

BEVERLEY TOWN COUNCIL

**Town Clerk – Helen Watson FILCM
12 Well Lane, Beverley, HU17 9BL
Tel 01482 874096**

12th October 2016

To All members of the Town Council

Dear Councillor

FULL COUNCIL MEETING OF BEVERLEY TOWN COUNCIL

You are hereby summoned to attend the Full Council Meeting of Beverley Town Council to be held in the Council Chamber, 12 Well Lane, Beverley on **Monday 17th October 2016** to commence at 6.30pm.

Yours sincerely

H Watson

Helen Watson
Town Clerk

Public Forum at 6.30pm

Beverley Town Council supports the rights of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded

AGENDA

1. **To receive apologies for absence**
2. **(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**
(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **To confirm and sign the minutes of the Full Council Meeting on 5th September 2016**
4. **To receive, adopt and sign the minutes of the following Committee:**
 - (i) **Policy – 19th September 2016**
 - (ii) **Planning, Property and Services – 27th September 2016**
5. **To note working group notes/ minutes:**
 - i) **Beverley Molescroft and Woodmansey Joint Working Group notes on 19th July 2016**
 - ii) **Food Festival working group held on 19th September 2016**
 - iii) **Christmas Lights working party held on the 20th September 2016**
 - iv) **Beverley in Bloom working party held on the 21st September 2016**
 - v) **Visitors' Signage Project notes from Beverley Renaissance Partnership 6th October 2016**

6. To note the minutes of the Planning Property and Services meeting held on the 6th September 2016 and approved at the Planning Property & Services meeting held on the 27th September 2016
7. To receive a review of the recorded actions from the previous minutes – see attached report
8. Mayor's Announcements
9. To receive a Youth Forum/Coalition Report – Cllr Begnett to report verbally
10. To receive and approve the external auditor's report for 2015/16 accounts – see attached documents
11. To receive information on Awards
 - (a) Yorkshire in Bloom - The Town Clerk to update on the Gold Award and overall category win at Yorkshire in Bloom – Judging notes circulated.
 - (b) Beverley Food Festival and East Yorkshire Local Food Network 2016 Awards – The Town Clerk to update Beverley Town Council that the Christmas Festival of Food & Drink won Best Food & Drink Event.
12. To receive a short interim report on the Beverley Food Festival - Town Clerk to report
13. DEFRA Grant – Championing Great British Food and Tourism – Spring Food Festival – Celebrating Local Seasonal Food, as directed at Full Council 5.9.16 – (See Circulated copy) Collaborative submission on 26.09.16 by BTC and EYLFN notification due on 17.10.16. - Town Clerk to report
14. To consider Councillor Attendance at:
 - (a) The ERNLLCA 2016 Conference on Friday 18 November 2016 at The Village Hotel – see attached documents
 - (b) The Police and Partners Meetings (Community Partnership) on 3rd November 10a.m at Beverley Police Station.
15. To receive and discuss draft financial information relating to the Budget 2017/18 – see attached documents.
16. To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to contractual matters shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)

Motion: that the public be excluded from the meeting on the grounds that confidential information in relation to contractual/legal matters shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)
17. To receive and consider information in relation to the allotments – Circulated report attached