

BEVERLEY TOWN COUNCIL

FULL COUNCIL

22nd October 2018

At 12 Well Lane, Beverley at 6.30pm

Present: Councillors Bryan Pearson (The Mayor), Duncan Jack (Deputy Mayor), Elaine Aird, Peter Astell, Tom Astell, Rob Begnett, Geoff Cooper, David Elvidge, Paul McGrath and Ann Willis.

In attendance: Helen Watson (Town Clerk) and Denise Delahay

4 member of the public and 1 member of the press were present.

Public Forum

595 To receive apologies for absence

Apologies for absence were received from Councillors Ben Cooper, Phil Dodsworth and Nick Machen.

596 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Peter Astell declared a non-pecuniary interest in the CCTV item due to residing in the area to be discussed.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were requested.

597 To confirm and sign the minutes of the and Full Council Meeting on 10th September 2018

Proposed by Councillor Peter Astell and seconded by Councillor Elaine Aird and:

Resolved - that the minutes of Full Council Meeting on 10th September 2018 be approved and signed as a true and correct record.

598 To receive and sign the minutes of the following Committees:

- (i) Planning Property & Services – 4th September 2018
- (ii) Planning Property & Services – 25th September 2018

Proposed by Councillor Elaine Aird and seconded by Councillor Geoff Cooper and:

Resolved - that the minutes of Planning Property & Services Meetings on 4th September 2018 and the 25th September be approved and signed as a true and correct record.

599 To note the minutes of the meeting of Beverley in Bloom on the 1st August 2018

Proposed by Councillor Duncan Jack and seconded by Councillor Elaine Aird and:

Resolved - that the minutes of the meeting of Beverley in Bloom on the 1st August 2018 be noted.

600 To receive a review of the recorded actions from the previous minutes

Resolved – The action plan was reviewed and accepted.

601 Mayor's Announcements:

The Mayor reported on his civic engagements.

He gave notice of the Britain in Bloom Silver Gilt award for the town, and was overjoyed that Beverley had received a Gold in Community Participation, whilst also scoring the highest score in the large town category. Congratulations and thanks were given to all the BTC and ERYC officers, volunteers, businesses and organisations involved in the Britain in Bloom campaign. Mrs Joyce Shaw, a resident of Beverley was also honoured as an RHS Community Champion for all her hard work with RHS initiatives in the community over 48 years. The Mayor stated that we would be back to Yorkshire in Bloom in 2019 and requested that the Town Clerk send thanks to the BIB and YIB Judges.

The Mayor commented that the Food Festival was the best we had ever had with around 30,000 visitors during the day, which was attended by TV Chef and Food Writer Peter Sidwell, who was brilliant. The Mayor gave thanks to all BTC officers involved and the stallholders and chefs for attending.

The Mayor reported that Town Clerk, Helen Watson had been selected as a finalist in the SLCC Innovative Clerk national awards. Well done and congratulations were given to the Town Clerk on her monumental efforts and achievement for being a finalist in the SLCC Clerks awards.

602 To consider involvement with Music Living to become a Festival

Denise Delahay circulated papers and gave a short presentation to members regarding the recent Gentle Music Festival in Beverley. She invited Beverley Town Council to become a partner in 2019, to endorse and support with websites, social media and photocopying. The date set is for 2nd September. Members were told that this gentle concert fits in with the new government initiative for loneliness and is a great help to vulnerable, adults, children and young people. Members discussed the matter briefly and decided that it would be discussed at the next meeting when more thoughts on the matter had been collected.

Denise Delahey thanked members and left the meeting.

Resolved – The Town Clerk to add this item to the next Full Council meeting for discussion.

603 To receive and consider an update on CCTV for Cherry Tree

The Town Clerk updated members on the potential costs of the proposed CCTV of around £3,000 and also explained that ERYC would charge an additional cost for monitoring the system at Bridlington, should BTC require this service. It was suggested that a site visit to the Bridlington Control centre should be arranged for members to visit with the ERYC officer involved Mr Alan Frankish. Members requested that the Town Clerk request the prices from ERYC with a view to discussing this further following a site visit.

Resolved – The Town Clerk to request a member's visit to the control centre in Bridlington along with a detailed cost analysis from Mr Alan Frankish (ERYC).

604 To consider the request for provision of an illustrated Town Map that gives visitors a clear understanding of all the public footpaths, local businesses, landmarks and boundaries

Members briefly discussed this request and stated that ERYC already provided this service. It was noted that no action would be taken.

605 To receive and approve the external auditor's report for 2017/18 accounts

Resolved: The external auditor's report for the 2016/17 accounts was received and approved, being proposed by Cllr Elaine Aird and seconded by Cllr Ann Willis.

606 Full Council to review its annual forecast of revenue and capital receipts and payments whilst having regard to the forecast, it shall thereafter formulate and submit proposals for the following financial year to the council not later than the end of November each year including any proposals for revising the forecast as per 3.1 of the Financial Regulations adopted on 20 February 2017 under Section 3.1.1 Annual Estimates (Budget) and Forward Planning

The Town Clerk explained that proposals were needed as detailed above for the budget setting meeting.

607 To receive an update of the IT solutions

Cllr Begnett updated members on the IT solutions for BTC and brief discussion took place on possible new equipment required such as laptops, tablets and docking stations. This is under ongoing discussion with officers.

608 To consider Cllr T Astell's proposal to Council regarding Beverley Town Council volunteers

Cllr Tom Astell gave a report on his detailed volunteer's proposals, which could become a valued asset to the town. Cllr Astell stated that we would need a targeted approach to sign people up to a volunteer programme with the possible use of a group email to ensure it is all manageable. Training would be required for all volunteers in health and safety along with customer service and other stewarding skills. Members discussed that this would be good for new Councillors and would really add to our community. The Town Clerk stated that we have some Brighter Beverley and Bloom volunteers already who were doing great work on the tidy days and Bloom projects. Cllrs Begnett and Elvidge also thought it was a very positive way forward. Cllr Astell said he was very happy to lead this project forward and is happy to report back. It was suggested that the Town Clerk approach Arco to see if sponsorship could be given.

609 To consider and discuss the Beverley Flower Festival 2020

The Town Clerk updated members on the St Marys and SSAFA Flower Festival financially sponsored by BTC in August. BTC played a part in organising the WW1 Commemoration Civic Service and also allowed the Town Clerk to sit on the committee in support of the event as the BTC representative. Organiser have said that due to the success another Flower Festival will be planned for 2020 and they have asked for the Town Clerk to sit on the committee as before. Members agreed the event had been very good and raised funds for local concerns. Members agreed that the Town Clerk should be part of the 2020 Flower Festival committee.

610 To receive an update on events from the Town Clerk:

(i) Britain in Bloom

The Town Clerk updated members on the scoring and feedback from the Britain in Bloom Judges. She stated that there had been over 100 volunteers and organisations involved making it a great success for a first time entry. BTC led the towns Britain in Bloom campaign, huge amounts of handwork, commitment and dedication had gone into the project and that everyone involved should be congratulated.

(ii) Food Festival

The Town Clerk gave a brief report on the Food Festival. Cllr Begnett stated that actions needed to be more coordinated by ERYC regarding cleaning the town in preparation for an event such as the Food Festival as vomit was left in the street which is a hygiene risk. The Town Clerk stated that this had been reported and ERYC had apologised for this problem. Member thanked all BTC Officers involved.

(iii) Remembrance Concert – 3rd November 2018 –

The Town Clerk updated members operationally on the forthcoming concert in the Minster with the Humberside Police Concert Band, Fallen Leaves Productions, Cherie Lawrence and the Four Candles. The Town Clerk and Admin Officer were on duty however more help was requested, Cllrs Jack, Begnett, Willis and Elvidge volunteered to help along with Mrs Jack who was kindly making flapjack and Trench Cake. Two members of the public offered to attend and support at the event. The Town Clerk reported that around 100 seats had been reserved to date.

(iv) Remembrance Day Refreshments – 11th November 2018

The Town Clerk updated members that refreshments for Remembrance Day would be provided by Cllr Jack and Mrs Jack and the Hospitality team at St Marys Church.

(v) Beverley Christmas Food & Festival – 24th November 2018

The Town Clerk reported on the forthcoming event that she and the Admin officer were managing and requested help from members to support on the day. Councillors Ann Willis and Elaine Aird offered help.

611 To consider if Councillors wish to have previously circulated information duplicated at Full Council as below

To receive for information:

(i) Cherry Tree Statistics for August 2018

Resolved - The Cherry Tree Statistics for August 2018 were received.

- (ii) **Cherry Tree Statistics for September 2018**
Resolved - The Cherry Tree Statistics for September 2018 were received.
- (iii) **Beverley Renaissance Partnership Minutes from meeting on 21st September 2018, a map of the built up area for Beverley and a copy of the LGA publication Revitalising Town Centres**
Resolved - The Beverley Renaissance Partnership Minutes from meeting on 21st September 2018 were received.
- (iv) **Beverley Rural Parish/Town News Release from Humberside Police – August 2018**
Resolved - Beverley Rural Parish/Town News Release from Humberside Police – August 2018 were received.
- (v) **Beverley Town Parish/Town News Release from Humberside Police – August 2018**
Resolved - Beverley Town Parish/Town News Release from Humberside Police – August 2018 were received.
- (vi) **Beverley Rural Parish/Town News Release from Humberside Police – September 2018**
Resolved - Beverley Rural Parish/Town News Release from Humberside Police – September 2018 were received.
- (vii) **Beverley Town Parish/Town News Release from Humberside Police – September 2018**
Resolved - Beverley Town Parish/Town News Release from Humberside Police – September 2018 were received.
- (viii) **Email From Cllr Begnett thanking Beverley Town Council for supporting the Beverley Fringe Festival**
Resolved - The email from Cllr Begnett thanking the Town Council for supporting the Beverley Fringe Festival was received.

Resolved - Members resolved that they did not want to receive electronic or hard copies through Full Council once an initial communication had been distributed to members, as this was a duplication that adds to the officers work load.

The meeting closed at 7.55pm

Action Plan – Full Council 22nd October 2018

| Action | Who is Responsible | Date to be achieved |
|---|---------------------------|----------------------------|
| 602 To consider involvement with Music Living to become a Festival – Put to Full Council | Town Clerk | Operational |
| 603 To receive and consider an update on CCTV for Cherry Tree – To arrange a meeting to look at the control centre in Bridlington | Town Clerk | Operational |
| 608 To consider Cllr T Astell's proposal to Council regarding Beverley Town Council volunteers – Contact Arco, Town Clerk and Cllr Astell to meet to discuss further. | Town Clerk | Operational |