

BEVERLEY TOWN COUNCIL

FULL COUNCIL

25th June 2018

At 12 Well Lane, Beverley at 6.30pm

Present: Councillors Duncan Jack (Deputy Mayor), Elaine Aird, Rob Begnett, Geoff Cooper, David Elvidge, Nick Machen, Paul McGrath, Dominic Peacock and Ann Willis.

In the Councillor Pearson's (Mayor) absence, the Deputy Mayor, Councillor Duncan Jack, chaired the meeting.

In attendance: Helen Watson (Town Clerk) and Carol Oliver (Deputy Town Clerk)

3 members of the public were present.

Public Forum

One member of the public asked if the Town Council are able to speak to the East Riding of Yorkshire Council regarding the wall at St Mary's Church.

The Town Clerk responded she is in contact with the East Riding of Yorkshire Council and suggested that members of the public contact East Riding of Yorkshire Council to add their concerns about the wall. The Town Clerk will contact East Riding of Yorkshire Council as she had been informed the work to the wall would be completed in June.

550 To receive apologies for absence

Apologies were received from Councillor Bryan Pearson (Mayor), Councillor Peter Astell, Councillor Ben Cooper Councillor Dodsworth.

Councillor McGrath asked when Councillor Tom Astell last attended a Full Council Meeting or gave his apologies. The Town Clerk reported that Councillor Tom Astell attended Full Council on the 9th April 2018 and apologies were given for Mayor Making on the 14th May 2018.

551 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations of interest were received.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

551 To confirm and sign the minutes of the Mayor Making on the 14th May 2018 and Full Council Meeting on 21st May 2018

Councillor Begnett proposed and Councillor Peacock seconded the minutes of Mayor Making on the 14th May 2018 were approved and signed. All agreed.

Councillor Begnett proposed and Councillor Aird seconded the minutes of the Full Council Meeting on the 21st May 2018 were approved and signed. All agreed.

Resolved: The minutes of Mayor Making on the 14th May 2018 and Full Council Meeting on 21st May 2018 were approved and signed.

552 To receive and sign the minutes of the following Committees:

- (i) Personnel – 22nd May 2018

Councillor McGrath proposed and Councillor Aird seconded the minutes of the Personnel Meeting on the 22nd May 2018 be approved and signed. All agreed.

(ii) Policy – 4th June 2018

Councillor Elvidge proposed and Councillor Willis seconded the minutes of the Policy Meeting on the 4th June 2018 be approved and signed. All agreed.

(iii) Planning Property & Services – 5th June 2018

Councillor Elvidge proposed and Councillor Aird seconded the minutes of the Planning Property & Services Meeting on the 5th June 2018 be approved and signed. All agreed.

Resolved: The minutes of the Personnel meeting on the 22nd May, 2018, Policy Meeting on the 4th June 2018 and Planning Property & Services Meeting on the 5th June 2018 were approved and signed.

553 To note the working group minutes of

(i) WW1 – 4th June 2018

Resolved: The minutes of the WW1 Working Group meeting held on the 4th June 2018 were noted.

554 To receive a review of the recorded actions from the previous minutes

Councillor McGrath informed the meeting he is now able to help all day at the Food Festival.

Councillor Aird reported that a meeting is taking place with the allotment representatives on the 26th June 2018 at 6pm to discuss bonfires.

Resolved: A review of the recorded actions took place.

555 Mayor's Announcements.

In the Mayor's absence, Councillor Jack said the Civic Service is being held on the 12th August 2018 at St Mary's Church and requested members to make a note of the date.

556 To sign the Scheme of Delegation

Resolved: The Scheme of Delegation was signed by the Deputy Mayor and the Town Clerk.

557 To discuss Emails to individual Councillors' address

Following discussion about emails to individual Councillors' email addresses, Councillor Geoff Cooper proposed and Councillor Peacock seconded that this remains as it is, all councillor. go to clerk@beverley.gov.uk for forwarding to the councillor. All agreed.

Resolved: All councillor. @beverley.gov.uk email addresses continue to be sent to clerk@beverley.gov.uk for forwarding on to the councillor it is addressed too.

558 To receive IT cost and recommendations

Councillor Begnett reported he is researching the cost of out sourcing the management, maintenance and virus protection of the Town Council's files and documents. A report is to be provided for next Full Council by Councillor Begnett.

Resolved: A report is to be submitted by Councillor Begnett to outsource the management, maintenance and virus protection of the Town Council's files and documents which is to be discussed at next Full Council.

559 To consider entry to the NALC Star Council Awards 2018

The categories of the NALC Star Council Awards 2018 are Young Councillor of the Year, Clerk of the Year, Councillor of the Year, County Association Outstanding Project of the Year and Council of the Year. The closing date is the 17th August 2018.

Resolved: It was agreed to enter Beverley Town Council, time permitting in the Council of the Year in the NALC Star Council Awards 2018.

560 Britain in Bloom

i) To receive update on Britain in Bloom

The Town Clerk reported on the position in relation to working with East Riding of Yorkshire Council, other organisations and volunteers and everyone is trying their best for Britain in Bloom. She had previously circulated a detailed spread sheet detailing over 100 action points she was managing at present as part of the Britain in Bloom offer for 2018.

The Town Clerk reported that the Minster railings cannot be repainted as these need repairing first; however it is on a repaint scheme of works for 2019. The Town Clerk reported that the Station Square Clock tower and railings at Coronation Gardens and Hengate Gardens had been repainted. She reported that Community Rail and the Catholic Club have made donations to the purchase of planters and plants in the sum of £8570 which have been purchased and have a 20 year guarantee.

Cllr Jack and the Town Clerk reported on the bi monthly Brighter Beverley task team work around Station Square. It was agreed that the team will be required to complete some of the work and different areas and times are being looked at.

Councillor Jack thanked the Town Clerk for all her work in co-ordinating and managing the Britain in Bloom project.

ii) To confirm attendance at Britain in Bloom Awards

Resolved: The Mayor, Mayoress and the Town Clerk are to attend the Britain in Bloom Awards Ceremony on behalf of the Town Council together with two members of the Beverley in Bloom Group.

561 Events

i) To receive an update on the Great Get Together

Councillor Aird thanked the Town Clerk for operational planning and thanked Councillors Pearson, Jack, Begnett, Willis, Town Clerk and other volunteers for all their help on the day. It was a good community day based on an Alice in Wonderland/Mad Hatter theme and everyone enjoyed it. Parents enjoyed it as their children were being entertained in a safe environment and interacting with each other. The public are thanking the Town Council for putting on this event.

The Town Clerk reported that contacts have been made about setting up a Friends of Coronation Gardens and offering help in the town. The Town Clerk reported once the bird boxes are in place, there will be Beverley Bird Watch in Coronation Gardens. The Town Clerk recorded enormous thanks to Gordon Meredith and Dez and Cathy Allenby who provided free entertainment at the event.

Members suggested this could be an annual event.

ii) To confirm Councillors help and timings at the NGS Open Allotment Day

Councillor Aird asked for help at the NGS Open Day. Councillors Aird, Jack, McGrath, Machen and Peacock offered to help on the NGS Day. Councillor Jack can assist with the set up for NGS day. Councillor Willis can attend from 1pm. Three Councillors are required, one for each entrance to collect the entry fee from the public

The Town Clerk reported here is a local coffee van that may come onto the allotment site and suggested he brings his own table and chairs for the event. This is to be looked into.

Councillor Jack asked all councillors to get in touch with Councillor Aird with their availability.

562 To receive for information:

(a) Cherry Tree Statistics for May 2018

Resolved: The statistics from Cherry Tree Association as at the 31st May 2018 were received.

The meeting closed at 1915

Action Plan – Full Council 25th June 2018

Action	Who is Responsible	Date to be achieved
Public Forum - Contact ERYC regarding the St Mary's Church Wall	Town Clerk	As soon as Possible
Min 554 - Assist all day at the Food Festival	Councillor McGrath	7th October 2018
Min 558 - Provide report for outsourcing the management, maintenance and virus protection of files/documents	Councillor Begnett	Next Full Council 30th July 2018
Min 559 - Enter Council of the Year in the NALC Star Council Awards 2018	Town Clerk	17th August 2018
Min 560 (i) -Continue with Britain in Bloom work	Town Clerk, Councillors and Volunteers	7th August 2018
Min 560 (ii) – Inform Beverley in Bloom two members of the Group can attend the Britain in Bloom Ceremony in October	The Town Clerk	Operational
561 (ii) - NGS Day – 15 th July 2018	Councillors Aird, Jack, McGrath, Machen and Peacock to assist with the NGS day.	15th July 2018