

BEVERLEY TOWN COUNCIL

Town Clerk – Helen Watson FILCM
12 Well Lane, Beverley, HU17 9BL
Tel 01482 874096

29th October 2014

To All members of the Town Council Policy Committee
Cllrs Astell, Cox, Elvidge, Gray, Jack, Pearson, Pinder and Sweet.

Dear Councillor

POLICY COMMITTEE

You are hereby summoned to attend a meeting of the Beverley Town Council Policy Committee to be held in the Council Chamber, Beverley Town Council, 12 Well Lane, Beverley on **Monday 3rd November at 6.30 pm.**

Yours sincerely

H Watson

Helen Watson
Town Clerk

AGENDA

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
3. To note dispensations given to any member of the Council in respect of the agenda items listed below
4. To consider the overtime Policy – please see attached draft
5. To confirm the NALC Grievance and Disciplinary Policy as the policy for Beverley Town Council
6. To consider the Attendance at Work Policy for new employees of Beverley Town Council
7. To agree payment of the Contracts for WW1 Conference on the 26th November 2014
8. To consider approaching the Leisure Centre regarding a SLA for tidying and litter picking at the skate park
9. To receive a report on the bank balances of the Beverley Town Council
10. To approve the attached payments to be made

11.To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the employment of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)

Motion: that the public be excluded from the meeting on the grounds that confidential information in relation to the engagement of staff and contractual information shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)