



## Full Council

10th June 2019

6.30pm at 12 Well Lane, Beverley

**Present:** , Councillors Duncan Jack (Mayor), Tom Astell (Deputy Mayor), Peter Astell, Shaun Blencoe, David Boynton, Ian Gow, Denis Healy, Chloe Hopkins, David Horsley, Linda Johnson, Margaret Pinder, Simon Rance, Claire Wildey, Ann Willis.

**In Attendance:** Helen Watson but left the meeting at 7.20pm (Town Clerk), Matthew Snowden, 1 member of the public

**12/19: To receive apologies for absence.**

No apologies

**13/19: Declarations of Interest**

**2.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

No declarations of interest were given.

**2.2: To note dispensations given to any member of the council in respect of the agenda items listed below.**

No dispensations were given.

**14/19: To confirm and sign the minutes of the Full Council Meetings on 8<sup>th</sup> April 2019 and 20<sup>th</sup> May 2019.**

8<sup>th</sup> April 2019 **Proposed:** Cllr T. Astell  
**Seconded:** Cllr A. Willis

**Resolved:** *The minutes of the Full Council Meeting on 8<sup>th</sup> April 2019 were approved and signed.*

20<sup>th</sup> May 2019 **Proposed:** Cllr A. Willis  
**Seconded:** Cllr C. Hopkins

**Resolved:** *The minutes of Full Council (Mayor Making) on the 20<sup>th</sup> May 2019 were approved and signed.*

**15/19: To receive and sign the following minutes:**

**15.1 Personnel on 15<sup>th</sup> April 2019.**

**Proposed:** Cllr D. Jack

**Seconded:** Following the local elections, the Council no longer includes members who served on the previous Personnel Committee, therefore there were no councillors able to second the minutes.

**Resolved:** *The minutes of Personnel on 15<sup>th</sup> April 2019 were approved and signed.*

**15.2 Planning Property & Services on 16<sup>th</sup> April 2019 (previously approved at Property Planning & Services meeting on 21<sup>st</sup> May 2019).**

*Resolved: To note the minutes of Planning Property & Services on the 16<sup>th</sup> April 2019 as previously approved.*

**15.3 Personnel on 24<sup>th</sup> April 2019.**

**Proposed:** Cllr D. Jack

**Seconded:** Following the local elections, the Council no longer includes members who served on the previous Personnel Committee, therefore there were no councillors able to second the minutes.

*Resolved: The minutes of Personnel on 24<sup>th</sup> April 2019 were approved and signed.*

**15.4 Planning Property & Services on 21<sup>st</sup> May 2019**

Councillors were concerned that minute 7/19 did not reflect the correct order in which committee members discussed issues relating to allotment visits and therefore did not reflect the nature of the discussion. In addition, councillors found that the advice provided by ERNLLCA in the action was disproportionate to the issue and questioned its veracity.

*Resolved: For the order of minute 7/19 and action plan to be reviewed and revised at the next Planning Property & Services Committee Meeting on 11<sup>th</sup> June 2019. In addition, as one of Beverley Town Council's representatives to ERNLLCA, Cllr P. Astell will raise concerns about the advice the organisation provided at the next opportunity to do so.*

**15.5 Personnel on 4<sup>th</sup> June 2019**

**Proposed:** Cllr P. Astell

**Seconded:** Cllr S. Blencoe

*Resolved: The minutes of Personnel on 4<sup>th</sup> April 2019 were approved and signed.*

**16/19 To receive a review of the recorded actions from the previous minutes**

The recorded actions were noted.

**17/19 Mayor's Announcements**

The Mayor reported that although he had only just started his term of office, he has already been invited to open some new shops, attended a small number of events and that both he and the Mayoress were looking forward to the coming year.

The Deputy Mayor reported that he had attended two events at Bishop Burton College and was impressed by the talent of the young people studying there. He suggested there might be the potential for the Town Council to work with students studying ecology, when developing environmental projects and reviews. The Deputy Mayor also spoke of the warm reception received at the Lord Mayor of Hull's "At Home" event at Guildhall.

**18/19 To consider requests from ERNLLCA**

**18.1 To consider resolutions to the ERNLLCA AGM**

*Resolved: That the following resolutions be submitted to ERNLLCA:*

**Resolution 1** (put forward by Cllr Pinder)

*That ERNLLCA make representations to the Secretary of State for Local Government that the remit of the Local Government Ombudsman be extended to include town and parish councils or that an appropriate body be constituted with equivalent oversight and powers with regard to town and parish councils.*

**Resolution 2** (put forward by Cllr C. Hopkins)

*Beverley Town Council notes that over a million older people in England are struggling with unmet care needs and believes that in light of an ageing population we need bold changes to deliver a long term funding solution for social care.*

*We believes that it is fundamentally unfair that to access basic care many older people face catastrophic costs that can run into hundreds of thousands of pounds, wipe out a lifetime of savings, and force families to sell their homes.*

*Our council also believes that England's care system needs major reform to provide a long-term sustainable funding solution and to make care free at the point of use.*

*We support Independent Age's call for the introduction of free personal care for all older people in England, alongside a new social care contribution to fully fund the policy on a sustainable basis.*

*Therefore, Beverley Town Council requests ERNLLCA call on the Government to take the necessary steps to implement this policy as swiftly as possible to end the care crisis and properly support older people.*

*We also calls urge ERNLLCA to lobby Members of Parliament to support the campaign for free personal care, and to speak up in favour of the policy in the House of Commons and through their wider engagements.*

**Resolution 3** (put forward by Cllr L. Johnson)

*In 2018 the United Nations Intergovernmental Panel on Climate Change (IPCC) warned that we had 12 years to make the necessary changes to limit a rise in global temperature to just 1.5 degrees C. Failure to act will see a marked increase in sea levels and flooding, extreme and abrupt changes to weather patterns, crop failures, extinctions of plant, insect and animal species and global economic disruption and crisis. At the Global Climate Talks in Poland last December, the UK, along with 200 other countries agreed action on climate change with a much greater role strongly implied for local and regional authorities, such as Parish, Town and County Councils.*

*Beverley Town Council proposes a resolution that ERNLLCA note:*

- that the impacts of climate breakdown are already causing serious damage around the world.*
- the 'Special Report on Global Warming of 1.5°C', published by the Intergovernmental Panel on Climate Change in October 2018, that (a) describes the enormous harm that a 2°C average rise in global temperatures is likely to cause compared with a 1.5°C rise, and (b) confirms that limiting Global Warming to 1.5°C may still be possible with ambitious action from national and sub-national authorities, civil society and the private sector.*
- that all governments (national, regional and local) have a duty to act, and local governments that recognise this should not wait for their national governments to change their policies;*
- that strong policies to cut emissions also have associated health, wellbeing and economic benefits;*
- and that, recognising this, a growing number of UK local authorities have already passed 'Climate Emergency' motions.*

*Therefore, Beverley Town Council recommends that ERNLLCA commits to the following:*

- Declare a 'Climate Emergency' that requires urgent action;*
- Make ERNLLCA's activities net-zero carbon by 2030;*
- Achieve 100% clean energy across ERNLLCA's full range of functions by 2030;*
- Ensure that all strategic decisions, budgets and approaches to planning decisions are in line with a shift to zero carbon by 2030;*

- Support and work with all other relevant agencies towards making the entire area zero carbon within the same timescale;
- Ensure that ERNCLLA officers embed this work in all areas and take responsibility for reducing, as rapidly as possible, the carbon emissions resulting from the organisation's activities, ensuring that any recommendations are fully costed and that the Executive review activities taking account of production and consumption emissions and produce an action plan within 12 months, together with budget actions and a measured baseline;
- Request that Officers consider the impact of climate change and the environment when reviewing ERNLLCA policies and strategies;
- Work with, influence and inspire partners across the region to help deliver this goal through all relevant strategies, plans and shared resources by developing a series of meetings, events and partner workshops;
- Request that ERNCLLA and partners take steps to proactively include young people in the process, ensuring that they have a voice in shaping the future;
- Request that the ERNCLLA encourage councils to involve the wider population in this process by convening Citizen's Assemblies.
- Set up a Climate Change Partnership group, involving councils from across the area, climate science and solutions experts and other relevant parties. Over the following 12 months, the Group will consider strategies and actions being developed by the Council and other partner organisations and develop a strategy in line with a target of net zero emissions by 2030.
- Call on the UK Government to provide the powers, resources and help with funding to make this possible, and ask local MPs to do likewise;
- Consider encouraging councils to instigate actions that could be implemented, including (but not restricted to): renewable energy generation and storage, providing electric vehicle infrastructure and encouraging alternatives to private car use, increasing the efficiency of buildings, in particular to address fuel poverty; proactively using local planning powers to accelerate the delivery of net carbon new developments and communities, coordinating a series of information and training events to raise awareness and share good practice.

## 18.2 ERNLLCA Training Understanding the Planning Process & Being a Good Councillor.

**Resolved:** The Deputy Town Clerk to arrange for councillors to attend ERNLLC training as follows:

Being a Good Councillor Part 1		
Date	Location	Cllrs
Mon 8 July	Bishop Burton College	Gow
		Johnson
		T Astell
		P Astell
Thu 11 July	Angel Suite, Brigg	Willey
Thu 11 July	Angel Suite, Brigg	Hopkins
Mon 29 July	Cass Hall, Driffield	Blencoe

Being a good Councillor Part 2		
Date	Location	Cllrs
Thu 17 Sep	Meridian Centre, Withernsea	Hopkins
Mon 23 Sep	Cass Hall, Driffield	Pinder
		Gow
		Rance
		Johnson
		Willey
		Horsley
Wed 25 Sep	Bishop Burton College	Blencoe
		T Astell
Wed 25 Sep	Bishop Burton College	P Astell

Being a Good Councillor Part 3		
Date	Location	Cllrs
Tue 22 Oct	Wilberfoss Community Centre	P Astell
Wed 23 Oct	Hedon Town Council Building	Horsley
Mon 4 Nov	Cass Hall, Driffield	Hopkins
		Gow
		T Astell
		Blencoe
		Rance
		Wildey
		Pinder
		Johnson

Understanding the Planning Process		
Date	Location	Cllrs
Wed 3 July	The Ropewalk, Barton	P Astell
		Rance
		T. Astell
		Wildey

**19/19 To approve and sign the following Annual Audit documentation:**

- (i) The Annual Return 2018/19 - see attached document.
- (ii) The Annual Accounts - see attached documents.
- (iii) To receive a summary of the Risk Assessment from the Town Clerk.
- (iv) To receive the annual internal audit report for 2018/19 – see attached report.
- (v) To appoint the internal auditor for 2019/20 and consider the scope of the audit required.

Cllr S. Rance pointed out that according to Standing Order 17e, councillors should have 14 days to read and scrutinise the Annual Audit documentation, which had been sent out with the agenda less than 14 days earlier

**Proposal:** That an Extraordinary Meeting of the Full Council be held that gives appropriate time as directed by Standing Orders for councillors to better scrutinise the Annual Audit documents and addresses any questions that may arise from them.

**Proposed:** Cllr S. Rance

**Seconded:** Cllr P. Astell

**Resolved:** That an Extraordinary Meeting of the Full Council will take place on Monday 24<sup>th</sup> June 2019 at 6pm.

**20/19 Finances**

- 20.1** To delegate payment of the accounts in accordance with the Budget set by the Town Council, to enable the Town Clerk to facilitate prompt payments in line with budget spend.

**Resolved:** Delegation of payment of the accounts approved.

- 20.2** To approve change of signatories for all bank accounts.

**Resolved:** That the following councillors be made signatories – Cllrs A. Willis, P. Astell, M. Pinder, I. Gow, D. Horsley, L. Johnson, D. Healy

- 20.3** To receive payments from April and May 2019.

**Resolved:** The following payments were noted for April and May 2019:

Payments for April 2019				
Current				
01/04/2019	DD	Geoff Simpson	Unit 2 rent - handy person accommodation (monthly)	£420.00
05/04/2019	SO	East Riding Council	Rates for office	£505.75
11/04/2019	DD	Npower	Saturday Market CCTV power	£5.07
11/04/2019	BACS	Linda Freeman -Bloom Volunteer	Pack of 10 Lanyards for Bloom Group to wear whilst working in the town	£24.52
11/04/2019	BACS	Beverley and North Holderness Internal Drainage Board	Sparkmill Lane drainage rates	£38.50
11/04/2019	BACS	Chubb Fire & Security Ltd	Maintenance Contract for Alarm for the office	£73.90
11/04/2019	BACS	White Skips Hire	Skip for Allotments on Kitchen Lane	£236.40
11/04/2019	BACS	Pear Technology	Annual Map updates and support for computer	£240.00
11/04/2019	BACS	ERNLLCA	Annual membership services for ERNLLCA and NALC	£1,768.66
11/04/2019	BACS	ERYC	Annual Allotment lease rental for Lairgate and Keldgate	£188.00
11/04/2019	DEBIT CARD	Cash	Petty Cash	£300.00
11/04/2019	BACS	ERYC	Annual Refuse Collection for office	£325.92
14/04/2019	DD	Murco	Fuel for Town Council's van	£17.86
14/04/2019	DD	KRL	Photocopier	£275.15
19/04/2019	DD	Yorkshire Bank Credit Card	Stationery (£9.17), postage (681.92), google storage (£3.18), tidy team equipment (£194.30) and hotel for Mayor (£120) (refunded by the Mayor)	£1,008.57
23/04/2019	DD	Three.co.uk	Officer Mobile	£23.00
23/04/2019	DD	Npower	Wednesday Market CCTV power	£52.03
29/04/2019	BACS	Yorkshire in Bloom	RHS Yorkshire in Bloom 2019 - awards plaques x 2	£30.00
29/04/2019	BACS	Minster Gardening Services	Grass Cut 2 for Sparkmill and Queensgate allotments	£200.00
29/04/2019	BACS	Salaries for April	Salaries	£5,209.52
29/04/2019	BACS	East Riding of Yorkshire Council	Pest Control Contract for Sparkmill - 4 visits per annum	£211.01
29/04/2019	BACS	East Riding of Yorkshire Council	Pest Control Contract for Queensgate - 4 visits per annum	£211.01
29/04/2019	BACS	East Riding of Yorkshire Council	Salt Bin Maintenance (19 visits per annum)	£934.80
29/04/2019	BACS	Mayor of Beverley Charity Fund	Donation for Civic Dinner - cheque made payable to the Town Council	£66.00
29/04/2019	BACS	Tickton Grange	Civic Dinner	£2,380.00
29/04/2019	BACS	Minster Gardening Services	Grass Cut 3 for Sparkmill and Queensgate allotments	£200.00
30/04/2019	DD	Npower	Town Centre CCTV power	£50.69
30/04/2019	DD	CBA Sadofskys	Payroll Fees	£42.00
30/04/2019	DD	Beercock Wiles	Well Lane Garage Rent (monthly)	£80.00

Field to Table				
29/04/2019	BACS	Driffield & Wolds Weekly	Advertising for Food Festival and Christmas Festival of Food & Drink	£300.00

Payments for May 2019				
Current				
01/05/2019	SO	Geoff Simpson	Unit 2 rent - handyperson accommodation monthly	£420.00
01/05/2019	DD	Kingston Communications	Office telephone	£107.74
01/05/2019	DD	Kingston Communications	Office internet	£30.00
05/05/2019	SO	East Riding Council	Rates for office monthly	£503.00
14/05/2019	DD	KRL	Photocopier	£213.08
14/05/2019	DD	Allstar	Fuel for Town Council's van	£110.21
20/05/2019	DD	Yorkshire Bank Credit Card	Google storage (£4.77), Bullguard (annual £83.96), Website Domain (annual £12) and Stationery/IT (£195.26)	£295.99
22/05/2019	BACS	Vanessa	Mayor Making Buffet	£150.00
22/05/2019	BACS	Rob Simson	Frame and Mount for photos of Mayor	£33.50
22/05/2019	BACS	East Riding Pension	Employer and employees Pension contributions	£1,246.25
22/05/2019	BACS	HMRC	Tax and NI for staff	£1,329.72
22/05/2019	BACS	Minster Gardening Services	Grass Cut 4 for Sparkmill and Queensgate allotments	£200.00
22/05/2019	BACS	Plant Raisers	Beverley in Bloom plants	£1,200.00
22/05/2019	BACS	Countrywise Water Coolers Ltd	Water Cooler for Office monthly	£14.41
22/05/2019	BACS	Wrigleys Solicitors LLP	Legal Advice (as authorised at Personnel)	£600.00
22/05/2019	BACS	Beverley FM	"Beverley What's On annual Sponsorship	£1,200.00
22/05/2019	BACS	Hinks Insurance	Town Council Van Insurance	£514.89
22/05/2019	BACS	Christmas Lights	Annual Budget	£11,000.00
22/05/2019	BACS	Mayor of Beverley	Mayoral Civic event tickets	£300.00
22/05/2019	BACS	Food Festival	Infrastructure - agreed at Budget (Health & Safety)	£3,000.00
22/05/2019	BACS	Salaries	Salaries	£5,008.33
22/05/2019	BACS	Cherry Tree Centre	Annual Budget	£5,000.00
22/05/2019	BACS	Macebearer	Annual Honorarium	£1,000.00
23/05/2019	DD	Yorkshire Bank	Bank Charges - these have been refunded	£10.00
23/05/2019	DD	Three.co.uk	Officer Mobile	£23.00
24/05/2019	DD	Yorkshire Water	Sparkmill Terrace water (quarterly)	£30.91
31/05/2019	DD	CBA Sadofskys	Payroll Fees	£42.00
31/05/2019	DD	Beercock Wiles	Well Lane Garage rent monthly	£80.00
31/05/2019	DD	Kingston Communications	Office internet	£30.00
31/05/2019	DD	Kingston Communications	Office telephone	£73.28

Following payments, the resulting bank balance is as follows:

<b>Balance Balances at 31st May 2019</b>	
Current	£695,062.72
Deposit	£25,401.93
Events	£20,251.25
Bloom	£949.02
Field to Table	£25,687.60
Youth Town Council	£500.67
Skatepark	£218.59
Christmas Lights	£15,555.88
Petty Cash	£32.66
Business Deposit	£82,588.26
Mayor of Beverley	£842.44
May of Beverley Charity Account	£0.37

**At this point the Town Clerk had to leave the meeting, handing responsibility over to the Deputy Town Clerk.**

**21/19 Councillor Contact Details** – to make final amendments to contact details which will be made available to the public and finalise collection of all Councillor documentation.

**Resolved:** *Approved contact details be made available to the public and that any future development of the website to take security of email address to protect against “spamming” into consideration.*

## **22/19 Forthcoming Events**

### **22.1 Great Beverley Get Together** (Saturday 22<sup>nd</sup> June 2019).

The Deputy Clerk provided an update regarding activities taking place at this community event, which is part of the national Great Get Together project inspired by Jo Cox.

**Resolved:** *The Deputy Town Clerk to circulate a rota to councillors, who will indicate their availability to help at the event.*

### **22.2. Open Allotments Day** (Sunday 21<sup>st</sup> July 2019).

The Deputy Town Clerk reported that work on this would commence after the Great Beverley Get Together and will liaise with councillors when firmer plans are in place. Cllr M. Pinder apologised in advance for being unable to attend.

### **22.3 Beverley Food Festival** (Sunday 6<sup>th</sup> October 2019).

The Deputy Town Clerk reported that information was to be sent to stall holders in the next few days. Cllr S. Blencoe suggested the Town Clerk look into the possibility of increased educational aspects, e.g. nutritional advice in schools. Cllr M. Pinder suggested it would be an opportunity to support the Beverley Food Bank – the Mayor explained he was already planning to raise support for this worthwhile organisation at the Food Festival under his charity remit.

**Resolved:** The Deputy Clerk to report back to the Town Clerk, asking to investigate feasibility of increasing the educational aspects of the Beverley Food Festival. The Mayor to progress plans to raise support for Beverley Food Bank at Beverley Food Festival.

## 23/19. Yorkshire in Bloom

### 23.1 Yorkshire in Bloom Judging Day (Wednesday 10<sup>th</sup> July 2019).

The Deputy Town Clerk reported that plans were underway for Yorkshire in Bloom Judging and explained that it was more than just about horticulture, but also a celebration and audit of the wider community, environment and built heritage of the town.

### 23.2 Yorkshire in Bloom Awards (Sunday Tuesday 10<sup>th</sup> September 2019, York Racecourse) – to consider sending representation.

**Resolved:** To first offer places to members of Beverley in Bloom and then, should there be any left, offer places to councillors.

## 24/19. Proposal to meet with ERYC to explore alternative possible use of buildings owned by the senior authority – Cllr D. Healy

Cllr D. Healy urged the Town Council to explore the possibility of acquiring property as an alternative to paying rent for the current offices. He suggested the Town Council investigate the possibility of examining the former St Nicholas School building, which East Riding of Yorkshire Council has put out to tender on the open market.

As the deadline for tenders is 10<sup>th</sup> July 2019 and to highlight the importance of this building remaining as a public asset, Cllr D. Healy proposed the Town Council complete a Community Asset Nomination form relating to the building. If approved, this would place a six month moratorium on the sale and allow time for the Town Council to produce a business plan, consult with the community and other stakeholders, and examine potential funding sources.

Cllr P. Astell highlighted the number of other Town and Parish Council in the East Riding who have acquired property with the support of a Works Loan and enabled their buildings to become community hubs, etc.

Cllr P. Astell also advised that should a Works Loan be sought, the Town Council would have to invest in substantial consultation with residents, as part of the Loan Board's requirements is proof of need and that the application process had changed since the last time this issue arose.

Cllr M. Pinder explained that the Town Council had in the past looked at such a proposal, but there had not been full backing from members so previous attempts at purchasing property had failed.

### Proposal:

- a. That on behalf of Beverley Town Council, the Deputy Town Clerk submits an Asset of Community Value Nomination Form in regards to the former St Nicholas School to East Riding of Yorkshire Council by Friday 14<sup>th</sup> June 2019.
- b. That Cllr D. Healy and Cllr M. Pinder support this application by producing the main narrative section that puts forward the argument for the building to be listed as an Asset of Community Value.
- c. That a cross-party working group be formed to begin work on a business plan and examine the application process for a Public Works Loan.
- d. That Cllr D. Healy liaise with Alan Menzies (ERYC Director of Planning and Economic Regeneration) to establish a meeting with him and members of the working group to discuss this issue.
- e. Any publicity regarding this should be headed by the Mayor to highlight the non-partisan nature of this proposal.

**Proposed:** Cllr D. Healy

**Seconded:** Cllr P. Astell

**Proposal:** That this be a Recorded Vote.

**Proposed:** Cllr D. Jack

**Seconded:** Cllr P. Astell

**Recorded Vote:**

**For:** Cllrs P. Astell, T. Astell, S. Blencoe, D. Boynton, I. Gow, D. Healy, C. Hopkins, D. Horsley, D. Jack L. Johnson, M. Pinder, S. Rance, C. Wildey, A. Willis.

**Against:** None

**Resolved:** *That the proposal be unanimously approved and the working group consist of Cllrs P. Astell, T. Astell, I. Gow, D. Healy, C. Hopkins, M. Pinder, S. Rance.*

## 25/19. Annual Report

Councillors noted that this would be tabled at the July 2019 meeting of the Full Council.

## 26/19. Youth Meetings

**Resolved:** *That the Deputy Town Clerk liaise with ERVAS to pass on the contact details of Cllr T. Astell and Cllr C. Hopkins, who would like to attend meetings regarding youth projects and engagement on behalf of Beverley Town Council.*

## 27/19. V.E. Day 75<sup>th</sup> Anniversary (8<sup>th</sup> to 10<sup>th</sup> May 2020)

**Resolved:** *That this matter be placed on the agenda for the July 2019 meeting of the Full Council.*

## 28/19. Independent Aging – Cllr A. Willis

**Proposal:**

That the resolution regarding Independent Aging's campaign (detailed above in item 18.1 "Resolution 2") be revised to make it suitable for a letter from Beverley Town Council to East Riding of Yorkshire Council, urging them to call on the Government to take the necessary steps to implement this policy as swiftly as possible and to lobby Members of Parliament to support the campaign for free personal care.

**Proposed:** Cllr C. Hopkins

**Seconded:** Cllr A. Willis

**Resolved:** *That the proposal be approved.*

## 29/19. Allotments

Further discussion was had about allotments in reference to **item 15.4 above**, specifically questioning the following advice given by ERNLLCA that is detailed in the Planning Property and Service Committee minutes dated Tuesday 21<sup>st</sup> May 2019:

*"ERNLLCA has advised that all visits to allotments must arrange with the Town Clerk and that councillors (individually or in a group) must be accompanied by a member of Town Council staff.*

*ERNLLCA explained that this is due to issues regarding Data Protection/GDPR and insurance - the individual allotment holders have a contract with the Town Council as a collective, corporate body and therefore no individual elected member or group of members can access the allotments without staff being present.*

*ERNLLCA recommends that if members wish to visit the allotments, they email the Town or Deputy Clerk to arrange a suitable opportunity"*

Cllr P. Astell and Cllr T. Astell expressed frustration could undermine elected representatives thereby stopping them from carrying out their duties.

Cllr M. Pinder felt that it confuses the issue of members who are also allotment holders

Cllr D. Horsley said it was impractical when councillors may be invited onto the allotment in a personal capacity by family and friends who are tenants.

Cllr M. Pinder explained that during her previous term of office she had produced an Allotments Policy for the Town Council and asked for it be circulated to all councillors.

Councillors also expressed concern at the length of time it takes for unkempt allotment plots to be reclaimed by the Town Council, tidied and then let to new tenants.

**Resolved:** *That the allotment issues raised be discussed further by the Planning Property and Services Committee and the Deputy Town Clerk locates the Allotment Policy and circulates to all members.*

**The meeting concluded at 8:30pm**

Signed \_\_\_\_\_ Dated: \_\_\_\_\_

<b>Minute Number</b>	<b>Action</b>	<b>Person Responsible</b>	<b>Due Date</b>
18/19 Requests from ERNLLCA	Submission of resolutions	Deputy Town Clerk	ERNLLCA Deadline - Noon, 22nd July 2019
22/19 Great Beverley Get Together	To organise and run this community-based event	Town Clerk, with support from Deputy Town Clerk, Handyman & Councillors	21 <sup>st</sup> July 2019
22/19 Beverley Food Festival	To organise and manage this award-winning event.	Town Clerk, with support from other officer.	Operational
24/19 Explore alternative possible use of buildings owned by the senior authority	<ol style="list-style-type: none"> <li>1. Submit a Community Asset Nomination form regarding the former St Nicholas School Site.</li> <li>2. Set up a working group.</li> <li>3. Arrange a meeting with Alan Menzies</li> </ol>	<ol style="list-style-type: none"> <li>1. Deputy Town Clerk</li> <li>2. Cllrs P. Astell, T. Astell, I. Gow, D. Healy, C. Hopkins, M. Pinder, S. Rance</li> <li>3. Cllr D. Healy</li> </ol>	<ol style="list-style-type: none"> <li>1. 14<sup>th</sup> June 2019</li> <li>2. ASAP</li> <li>3. ASAP</li> </ol>