

Beverley Town Council

Planning, Property & Services Meeting

15th May 2018

6.30pm at 12 Well Lane, Beverley

Present: Councillors Aird (Chair), G Cooper, D Elvidge, B Pearson and A Willis

In Attendance: Carol Oliver, Deputy Town Clerk,

597 To receive apologies for absence

Apologies were received from Councillors B Cooper, P Dodsworth, D Jack, P McGrath, N Machen and D Peacock

598 To elect a Chair for the current municipal year

Councillor Willis proposed and Councillor Pearson seconded that Councillor Aird be elected Chair for the current municipal year.

Resolved: Councillor Aird was elected Chair for the current municipal year.

599 To elect a Vice Chair for the current municipal year

Councillor Aird proposed and Councillor G Cooper seconded that Councillor Willis be elected Vice Chair for the current municipal year.

Resolved: Councillor Willis was elected Vice Chair for the current municipal year.

600 a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations were received.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

601 To approve the minutes of the Planning Property & Services meeting held on the 17th April 2018

Resolved: The minutes of the Planning Property & Services meeting held on the 17th April 2018 were approved.

602 To review the action plan of the Planning Property & Services meeting held on the 17th April 2018

Min 587 - The Deputy Town Clerk reported the allotment holders did not require chippings as they need to prepare the land first and would notify her when they needed them. The Deputy Town Clerk will contact East Riding of Yorkshire Council at that time.

The handyman has been reminded about the taps.

The work on Kitchen Lane is to be undertaken.

The Deputy Town Clerk is continuing with checking of the Emergency Plan to ensure contacts are correct.

Resolved: The action plan was reviewed.

603 Matters Arising from the above Minutes not on the Agenda

There were no Matters arising from the above Minutes not on the Agenda.

604 To discuss the allotments:

(a) To receive numbers on the Allotment Waiting List

The Deputy Town Clerk reported there are 22 people on the allotment waiting list, 8 new to the list, 7 who want the other half and 7 who live outside the town boundary.

The Deputy Town Clerk said following the sending out of the annual allotment invoice, the waiting list should change. All plots will be offered as soon as possible.

(b) Any other issues to be reported by the Deputy Town Clerk

The Deputy Town Clerk reported there are two issues.

- (i) Due to some discrepancies on the Lairgate/Keldgate allotments, the handyman has re-measured these and it has been noticed the rent bandings are not the same as the Town Councils. The Town Council took over the Lairgate/Keldgate allotments from East Riding of Yorkshire Council. Members agreed that the Lairgate/Keldgate allotment tenants should be on the same rent bandings as the Town Council allotments from April 2018 and asked this be carried out with new tenancies as required. Members agreed all allotment holders should be on the same bandings.

Resolved: Members agreed to change the Lairgate/Keldgate allotment tenancies to the same rent bandings as the Town Council from April 2018 and prepare new tenancies as required for these tenants.

- (ii) An allotment holder has reported that a male allotment holder is working his plot in his underwear and it is causing upset. Members agreed the male allotment holder should be contacted to ask that appropriate gardening wear is worn when on the Town Council's allotments.

Resolved: The Deputy Town Clerk is to write to the male allotment holder to ask him to wear appropriate gardening wear when on the Town Council's allotments.

605 To receive an update on the Skatepark

The Skatepark is cleaned three times per week by the Town Council handyman and no anti social behaviour issues have been reported.

606 To consider grit and litter bin requests

No grit or litter bin requests have been received.

607 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address 1	Ward	Plan Type	Application	Decision
18/01085	Multyork Furniture Rambla House 54 Saturday Market	SMW	LBC	Installation of replacement signs comprising 1 externally illuminated fascia sign and 1 double-sided externally illuminated hanging sign to front (Saturday Market) and 1 non-illuminated fascia sign to rear (Lairgate)	No objection
18/01092	128 Norwood	SME	F	Construction of vehicular access	Objection due to reversing onto the highway and it is unsafe
18/01103	2 New Walk	SMW	F	Installation of 3 replacement windows to front	No objection
18/01104	2 New Walk	SMW	LBC	Installation of 3 replacement windows to front	No objection

17/01658	East Riding Theatre, 10 Lord Roberts Road	MS	LBC	Installation of external lighting and signage (AMENDED PLANS)	No objection
17/01659	East Riding Theatre 10 Lord Robert Road	MS	PAD	Display of 2 externally illuminated fascia signs, 6 free standing internally illuminated sign board frames, 3 non illuminated panel signs (AMENDED PLANS)	No objection
18/01125	Ask Italian Restaurant, 2 Wednesday Market	SMW	LBC	Installation of replacement commemorative plaque	Already passed
18/01178	24 St Giles Croft	SMW	F	Alterations to existing conservatory to provide sunroom and installation of a bay window	No objection
18/00758	St Mary's Cottage, Westwood Road	SMW	F	Erection of orangery following removal of existing extension	No objection
18/01266	35 Minster Moorgate	MS	F	Erection of single storey extension to rear following demolition of existing outbuildings	No objection in principle but request a pitched tiled roof on the extension
18/01304	38 Minster Avenue	MS	F	Erection of a two storey extension to side following removal of existing porch and erection of a single storey extension to rear following removal of existing conservatory	No objection
18/01301	(Kids at Annie's Day Nursery), 6 Hull Bridge Road	SME	F	Change of use of former nursery to Dental Practice, erection of a single storey extension to side and rear and associated works following demolition of single storey extension and conservatory	No objection
18/01277	The Beverley Arms Hotel,, 25-27 North Bar Within	SMW	F	Erection of an external bar facility	No objection
18/01278	The Beverley Arms Hotel,, 25-27 North Bar Within	SMW	LBC	Erection of an external bar facility	No objection
18/01205	17 Melrose Park	MS	F	Erection of two storey and single storey extensions to side following demolition of existing detached garage and replacement windows to front	No objection
18/01326	37 Minster Moorgate	MS	F	Erection of a single storey extension to rear	No objection

18/01338	Stables Rear Of 50 North Bar Without	SMW	F	Erection of a dwelling following demolition of existing coach house	No objection
18/01343	55 North Bar Without	SMW	LBC	Internal and external alterations comprising new partition wall and relocation of existing internal bathroom/bedroom wall to second floor, replacement timber casement windows to bedroom 3 and first floor bathroom, and reduction in height of rear chimney stack.	No objection
18/01350	Riveting Nudge, 13 Railway Street	MS	LBC	Installation of external lantern following removal of existing floodlight, cast iron soil pipe and flue to front, connection of gas service, installation of gas boiler, replacement of existing front door with a bespoke stable type door and re-paint existing external brickwork and internal staircase	No objection
18/01124	Warner Leach Limited, 2 Highgate	MS	LBC	Installation of a metal memorial plaque	No objection
18/01283	48 Central Avenue	SMW	F	Erection of a two storey extension to side following removal of existing garage, erection of a single storey extension to rear and installation of roof lights to front, rear and side following loft conversion	No objection

608 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

18/01176/TPO

Location: Brewery House Mews

BEVERLEY CONSERVATION AREA: Leylandii and Laurel: fell due to damage to property.

This application has already been passed.

18/01210/TCA

Location: 5 Grosvenor Place

BEVERLEY CONSERVATION AREA: Cherry: 20% crown reduction as has outgrown location and shadowing adjacent gardens

Resolved No objection

609 To receive and consider consultations

(a) Proposed road safety scheme - Railway Street – please see attached plan

Resolved: The proposed public safety scheme on Railway Street was agreed.

(b) To receive notification that the land at West of 9 Cross Keys Yard, Beverley will be known as Cross Keys Mews

Resolved: Notification that the land at West of 9 Cross Keys Yard, Beverley will be known as Cross Keys Mews was received.

610 To receive and consider road closures

- (a) Temporary emergency road closure proceeding along Eastgate, (between Lord Roberts Road & Trinity Lane) between 9am and 3.30pm to enable carriageway works to take place 23rd April 2018

Resolved: The Temporary emergency road closure proceeding along Eastgate, (between Lord Roberts Road & Trinity Lane) between 9am and 3.30pm which enabled carriageway works to take place on the 23rd April was noted.

- (b) Temporary road closure on Beckside – 8th May 2018 for seven days (1800-2300) which will involve replacing the existing road surface along with some minor kerbing and footway works.

Resolved: The Temporary road closure on Beckside – 8th May 2018 for seven days (1800-2300) which will involve replacing the existing road surface along with some minor kerbing and footway works was noted.

- (c) Temporary road closure between the junction Waterside Road to junction with Holme Church Lane) and Blucher Lane, Beverley (between Beckside junction and number 1 Blucher Lane) commencing Tuesday 8 May 2018 between 18.00 hrs and 23.00 hrs to enable carriageway works to take place

Resolved: The Temporary road closure between the junction Waterside Road to junction with Holme Church Lane) and Blucher Lane, Beverley (between Beckside junction and number 1 Blucher Lane) commencing Tuesday 8 May 2018 between 18.00 hrs and 23.00 hrs to enable carriageway works to take place was noted.

- (d) Temporary up-coming road closure for North Bar Within, Beverley for carriageway repair works - (Tues 29 May 2018)

Resolved: The Temporary up-coming road closure for North Bar Within, Beverley for carriageway repair works - (Tues 29 May 2018) was noted

- (e) Temporary road closure on Lairgate (between Minster Moorgate West & Admiral Walker Road) commencing Friday 1 June 2018 between 09.30 hrs and 3.30 hrs (weekdays only) to enable carriageway repair works to take place.

Resolved: The Temporary road closure on Lairgate (between Minster Moorgate West & Admiral Walker Road) commencing Friday 1 June 2018 between 09.30 hrs and 3.30 hrs (weekdays only) to enable carriageway repair works to take place was noted.

- (f) Temporary road closure on Keldgate (between Admiral Walker Road & the junction with Lairgate) and Cartwright Lane, Beverley (between Thurstan Road junction and Queensgate mini roundabout) commencing Sunday 3 June 2018 to enable carriageway repair works to take place.

Resolved: The Temporary road closure on Keldgate (between Admiral Walker Road & the junction with Lairgate) and Cartwright Lane, Beverley (between Thurstan Road junction and Queensgate mini roundabout) commencing Sunday 3 June 2018 to enable carriageway repair works to take place was noted.

611 To receive a Report of Decision Notices

Application Number	Address	Description	Decision
18/00362	Sedum House York Road	Variation of condition 2 (approved plans) of appeal reference APP/E2001/W/16/3161230) (Erection of dwelling and car port)	Approved
18/00490	Estabulo Armstrong House Unit 14 Flemingate Centre Armstrong Way	Erection of 3 illuminated signs over main entrance, escape door and delivery door and erection of an awning with signage over main entrance with external up and down lighters	Approved
18/00618	27 Highgate	BEVERLEY CONSERVATION AREA: Apple: 1ft (0.5m) reduction away from roof of building, Apple: 15% crown reduce, dead wood and crown clean	Approved
18/00899	19 North Bar Without	BEVERLEY CONSERVATION AREA: Japanese red cedar: fell as outgrown location	Approved
18/00615	Estabulo Armstrong House Unit 14 Flemingate Centre Armstrong Way	Erection of weather protection canopy over main entrance	Approved

18/00465	Multiyork Furniture Rambla House 54 Saturday Market	Display of 1 externally illuminated fascia sign, 1 non-illuminated fascia sign and double sided externally illuminated hanging sign	Approved
18/00514	Badelyng Pond Educare Nursery Mill Lane	Erection of first floor extension and associated work	Approved
18/00534	89 Norwood	Erection of a single storey extension to rear	Approved
18/00505 LBC	Beverley Arms Hotel 25-27 North Bar Within	Display of 2 non-illuminated fascia signs, 2 externally illuminated hanging signs, 2 externally illuminated information boards, 1 externally illuminated directional sign, 2 non-illuminated branded plaque/ relief crest signs, frosted vinyls and installation of 8 upward facing LED lights, 5 bronze box lanterns and 1 feature box lantern	Approved
18/00504	Beverley Arms Hotel, 25-27 North Bar Within	Display of 2 non-illuminated fascia signs, 2 externally illuminated hanging signs, 2 externally illuminated information boards, 1 externally illuminated directional sign, 2 non-illuminated branded plaque/ relief crest signs, and frosted vinyls	Approved
18/01002	Tiger House Vicar Lane	BEVERLEY CONSERVATION AREA: Lawson conifer: fell	Approved
18/00280	Vodafone 13 Toll Gavel	Display of externally illuminated fascia sign following removal of existing and internally illuminated LCD Digital Flank screen following removal of existing LCD screen	Approved
18/00330	Woolpack Inn 37 Westwood Road	Installation of new extraction flue system, following removal of existing	Approved
18/00324 LBC	Woolpack Inn 37 Westwood Road	Installation of new extraction flue system, following removal of existing	Approved
18/01014	8 Long Lane	BEVERLEY CONSERVATION AREA: Conifer: fell due to concern of damage to drainage and pavement	Approved
18/00549	Gift Shop Beverley Minster	TPO THE MINSTER, BEVERLEY - 1993 (REF:436) T2 & BEVERLEY CONSERVATION AREA: Copper Beech (T26) - Fell 1) Root system is causing structural problems with obvious damage to monuments in the church yard but also internally signs of movement in the floor slabs and drainage issues are arising because of the tree. 2) Nuisance regarding light and leaves. There is a build up of moss growth and darkening of the stone which is causing damage to the stone and is also a serious health and safety risk to the team having to carry out essential maintenance. This involves the maintenance team accessing the roof to clear the debris/vegetation build up. 3) The sap from the tree is eating away the stone. There is a clear difference between this elevation and other elevations not located near the tree. 4) Detrimental to local character as tree also blocks the view of the minster	Approved
18/00285	Peter Ward Homes Limited Mole End 1 Molescroft Road Molescroft	Erection of pole mounted V board	Approved
18/00608	2 Holme Church Lane	Alterations and extensions including erection of single storey extension to rear and installation of roof lights	Approved
18/00541	Beverley Railway Station Railway Square	Installation of replacement ticket vending machines	Approved
18/00530	Erection of detached dwelling with garage to side	Erection of detached dwelling with garage to side	Approved

Resolved: The report of notices of decisions was noted.

The next Planning Property & Services meeting is the 5th June 2018. The meeting closed at 1930.

Action Plan 15th May 2018 – Planning Property & Services

Action	Person Responsible	Date
Min 587 – Obtain chippings when required Update emergency plan contacts	The Deputy Town Clerk	
604 (b) (i) - Bring Lairgate/Keldgate allotments rent into line with the Town Councils. 60 (b) (ii) – write to the male allotment holder asking him to dress appropriately for the allotments	The Deputy Town Clerk	As soon as possible