

BEVERLEY TOWN COUNCIL

Full Council Meeting

19th October 2015

Present: Councillors: Peter Astell (Mayor), Robert Begnett (Deputy Mayor), Tom Astell, Geoff Cooper, Philip Dodsworth, David Elvidge, Duncan Jack, Nick Machen, Paul McGrath, Dominic Peacock, Bryan Pearson and Ann Willis

In attendance: Helen Watson (Town Clerk) and Libby Woodhouse (Administrative Assistant)
Mr Guy Evans and Mr Dominic Gibbons, Wykeland
Four Members of the Public

The Mayor welcomed Councillors and members of the public to the meeting. The Mayor explained that this meeting was being filmed by a member of the public.

Public Forum – one item had been raised:

A resident requested further information regarding St Nicholas School being used as a Community Centre. The Mayor reported that discussions were ongoing with ERYC who will supply further information when they have it.

75 To receive apologies for absence:

Apologies of absence were received from Councillor Ben Cooper and Councillor Elaine Aird

76 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations of interest were received.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

Resolved - To alter the order of the agenda.

77 To confirm the minutes of the Full Council Meeting on the 7th September 2015

Resolved – That the minutes of the Full Council Meeting on the 7th September 2015 were received, adopted and signed as an accurate record of the meeting.

78 To receive and adopt the minutes of the following Committees:

- (i) Policy – 21st September 2015
- (ii) Planning Property & Services – 29th September 2015

Resolved – That the minutes of Policy Meeting on the 21st September 2015 and Planning Property & Services meeting on the 29th September 2015 were received, adopted and signed as an accurate record of the meetings

79 To note the Planning Property & Services – 1st September 2015 (approved at Planning Property & Services on 29th September 2015.)

Resolved – That the minutes of the Planning Property & Services Committee meeting held on the 1st September 2015 were noted as these had been approved at Planning Property & Services Committee Meeting on the 28th September 2015.

80 To receive the minutes of the following Working Groups:

- (i) Beverley in Bloom – 9th September 2015
- (ii) Christmas Lights – 15th September 2015

Resolved – That the minutes of the Beverley in Bloom meeting held on the 9th September 2015 and the Christmas Lights meeting held on the 15th September 2015 were received.

81 To receive a review of the recorded actions from the previous minutes

Resolved – That the review of the recorded actions from the previous minutes as circulated with the Agenda were noted.

82 To receive a presentation from Mr Guy Evans, Wykeland Limited updating on the Flemingate Development

Mr Evans, Wykeland and Mr Dominic Gibbons, MD of Wykeland updated the Council on the Flemingate Development. The Council noted:

- Site history – from 1120 when it was the site of the St Nicholas hospital to the present day Wykeland regeneration site.
- Planning history – In March 2008 ERYC granted planning permission for a mixed use scheme which was granted consent by the Secretary of State in September 2009. In April 2011 reserved matters was granted for 130 residential units with Linden Homes and in April 2013 a mixed use scheme including the College, retail and leisure schemes was given planning permission.
- Archaeology/remediation – there have been various studies and digs for relics following which the soil had been returned. Land, pollutants and chemical works were studied.
- Current – there is a residential scheme, the College site opened in September, a multi-storey car park, cinema, leisure and shopping facilities and a Premier Inn.
- Timings – the opening has had to be put back a week to 3rd November 2015. The cinema will open in December. Outfit and the restaurants will open in the New Year.
- Branding – there has been a focus on branding to encourage retailers and there has been advertisements.
- Benefits of the Scheme – a complete regeneration of the town centre site, £120m development, 350 construction jobs, 750 jobs on site when completed, 1000 seat 6 screen cinema, 80 bedroom hotel, retention of the Beverley pound and an increase in business rates and Council Tax for ERYC, new 65,000 sq ft College Campus, footpath links from Flemingate to Wednesday Market, CPZ for residents around the site, Saturday bus service around Town Centre, formation of the Destination Management Organisation, “Flemingate” website re tourist information linked to other sites for advertising, 25 retail units, 5 restaurants, 130 new homes and a 640,000 population catchment.
- Recent planning – Mr Gibbons updated Councillors on ERYC’s recent refusal of the planning application to vary the condition which restricted the size of the retail units. Retailers operate differently now and required an increase for storage. Wykeland will appeal the decision and also submit and amended application.
- Website – it was explained that a snapshot of Beverley was mentioned on the front page of the website; however, concerns that Beverley Town Centre was not mentioned on the front page will be taken on board.
- DMO – this was explained and that it will market Beverley as a whole and not just Flemingate.
- Pedestrian access – the problems with pedestrian access from Flemingate to the Town Centre were discussed especially with regard to the crossings and the Sun Inn corner. There will be a 27 seater shuttle bus on a Saturday which is sponsored for three years. EYMS will continue to provide it after that, if it is successful.
- Deliveries – Residents had complained about deliveries being made down Grovehill Road. It was explained that there were 3 service areas, one of which was off Grovehill Road. However with the new link road, it was expected that delivery vehicles would use Flemingate and not Grovehill Road. There were timing restrictions of 7 am – 7 pm Monday to Friday and 9 am – 5 pm on Sunday and Bank Holidays.
- Controlled Parking Zone – the consultation on this will be going out very soon and although it would be extensive the exact extent was not known. It was hoped that will be operational in May 2016.

The Mayor thanked the representatives from Wykeland and they left the meeting.

83 Mayor’s Announcements

- The Mayor outlined a list of engagements he had attended since the last Full Council Meeting.
- The Mayor considered the timing of the Public Forum and Full Council Meetings

Resolved - That Full Council Meetings should return to the original time of a 6.30 pm start and then the meeting be suspended for the Public Forum to take place.

- The Mayor introduced a scheme which was explained by the Consort, Councillor Tom Astell. He wished the Council to apply to the Sainsbury’s Waste Less Save More Scheme where, if successful, Sainsbury’s would give £1m to the Town Council to spend as it saw fit on schemes to waste less and save more for example recycling, composting, community allotments, etc. There were no strings attached to the application.

Resolved - Councillor T Astell will complete the application and it was hoped that the Town Council could work with ERYC if successful.

84 To consider the Christmas Lights Group's request to use the Beverley Town Council's licence for 29th November 2015 for the lighting up event.

Resolved - That the Christmas Lights Group be authorised to use Beverley Town Council's licence for 29th November.

85 Notification of awards received by Beverley Town Council - for information,

- (i) East Riding Dementia Friendly Award
- (ii) Silver Gilt in Yorkshire in Bloom Awards 2015
- (iii) Beverley Food Festival Best Event in the East Yorkshire Local Food Network and Beverley Town Council Local Food Awards 2015

Resolved – The notification of awards received by Beverley Town Council were received with thanks to all concerned.

86 To receive an update on the electronic banking system and resolve which Councillors will be involved with the authorisation process.

The Clerk is to seek further clarification from ERNLLCA as Financial Regulations had changed. This will be considered at a future meeting of Policy Committee.

87 To receive the External Auditor Report – see circulated document

Resolved – The External Auditor Report was received and noted.

88 To receive updates on events – the Town Clerk to report

(i) Yorkshire Day

The day was positive despite being wet. The day raised £600 for the Mayor's Charities. The Town Clerk will look into benchmarking to review all Town Council events.

(ii) High Street Fund

A full report will be considered by the Policy Committee. The Town Clerk will approach ERYC to express an interest in taking on the Licence for Wednesday Market at no cost to Beverley Town Council.

(iii) Food Festival

The Mayor reported this had been a huge success. His Charities had raised £1500.

(iv) Agincourt

The Mayor updated the Council with the figures for the Medieval Banquet ticketed event and actions and marketing already undertaken to attract people to it. The Town Clerk updated members on the full weekend activities and events planned for the Beverley-Agincourt 600 weekend as detailed in the report circulated with the agenda. The Town Clerk also informed members that a funding application had been submitted to the Agincourt 600 Committee. Councillor Pearson urged all Councillors to get involved with the one-off historical event to commemorate the 600th Anniversary of the Battle of Agincourt.

General discussion took place on the events organised by the Town Council and the management, commitment and time required to do these successfully by officers and Councillors.

Resolved – That Full Council conducts a review of all events in the future. Working groups will be used for planning future large scale events.

Resolved – That for this event, those people committed will be offered an extra ticket each, Civics will be offered two tickets for £30 and 2 tickets will be given to a local radio station as a competition prize.

89 To consider the Premier Inn’s request for working with Beverley Town Council on a “team building” day on the weekend of 3rd - 4th November.

Resolved – That help could be given at St Mary’s Church on Remembrance Sunday with the refreshments.

90 To consider community payback team’s request to undertake work around the town

Resolved – To request the team to litter pick around the estates, the Beck and around Norwood area.

91 To consider attendance by the Mayor and the Town Clerk at the Larger Local Councils NALC Conference 2015 Communities Can at a cost of £210 per delegate on 2nd December 2015

Resolved – That the Mayor and Town Clerk attend the Conference at a cost of £210 per delegate plus travel costs.

92 To consider attendance at North Eastern Planning Committee for speaking on planning matters on behalf of Beverley Town Council as and when the matter arises – from Planning Property & Services 29th September 2015

Resolved – That the Mayor speaks on behalf of the Council.

93 To inform members that Elizabeth Barker from East Riding Archives will be using photographs of the Beverley Town Council Charters for an exhibition

Resolved – To note that Elizabeth Barker from East Riding Archives will be using photographs of the Beverley Town Council Charters for an exhibition.

94 To discuss the committee structure – Cllrs Begnett/Machen

Resolved – That a special Full Council Meeting will be called with ERNLLCA to review the committee structure.

An amendment that the committee structure will be considered by the Policy Committee was defeated. The Mayor requested a recorded vote as follows:

Councillor Pearson voted in favour of the amendment
Councillor Peacock voted in favour of the amendment
Councillor G Cooper voted in favour of the amendment
Councillor Elvidge voted in favour of the amendment
Councillor P Astell voted against the amendment
Councillor McGrath voted against the amendment
Councillor Willis voted against the amendment
Councillor Jack voted against the amendment
Councillor Begnett voted against the amendment
Councillor Dodsworth voted against the amendment
Councillor Machen voted against the amendment
Councillor T Astell voted against the amendment.

95 To discuss the Town/Neighbourhood Plan – Cllrs Begnett/Machen

The Mayor explained previous studies made by the Town Council into undertaking a plan.

Resolved – That Councillors Begnett and Machen consider what they would like the Town Council to do in terms of a Neighbourhood Plan and this will be discussed at a future meeting.

Resolved – That the Town Clerk asks ERYC if the Town Council would be able to undertake a Neighbourhood Plan.

96 To remind Councillors nominations for bestowing the title of Honorary Freeman are required in November 2015.

Resolved - The Town Clerk reminded Councillors that nominations for bestowing the title of Honorary Freeman are required in November 2015.

97 To remind Councillors of the Woodmansey, Molescroft, Beverley joint meeting on Monday 26th October at 6pm at BTC.

Councillors were reminded of the Woodmansey, Molescroft, Beverley joint meeting on Monday 26th October at 6pm at BTC. The Mayor, Councillor Begnett and Councillor T Astell will attend.

The meeting closed at 8.30 pm.

Signed Date.....

FULL COUNCIL 19th OCTOBER ACTION PLAN

Action	Who is Responsible	Report back date
Min 83 - Mayors Announcements - Application to Sainsbury's Waste Less Save More Scheme	Councillor T Astell	Future Meeting
Min 86 - Electronic Banking System	Town Clerk	Policy Committee 2 nd November 2015
Min 88 ii - High Street Fund/Wednesday Market - Review Local Produce Market for next year	Town Clerk	Policy Committee 2 nd November 2015
Min 88 iv - Agincourt	Town Clerk	Policy Committee 2 nd November 2015
Min 88 - Benchmarking/Review of Town Council events	Town Clerk	Future Meeting
Min 88 - Process of undertaking future Town Council events	Town Clerk	Policy Committee 2 nd November 2015
Min 89 – Premier Inn – Team build – Remembrance Day refreshments – Build planting	Town Clerk	Operational
Min 90 – Community Payback - Litter pick	Town Clerk	Operational
Min 91 - Attendance at NALC Conference on 2 nd December	Mayor/Town Clerk	Report to future Meeting
Min 94 - Special Full Council Meeting to review Committee Structure – Alan Barker	Town Clerk	Operational
Min 95 - Look into Neighbourhood Plan	Councillors Begnett/Machen and Town Clerk	Operational