

Beverley Town Council

Planning, Property & Services Meeting

17th October 2017

Present: Councillors Aird (Chair), T Astell, G Cooper, D Elvidge, N Machen and D Peacock

In Attendance: Carol Oliver (Deputy Town Clerk) and Councillor A Willis. Mr Coles, allotment representative for Queensgate.

466 To receive apologies for absence

Apologies for absence were received from Councillors Ben Cooper and Phil Dodsworth. Mr. Stainton (Kitchen Lane allotment representative) and Mr. Wardell (Queensgate allotment representative)

467 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Councillor Elvidge declared a non-pecuniary interest in application 17/03072 – 23 Grove Park as the applicant had spoken to him about it.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

468 To approve the minutes of the Planning Property & Services meeting held on the 26th September 2017

Resolved: The minutes of the Planning Property & Services meeting held on the 26th September 2017 were approved.

469 To review the action plan from the Minutes of the 26th September 2017

Resolved: The action plan from the Minutes of the 26th September 2017 was reviewed.

470 Matters Arising from the above Minutes not on the Agenda

There were no matters arising from the Minutes not on the Agenda.

471 To receive the allotment representatives' reports.

The Deputy Town Clerk read the report from allotment representative, Mr. Stainton from Kitchen Lane, asking if the rental year could be changed back to December-November. The Deputy Town Clerk reported the auditor had advised it should be in line with the financial tax year. The Deputy Town Clerk is to advise Mr. Stainton the change of rental year cannot be undertaken due to auditor advice.

Resolved: The Deputy Town Clerk is to advise Mr. Stainton the change of rental year cannot be undertaken due to auditor advice.

Mr Coles from Queensgate:-

- (a) He had turned up on the allotment at Queensgate and the tap was running. He had undertaken a repair with another allotment holder who had a tap. The washer threads in the tap had gone. This happened to another tap and the repair was undertaken. Mr Coles asked if both he and Mr Wardell

could have a tap each in order that an emergency repair can be undertaken if they find taps broken which will prevent the wastage of water. Members agreed.

Resolved: Members agreed the Deputy Town Clerk will organise the purchase of two taps which will be given to Mr Coles and Mr Wardell for emergency repairs of the taps.

- (b) Mr Coles asked when the extra taps that had been agreed were going to be sited. The Deputy Town Clerk is to speak with the handyman or employ an external contractor to do the work.

Resolved: The Deputy Town Clerk is to speak to the handyman regarding the siting of the additional taps or employ an external contractor to do the work.

- (c) Mr Coles asked if the grass could be cut shorter. The Deputy Town Clerk is to speak to the contractor who cuts the grass and ask him to cut the grass shorter.

Resolved: The Deputy Town Clerk is to speak to the contractor who cuts the grass and ask him to cut the grass shorter.

- (d) Mr Coles reported that the allotment representatives have been reminded allotment tenants about bonfires and asking them to use common sense when doing so.

472 To discuss the allotments:

i) To receive numbers on the Allotment Waiting List

The Deputy Town Clerk reported there are 13 on the allotment waiting list, which are 4 who want the other half of their plot, 6 out of the town boundary and 3 on the list. There are a number of allotment plots out to offer which have been viewed or are being viewed.

ii) Any other issues to be reported by the Deputy Town Clerk

There are no other issues.

473 To receive an update on the Skatepark

The Deputy Town Clerk reported that the Youth Shelter had been removed and the rubbish was now strewn across the Skatepark. The Handyman is clearing the Skatepark three times per week.

474 To receive the Beverley in Bloom's Co-Ordinator's Report

Resolved: The Beverley in Bloom's Co-Ordinator's Report was received with thanks.

475 To consider grit and litter bin requests

No grit and litter bin requests have been received.

476 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address	Ward	Plan Type	Application	Decision
17/02971	Crosskill House Mill Lane	MN	F	Installation of 5 condenser units within external courtyard	No objection

17/03138	114 Holme Church Lane	MS	Vary	Variation of Condition 3 to be re-worded to state (The dwelling should not be first occupied until the access has been provided and space has been laid out within the curtilage as indicated on drawing 1981/106/C) and Removal of Condition 4 (existing section of vehicular access) of planning permission 13/00655/PLF	Objection and fully support the comments from the Highways Department.
17/03072	23 Grove Park	SMW	F	Erection of 2m high boundary fence to side	No objection
17/03025	11 Westwood Road	SMW	F	Erection of single storey extension to rear and associated internal and external alterations	No objection
17/03026	11 Westwood Road	SMW	LBC	Erection of single storey extension to rear and associated internal and external alterations	No objection
17/03169	Beverley Waste Water Treatment Works Waterside Road	MS	CM	Change of use of land to allow construction of 3 final settlement tanks and improvement works to existing Wastewater Treatment Site with associated structures, on-site works and roads (revised scheme of 17/00345/CM)	No objection
17/02987	Mount Pleasant Cottages York Road	SMW	Cert of Law Dev	Continued use of part of dwelling without compliance with agricultural occupancy condition of planning reference 312-74 17/01128/CLE)	No objection
17/03227	James Starkey Fine Art International, 49 Highgate	MS	LBC	Installation of a sliding sash window following removal of existing ground floor bay window on south elevation (Minster yard North)	Agree in principle but fully support the Conservation Officer
17/02878	43 Butt Lane	SMW	F	Erection of first floor extension to rear	No objection
17/03243	77 Pasture Terrace	SMW	F	Erection of a single storey extension to rear following demolition of existing conservatory	No objection
17/03200	The Grapes, 27 Saturday Market	SMW	LBC	Display of History Board	No objection

17/02647	Lakeminster Park	Wood	STPLF	Change of use of land for the siting of 137 caravans for holiday use with associated access roads and landscaping	No objection in principle to the siting of 137 caravans for holiday use only and the site is closed in its entirety for one calendar month
17/02648	Lakeminster Park	Wood	STPLF	Change of use of land for the siting of 169 caravans for holiday use with associated access roads and landscaping	Object strongly to the change of use of land for the siting of 169 caravans as this is over development of the site
17/03230	Wickes, Swinemoor Lane	MS	F	Erection of covered trolley park	No objection
17/03162	6 Minster Moorgate	MS	LBC	Internal alterations to create an opening between lounge and dining room for the installation of reclaimed softwood panel doors	No objection
17/03088	15 Westwood Way	SMW	F	Erection of single storey extension to rear and construction of porch to front	No objection
17/03065	Briggs and Powell Limited, 59 Saturday Market	SMW	F	Construction of a pantile roof to replace existing crinkle tin roof and installation of access hatch to roof void	No objection
17/03066	Briggs and Powell Limited, 59 Saturday Market	SMW	LBC	Construction of a pantile roof to replace existing crinkle tin roof, installation of access hatch to roof void, removal of existing suspended timber floor and replace with concrete floor slab to rear storage area and right hand side office area, timber wise injected DPC to ground floor external walls and associated like for-like repairs	No objection

477 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

- (i) Beverley Conservation Area – Pine: Fell
Location: 47 Minster Moorgate
Due Date: 12th October 2017
No objection
- (ii) BEVERLEY CONSERVATION AREA - T1 Ash; fell, twin stem and losing branches, T2 Ash; fell, leaning, poor form and weak crown

Location: Hurn House, 33 Walk
 Due Date: 13th October 2017
A Tree surgeon report is requested.

(iii) BEVERLEY CONSERVATION AREA – Apple: 20-25% crown reduction
 Location: 21 Highgate
 Due Date: 23rd October 2017
No objection

478 To receive consultations

No consultations were received.

479 To receive road closure notices

- (i) Temporary upcoming road closure for Mill Lane, Beverley - (commencing Monday 30 October 2017) to enable interim to permanent re-instatement works to take place

Resolved: Temporary upcoming road closure for Mill Lane, Beverley - (commencing Monday 30 October 2017) to enable interim to permanent re-instatement works to take place

480 To receive an update on street lighting

- (i) Street Lighting request in the alleyway/cut through from Norwood to Tescos on Norwood

Resolved: The Deputy Town Clerk to request costs from East Riding of Yorkshire Council.

481 To receive a Report of Decision Notices

Application Number	Address	Description	Decision
1702651	Humber Keel Coltman Avenue	Erection of an extension to the ground floor to create larger ground floor unit following change of use from A4 to A1 and conversion of upper floors from A4 to C3 to create 2 dwellings	Approved
17/02598	15 Sage Close	Construction of bay window to side	Approved
16/03843	Café Velo, 21 North Bar Within	Continued use as a cafe	Approved with conditions of closing at 2300. No live or amplified music after 1800.
17/00639 LBC	Jardelle 38 North Bar Within	Retention of roof top extractor flue to rear elevation	Refused - substantial harm to the architectural and historic significance of the Listed Building
17/00645	Jardelle 38 North Bar Within	Retention of roof top extractor flue to rear elevation	Refused - substantial harm to the architectural and historic significance of the Listed Building
17/02758	38 Westwood Road	Fir tree – fell as dying	Approved
17/02670	61 Westwood Road	Lime Tree: at end of drive, reduce crown by up to 3m as the tree is encroaching over a neighbours' house. Holly tree: in driveway, reduce crown by 2m.	Approved
17/02701	Briggs and Powell Limited 59 Saturday Market	Change of use of ~shop (A1) to Cafe/restaurant (A3)	Refused – level of non-retail usage within the Beverley Town Primary Shopping Frontage is at 37%, which far exceeds the

			target of 25%. This application would decrease the amount of retail frontage
17/03034	11 St Martins Court	Conifer: fell due to proximity to property, willow to be pruned to increase light	Approved
17/02945	Little Tranby Seven Corners Lane	Oak Tree: Pruning: Reduce extended branches to north and east, above and overhanging the drive. Includes 4 principal branches, at heights of 2.5 to 5m AGL, reducing extension by 4 to 6 metres, in accordance with good practice. Also remove two very small branches at 3 and 4m.	Approved
17/02597	32 Bielby Drive	Erection of single storey and two storey extension to rear and two storey extension to side comprising of a car port at ground floor	Approved
17/02506	307a Grovehill Road	Erection of a dwelling (revised scheme of 16/02337/PLF) (AMENDED PLAN)	Approved
17/02185	Ciao, 16 Maple Drive	Retention of extraction equipment including flue to side elevation	Approved
17/02785	5 Norwood Court	Erection of single storey extension to rear	Approved

The Deputy Town Clerk drew members' attention to the application for 8 Well Lane Beverley which will be an agenda item at the next Planning Property & Services Meeting.

Resolved: The decision notices were noted.

The meeting closing at 1945

Action Plan – Planning Property & Services – 17th October 2017

Min Number/Action	Person responsible	Date to be achieved
<p>Min 471 write to Mr. Stainton re: allotment rental year</p> <p>Min 471 (a) purchase two taps for Mr. Coles and Mr. Wardell for emergency repairs to taps on the allotments</p> <p>Min 471 (b) arrange the siting of the additional taps</p> <p>Min 471 © ask for the grass to be cut shorter</p>	The Deputy Town Clerk	Operational
<p>Min 480 – obtain prices from ERYC for street lighting on alleyway between Norwood and Tesco</p>	The Deputy Town Clerk	Next Meeting