

# BEVERLEY IN BLOOM WORKING GROUP

**Wednesday 26<sup>th</sup> June 2019**  
**At 1.30pm at 12 Well Lane, Beverley**

**Present:** Linda Freeman (Chair), Lance Wardell, Peter Dack, Christina Upton, Sue Dack, Cllr Clare Wildey, Paul Burns, Paul Palmer (ERYC), Mary Hutchinson, Cllr Chloe Hopkins, Margaret Martin, Sue Dyer, Christina Mathews, David Ryley

**In attendance:** Helen Watson (Town Clerk), Matthew Snowden (Deputy Town Clerk)

Min No	Item Details	Person to action
1/19	<p><b>Apologies for Absence</b></p> <p>Judith Wojciechowski, Marian Waddington, Clive Waddington, Liz Jones, Sue Vokes, Wendy usher-Bacon, Cllr Linda Johnson</p>	
2/19	<p><b>Annual General Meeting</b></p> <p><b>i) To note the minutes of the Annual General Meeting on 11<sup>th</sup> July 2018</b></p> <p><b>Proposed:</b> Mary Hutchinson    <b>Seconded:</b> Christina Upton</p> <p><b>Resolved:</b> That the minutes from 11<sup>th</sup> July 2018 be approved.</p> <p><b>ii) Matters arising from those minutes.</b></p> <p>Min 168 – it was noted that Penny Lynch has had to relinquish the role of Membership Secretary since the last AGM and Marian Waddington has agreed to take on this role.</p> <p><b>iii) To receive reports:</b></p> <p><b>a) The Chair:</b> Linda Freeman gave a report summarising the work and activities of Beverley Bloom over the previous twelve months. She thanked all members for their hard work and dedication and expressed her gratitude to Christina Mathews who has taken on the important role of Beverley in Bloom Co-ordinator.</p> <p><b>b) The Coordinator:</b> Christina Mathews thanked all the Beverley in Bloom volunteers for their commitment and support. She spoke about the operational activities and challenges of Beverley in Bloom and put forward suggestions to consolidate the efforts of the group rather than spread their work too thinly, a good example of this being the work already carried out at the Railway Station and Station Square. Since the start of February 106 volunteer hours had been spent on this particular project. She also highlighted some of the difficulties regarding distribution of flowers, which the Town Council has agreed to help with in next year. She also highlighted efforts of individuals who have taken responsibility for specific areas and planters, which eases the workload and ensure appropriate care an attention is given to these displays. The need for additional coordinators to share the workload was also discussed.</p> <p><b>c) The Membership Secretary:</b> In Marian Waddington's absence it was reported that there are now 44 volunteers on the list, but only 12 to 14 of them are actually active. The need to engage with younger people was identified.</p>	

	<p><b>iv) Election of Officers</b></p> <p>The following members of Beverley in Bloom were elected into office:</p> <p><b>a) Chair:</b> Linda Freeman</p> <p><b>b) Vice-chair:</b> David Ryley</p> <p><b>c) Coordinators:</b> Christina Mathews, Sue Dyer, Lance Wardell (Christina Mathews to liaise with Judith Wojciechowski to see if she would also consider becoming a Coordinator)</p> <p><b>d) Secretary:</b> Christina Upton</p> <p><b>e) Bookkeeper:</b> Linda Freeman</p>	<b>Christina Mathews</b>
<b>3/19</b>	<p><b>To note the minutes of the Beverley in Bloom meeting on 13<sup>th</sup> February 2019</b></p> <p><b>Proposed:</b> Peter Dack    <b>Seconded:</b> Christina Mathews</p> <p><b>Resolved:</b> <i>That the minutes from 13<sup>th</sup> February 2019 be noted as a correct record.</i></p>	
<b>4/19</b>	<p><b>Matters arising from the minutes of the Beverley in Bloom meeting on 13<sup>th</sup> February 2018</b></p> <p><b>i) Min 202:</b> It was reported that Clive Waddington generously agreed to paid the £500 for the Woodmansey site out of his funds.</p> <p><b>ii) Min 206:</b> The Chair agreed to liaise with the late Tony Ashby's wife regarding a potential memorial plaque.</p>	<b>Linda Freeman</b>
<b>5/19</b>	<p><b>To receive a Statement of Accounts</b></p> <p><b>i)</b> The Deputy Town Clerk reported that there is currently £976 at Beverley in Bloom's disposal.</p> <p><b>ii)</b> The Town Clerk advised that the Town Council will purchase specific items for Beverley in Bloom from money ring-fenced within the Town Council budget rather than giving that amount to the group.</p> <p><b>iii)</b> Cllr Hopkins explained that councillors were looking at how best to use financial reserves that have accumulated and that she will suggest to elected members that they might wish to consider further financial support to Bloom efforts.</p>	<b>Cllr Hopkins</b>
<b>6/19</b>	<p><b>Operational Matters</b></p> <p><b>i) Planting-up:</b> The Chair and Coordinator reported that planting-up had been done, but that in the future the Town Council will support with the distribution of flowers to enable volunteers to have access to them more easily. It was also explained that due to delays the barrier planters had been inside for too long and therefore were not currently at their best having only recently being located.</p> <p><b>ii) Areas/Locations to Work On</b></p> <p><b>a)</b> Christina Mathews explained that some planters (e.g. barrier planters on Wylies Road) suffer from the elements in winter and are too thinly spread. Following the concerted efforts of the group in Railway Square, it felt that there should be a consolidation of efforts to make a greater impact in a small number of key locations rather than do a little work in a lot of areas.</p> <p><b>Resolved:</b> <i>That members look at this strategy and identify key locations in which to work.</i></p>	<p><b>All members, Beverley Town Council</b></p> <p><b>Coordinators. All members</b></p>

	<p>b) The Chair reported that there was a bin in front of the planter at the top of Hengate.</p> <p><i>Resolved: Paul Palmer to look into this issue.</i></p> <p>c) Lance Wardell reported that the benches on New Walkergate were in poor condition, with one in particular in no fit state to be used.</p> <p><i>Resolved: Paul Palmer to look into this issue.</i></p> <p>iii) <b>Watering:</b> It was reported that there enough volunteers to cover watering duties at Woodmansey for the next six week, but that this will be reviewed over summer to assess how sustainable it is.</p> <p>iv) <b>Recording:</b></p> <p>a) Volunteer Hours: The Chair explained that for some grant applications, a monetary figure can be given for volunteer hours worked as part of match funding. A sheet was circulated for members to record their voluntary hours.</p> <p>b) Inventory: It was also agreed to record an inventory of plants, planters and their locations to as to better strategise future work.</p> <p>v) <b>Beverley Railway Station:</b> This work was covered elsewhere in the meeting.</p> <p>vi) <b>Winter Planting:</b> The Chair reported that she was already seeking quotes.</p> <p><i>Resolved: That the Plant Choosing Group convene to decide what to purchase for winter planting</i></p>	<p><b>Paul Palmer</b></p> <p><b>Paul Palmer</b></p> <p><b>Coordinators, Woodmansey Volunteers</b></p> <p><b>Linda Freeman</b></p> <p><b>Linda Freeman, Coordinators</b></p> <p><b>Linda Freeman</b></p> <p><b>Linda Freeman, Coordinators, Plant Choosing Group</b></p>
7/19	<p><b>The Great Get Together</b></p> <p>The Clerk reported that the Great Get Together had been a success and thanked the members of Beverley in Bloom who came along to support it.</p>	
8/19	<p><b>Fundraising</b></p> <p>There were no activities to report.</p>	
9/19	<p><b>Yorkshire in Bloom</b></p> <p>The Clerk and Deputy Clerk updated members about the Yorkshire in Bloom judging day that will take place on Wednesday 10<sup>th</sup> July 2019. Preparations are well underway, but the three-tier planter at St Mary's Church needs relocating.</p> <p><b>Resolved:</b> That the Clerk liaises with members of Beverley in Bloom regarding how they can support the judging day and the three-tier planter be relocated to the Toll Gavel/Cross Street corner.</p>	<p><b>All members, Beverley Town Council</b></p>
10/19	<p><b>Newsletter</b></p> <p>The Deputy Clerk reported that Wendy Usher-Bacon would like any articles by Friday 19<sup>th</sup> July and she will then liaise with Christina Upton to produce the next newsletter</p>	<p><b>All members, Wendy Usher-Bacon, Christina Upton</b></p>
	<p>The meeting ended at 2:35pm</p> <p>Future meetings will be held 11<sup>th</sup> September 2019, 12<sup>th</sup> February 2020, 8<sup>th</sup> April 2020, all at 1:30pm, Beverley Town Council Meeting Room</p>	