



Notes/Action Plan

Members present – Cllrs Aird, Begnett, Jack, and Willis
Officer present – Helen Watson (Town Clerk)

Members asked the Town Clerk to chair the meeting.

5. To receive apologies for absence

Apologies were received from Cllrs P Astell, G Cooper, B Cooper, P Dodsworth and P McGrath.

6. To elect a Chair for this meeting

The Town Clerk was asked to chair the meeting by members.

7. To acknowledge the notes of the meeting of the 13th April 2016

The above notes were circulated and noted at Full Council on 16th May 2015.

8. To discuss funding

The Town Clerk reported that projected stall costs were £9,546 at present with sponsorship and funding at £2,800 from sponsors. Discussion took place on additional hot food stall and general stall funding. The Town Clerk also reported that there would be a press launch day on Tuesday 5th July at 3pm at Elwell's, East Riding College, for the Food Festival and the Beverley Food Festival and East Yorkshire Local food Network awards. All Councillors are invited to attend.

9. To discuss cookery demonstrations

The Town Clerk informed members that past chefs had been invited and that David Nowel was helping draw the schedule up for the main cookery theatre. Members discussed the use of the mobile kitchen at the Food Festival, for world food chefs from Beverley to demonstrate in. This would be dependent on costs and having a motivated Councillor to run the mobile kitchen for the day. This is to be finalised in a future meeting. Cllr Jack showed interest in organising the world kitchen.

10. To discuss infrastructure, stalls and risk assessment

Discussion took place on the general infrastructure of the Food Festival. Cllr Begnett said that he would ask some other organisations that he had experience working with about electrical work, marquees, first aid and stewarding and get back to the Town Clerk. Discussion took place on the Food Festival directory. The Town Clerk is to seek some estimates from local printers and local publication producers.

11. To discuss entertainment

The Town Clerk reported that Beverley FM have agreed in principle to provide some entertainment, staging and professional presenters for the food theatre and Food Festival.

12. To discuss presentation

The Town Clerk reported that Beverley FM and some presenters from BBC Radio Humberside have volunteered their services to the Food Festival, and these have been gratefully received.

13. To discuss Town Councillors and volunteers involvement

The working group discussed various ways to get more volunteers involved with the Food Festival. The group decided it would be good to have a commitment from Councillors to see what time and duties they can offer to the Beverley Town Council Food Festival, so other volunteers can be sought as required. The Town Clerk was asked to do a breakdown of the volunteer tasks and timetable.