

# Beverley Town Council

## Planning, Property & Services Meeting

23rd January 2018

6.30pm at 12 Well Lane, Beverley

**Present:** Councillors Aird (Chair), P Dodsworth, D Elvidge, D Jack, N Machen, D Peacock, and A Willis

**In Attendance:** Libby Woodhouse (Administrative Assistant)  
Lance Wardell, Queensgate Site Allotment Representative  
One member of the public.

### 528 To receive apologies for absence:

Apologies were received from Councillors B Cooper and G Cooper.

### 529 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Councillor Aird declared a non-pecuniary interest in planning application 17/04359 as she is on Beverley Consolidated Charities.

Councillor Machen declared a non-pecuniary interest in planning application 17/04270 as his sister-in-law lives nearby.

Councillor Elvidge declared a non-pecuniary interest in agenda item 12 (D), proposed scheme of waiting restrictions for Newton Drive, as he has been involved with it.

### (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

### 530 To note the minutes of the Planning Property & Services meeting held on the 2<sup>nd</sup> January 2018 which were approved at Full Council on the 8<sup>th</sup> January 2018.

**Resolved:** The minutes of the Planning Property & Services meeting held on the 2<sup>nd</sup> January 2018 which were approved at Full Council on the 8<sup>th</sup> January 2018 were noted

### 531 Matters Arising from the above Minutes not on the Agenda

There were no matters arising to report.

### 532 To receive allotment representatives' reports

Lance Wardell gave apologies from Rod Coles to the meeting and wished to report on a number of items:

- (a) He has received the new taps for the Queensgate site and he will fit them when he can.
- (b) He would like the Council to acquire some soil to patch up the central path and fill in the ruts which will be needed before NGS day.

**Resolved:** To ask ERYC's Paul Tripp to see if there is any going free which can be dumped at Kitchen Lane and barrowed round.

- (c) He would like to know what is happening with the area of land by the Shop. The Admin Assistant reported that the tenant who had initiated the proposal for a community herbal and wildflower garden is going ahead with the scheme and will apply for funding and has said she would be undertaking it.
- (d) He reported that the compost toilet proposal is more trouble than it is worth and that he would rather get one from Addplant.

The Council thanked Mr Wardell and he left the meeting.

### 533 To discuss the allotments:

#### (A) To receive numbers on the Allotment Waiting List

The Admin Assistant reported that there are 17 on the list (7 of which were out of the town boundary and 4 for the other half to their plots). There were 3 vacancies, 2 of which were currently under offer. A review of the waiting list is being undertaken.

#### (B) To arrange a visit to the Compost toilet in North Cave – see attached documentation

Councillor Aird reported that a member of the public had just been to the offices with regard to applying for Tesco funding for a compost toilet which was different to the one identified with the agenda. It would cost £1000, easy to fit and maintain, wood/plastic composite, 44l collection tank, solar powered, empty to a compost heap required. Councillors were concerned about on-going maintenance, cleaning and costs.

**Resolved:** That a visit would not be undertaken at this stage and that Councillor Dodsworth will approach Addplant to provide a quote for the hire and add-on/ongoing costs for the provision of a portaloo. Councillor Dodsworth will report back to the next PPS meeting with full written report, specifications and costs.

#### (C) Any other issues to be reported by the Deputy Town Clerk

There were no further issues to report.

### 534 To receive an update on the Skatepark

The Handyman continues to attend three times per week to clean, inspect and maintain the site – no issues have been reported.

### 535 To consider grit and litter bin requests

No requests have been received.

### 536 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

**Resolved:** The Town Council to submit the following decisions:

Number	Address	Ward	Plan Type	Application	Decision
17/04204	Land west of 106 Wellington Road	SME	F	Erection of a dwelling	No objection however the height of the chimney flue should be 1.5 m above the apex of the proposed dwelling
17/04139	Land North West of 8 Well lane	SMW	F	Erection of 3 dwellings amended plan	Objection – scale and layout, amenity, safety, access and movement, parking, construction, archaeology and history, boundaries and access as detailed in prepared letter.
17/03780	Nat West 60-61 Saturday Market	SMW	LBC	Installation of wireless internet access points	No objection

17/02271	13-16 St Marys Court North Bar Within	SMW	F	External and internal alterations and alterations to allow conversion of office building to 5 apartments with erection of bin store (AMENDED CERTIFICATE AND PLANS)	Objection – overdevelopment of the site and car parking issues
17/04142	Castlewood of Beverley, Unit 5 Enterprise Park, Beck View Road	MN	F	Installation of windows to first floor of existing industrial building (AMENDED PLANS)	No objection
17/04253	Bostonair Norwood House Norwood	SMW	F	Erection of a training and storage building	No objection
17/04254	Bostonair Norwood House Norwood	SMW	LBC	Erection of a training and storage building	No objection
17/04258	The Green Dragon 51 Saturday Market	SMW	F	Construction of external covered area and new fencing to form bin store	No objection
17/04259	The Green Dragon 51 Saturday Market	SMW	LBC	Internal refurbishments to existing grade II listed building	No objection
17/04144	Units 15 to 17 The Trade Yard, Swinemoor Ind Estate, Barmston Road	MS	F	Change of use to trampoline gymnastic centre with associated car parking	No objection
17/04327	45 Lowfield Road	SME	F	Erection of conservatory to rear	No objection
17/04211	One Stop Coltman Avenue	MN	CDA	Display of 1 externally illuminated fascia sign, 1 internally illuminated fascia sign, 3 non-illuminated ACM direct print panels, 3 non-illuminated PETG frames, 1 internally illuminated ATM sign, 1 non-illuminated ATM clip frame and 4 non-illuminated poster frames	No objection
18/00029	The Rose and Crown, North Bar Without	SMW	F	Retention of timber framed pergola to rear garden area	No objection
17/04270	50 Wood Lane	SMW	F	Erection of single storey extension to rear	No objection

**537 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:**

17/04359 - BEVERLEY CONSERVATION AREA: Plum: reduce x2 lower overhanging branches that are going into neighbouring property and 4-5M crown lift  
Location: 29 Highgate Due Date: 30<sup>th</sup> January 2018

**Resolved:** The Town Council has no objection to this application.

18/00047 - BEVERLEY CONSERVATION AREA: Sycamore: 2m crown reduce, crown clean and dead wood to create balanced shape  
Location; Land East of 46 Keldgate Due Date: 31<sup>st</sup> January 2018

**Resolved:** The Town Council has no objection to this application

18/00167 – BEVERLEY CONSERVATION AREA: T1 Holme Oak: removal of primary limb due to decaying cavity, T2 Holme Oak: 4m crown reduction and 2.5m side reduction to improve light to property. T3 Scotts pine; reduce x2 branches to south eastern side of tree overhanging into Beverley Minster school. T 4 Holme Oak: 3m side reduction to reduce overhang into neighbouring property to bring inline to fence.

Location: 63 Westwood Road Due Date: 6<sup>th</sup> February 2018

**Resolved:** The Town Council has no objection to this application.

18/00131 - BEVERLEY CONSERVATION AREA: T1 Cherry: has a number of limbs that are overhanging the neighbouring property and the boundary wall along Friars Lane. We are proposing to lift the canopy and

remove overhangs as part of a crown reduction. This will also encompass the removal of any dead within the canopy and a 20% all round reduction to allow more light into the canopy itself.

Location: The Friary Friars Lane

Due Date: 7<sup>th</sup> February 2018

**Resolved:** The Town Council has no objection to this application.

#### 538 To receive road closure notices

- (i) INFORMATION - Emergency Road Closure currently in place for Flemingate, Beverley due to burst water main - Tuesday 9 January 2018

**Resolved:** The Town Council noted this road closure.

#### 539 To receive and consider consultations

- (A) Proposed no waiting restrictions at Woodhall Way, Molescroft to alleviate the problems of parking around the bus stop

**Resolved:** To advise that Molescroft PC should deal with this as it is within their boundary.

- (B) Notification of temporary increase in traffic on Waterside Road

**Resolved:** The Town Council noted the temporary increase in traffic.

- (C) Consultation on the Creation of a Public Footpath, from Toll Gavel to Walkergate along Golden Ball Passage

**Resolved:** The Town Council has no objections to the proposals and supports the footpath.

- (D) Proposed scheme of waiting restrictions for Newton Drive area

**Resolved:** The Town Council has no objections to the proposals.

#### 540 To receive an update on street lighting

There were no updates to report on street lighting.

#### 541 To receive a Report of Decision Notices

Application Number	Address	Description	Decision
17/03627	Block K County Hall Cross Street B	Alterations to create a new cafe area and office space	Approved
17/03477	Jack Willis, 59 Saturday Market	Display of 1 non-illuminated fascia sign and 1 non-illuminated hanging sign	Approved
17/03480	Jack Willis, 59 Saturday Market	Display of 1 non-illuminated fascia sign and 1 non-illuminated hanging sign to front, installation of 3 AC condenser units to rear garage and associated internal re-decoration and fit out of shop	Approved
17/03798	83 Lairgate	Demolition of two storey outbuilding to rear	Approved
17/03795	18 Foley Avenue	Erection of a single storey extension to rear	Approved
17/03714	Hunters Property Group, 2 Hengate	Installation of a replacement shop front and side door leading to upper floors and replacement windows to first and second floors	Approved
17/03715	Hunters Property Group, 2 Hengate (Listed Consent)	Internal and external alterations to existing residential flats, including replacement windows to first and second floors, replacement shopfront and reinstatement of side door to serve flats	Approved
17/03753	Wickes Swinemoor Lane	I: TPO BARMSTON HOUSE, SWINEMOOR LANE, BEVERLEY - 1987 (REF:431) G1: Maples x36: 4.5m crown lift to clear highway	Approved
17/02526	Newtons Solicitors 74 Lairgate	Continued display of one non-illuminated hanging sign and two non-illuminated fascia signs	Approved
17/04159	9 Newbegin	BEVERLEY CONSERVATION AREA: Willow:	Approved

		25% approx height reduction, Whitebeam; reduce to trunk branches on southerly side as overhanging into neighbouring property on Greyburn Lane.	
17/04227	Minard, 3 Langholm Close	BEVERLEY CONSERVATION AREA: Silver Birch: fell due to leaning	Approved
17/04051	Garden Cottage 36 Wylies Road	BEVERLEY CONSERVATION AREA: Crab apple: fell due to disease	Approved
17/03762	4 Pasture House Mews	Construction of bin store to front	Approved
17/03976	37 The Leases	Erection of a single storey extension, raised decking and timber pergola to rear following demolition of existing conservatory and retention of raised decking area to rear	Approved
17/03720	Browns of York Saturday Market	Erection of weathervane	Approved
17/03569	38 Railway Street	Display of 2 non-illuminated fascia signs	Approved
17/03890	61 Norwood	Erection of single storey extension to rear (revised scheme of 17/01301/PLF)	Approved
17/02401	Land West Of 87 Norwood Grove	Erection of a dwelling following removal of existing garage and summerhouse	Approved
17/03505	County Hall	Installation of de-mountable partition wall	Approved
17/03940	One Stop, Coltman Avenue	Installation of ATM Machine and installation of roller shutters to ground floor shop windows	Approved

**Resolved:** The decision notices were noted.

The meeting closed at 7.30 pm.

<b>Action</b>	<b>Who is Responsible</b>	<b>Report back date</b>
Min 532 (B) – contact Paul Tripp at ERYC to see if there is any soil for Queensgate	Officer – contact Paul Tripp Lance Wardell – undertake work to repair ruts.	Next PPS meeting
Min 533 (B) – contact Addplant to provide written report, specifications and costs to provide a toilet.	Cllr Dodsworth	Next PPS meeting
Mins 536 & 537 – submit comments for planning applications and tree applications	Admin Asst	Operational – all completed via email 24/1/18.
Min 539 – consultation responses	Deputy Clerk – on return to work	Operational