30/11/2017	All Occasions	BACS	£	384.00	Trestle table hire
30/11/2017	East Riding Council	BACS	£	84.00	Advert CFFD
30/11/2017	Print n Promote	BACS	£	71.00	CFFD Fliers
30/11/2017	East Riding Council	BACS	£	144.00	Food Fest - banner erection
18/12/2017	Kingfisher Media	BACS	£	744.00	Visitor Guide
18/12/2017	Cascare	BACS	£	200.00	First Aid CFFD
18/12/2017	UK Event Associate Ltd	BACS	£	193.72	Security for CFFD
23/01/2018	Current Account	Salaries	£	7,343.15	Salaries for FF & CFFD

Christmas Lights					
26/10/2017	Titan Containers	BACS	£	47.99	Container Hire
26/10/2017	Festive Lighting Company	BACS	£	5,748.60	Little Blizzards
30/10/2017	Lighting & Signs	BACS	£	2,263.80	Bracket Testing
30/10/2017	Farm Forestry	BACS	£	117.60	Buckle for County Hall Trees
01/11/2017	Titan Containers	BACS	£	46.44	Container Hire
30/11/2017	Festive Lighting Company	BACS	£	106.80	Power Supply
18/12/2017	Lighting & Signs	BACS	£	1,755.50	Control Box - Market Cross
18/12/2017	Cascare	BACS	£	300.00	First Aid - Lights Event
18/12/2017	Titan Containers	BACS	£	47.99	Container Hire
18/12/2017	UK Event Associate Ltd	BACS	£	370.96	Security at Lights
18/12/2017	Woodland Nurseries	BACS	£	430.50	Christmas Trees
18/12/2017	East Riding Council	BACS	£	230.00	Christmas Lights Notices
23/01/2018	Titan Containers	BACS	£	47.99	January container hire

Petty Cash					
11/09/2017	Cleaner	CASH	£	10.00	Cleaner
12/09/2017	Yorkshire in Bloom	CASH	£	5.20	Refreshments
18/09/2017	Cleaner	CASH	£	10.00	Cleaner
19/09/2017	Mary Hutchinson	CASH	£	50.96	Travel to YiB
25/09/2017	Boyes	CASH	£	7.80	Stamps
26/09/2017	Cleaner	CASH	£	10.00	Cleaner
28/09/2017	W Boyes & Co Limited	CASH	£	18.30	Stationery
01/10/2017	Beverley Car	CASH	£	1.89	Fuse for van
01/10/2017	W Boyes & Co Limited	CASH	£	15.73	Items for handyman
01/10/2017	Wickes	CASH	£	4.99	Connectors for watering
01/10/2017	W Boyes & Co Limited	CASH	£	4.99	Watering can
01/10/2017	W Boyes & Co Limited	CASH	£	1.49	Markers
01/10/2017	W Boyes & Co Limited	CASH	£	4.50	Cable Ties

01/10/2017	999 Auto Parts	CASH	£	8.71	Wing mirror for van
01/10/2017	Morrisons	CASH	£	2.90	Refreshments
01/10/2017	Eling	CASH	£	6.79	Refreshments
02/10/2017	Volunteer Expenses Food Fest	CASH	£	10.00	Volunteer Expenses Food Fest
02/10/2017	Prof Fiddlesticks Accommodation	CASH	£	40.00	Prof Fiddlesticks Accommodation
02/10/2017	Cupcakes	CASH	£	20.00	Cupcakes
02/10/2017	Cleaner	CASH	£	10.00	Cleaner
09/10/2017	Cleaner	CASH	£	10.00	Cleaner
16/10/2017	Timpsons	CASH	£	9.00	Key Cutting
16/10/2017	Cleaner	CASH	£	10.00	Cleaner
23/10/2017	Cleaner	CASH	£	10.00	Cleaner
23/10/2017	F G Adamson & Son	CASH	£	37.50	Universal Head 4 line
26/10/2017	Cupcakes	CASH	£	25.00	Twinning Visit
30/10/2017	Cleaner	CASH	£	10.00	Cleaner
31/10/2017	Laurel Vines	CASH	£	18.00	Twinning Gifts
06/11/2017	Cleaner	BACS	£	10.00	Cleaner
13/11/2017	Cleaner	CASH	£	10.00	Cleaner
18/11/2017	Marks and Spencers	CASH	£	5.60	Refreshments - Civic Services
20/11/2017	Cleaner	CASH	£	10.00	Cleaner
20/11/2017	Market News	CASH	£	4.00	Condolence cards
27/11/2017	Cleaner	CASH	£	10.00	Cleaner
01/12/2017	W Boyes & Co Limited	CASH	£	2.72	Ribbon for Mayor's chains
11/12/2017	SLCC Enterprises Ltd	CASH	£	20.00	Training
12/12/2017	Cleaner	CASH	£	10.00	Cleaner
18/12/2017	Cleaner	CASH	£	10.00	Cleaner
18/12/2017	Flowers	CASH	£	5.00	Flowers
18/12/2017	Cleaner	CASH	£	10.00	Cleaner
18/12/2017	Molescroft News	CASH	£	3.30	Cards
19/12/2017	Marks and Spencers	CASH	£	4.55	Refreshments
12/01/2018	Amazon	CASH	£	35.08	Stationery

Resolved – Members approved the above listed payments and the payments to be made.

Signed

Dated.....

Policy Committee 22nd January 2018 Action Plan

Minute/Action	Person Responsible	Time to be reported back
136 Cllr Ann Willis and the Town Clerk to report on the meeting with Alan Menzies regarding St Nicholas School which took place on 22.1.18 – Contact Alan Menzies to ascertain estimated costs as requested by members	Town Clerk	Full Council/Operational
137 To consider the request from NURSE Charity to support the Charity Raft Race - The Town Clerk to request the resources regarding administration and volunteers and asked for the timings of the event.	Town Clerk	Operational
138 To consider and resolve the purchase of up to 5 notice boards for the allotment sites – Purchase Notice boards	Town Clerk	Operational
144 To receive a report on the bank balances of the Beverley Town Council - Members requested a full break down of allocated and non-allocated funds in the deposit account and also the amount of Field to Table funding in the Field to table account to be distributed to members prior to the next Policy meeting.	Town Clerk	Operational
145 To approve the attached payments made and to be made	Town Clerk	Operational