

BEVERLEY TOWN COUNCIL

Town Clerk – Helen Watson FILCM
12 Well Lane, Beverley, HU17 9BL
Tel 01482 874096

9th July 2014

To All members of the Town Council Policy Committee
Cllrs Astell, Cox, Elvidge, Gray, Jack, Pearson, Pinder and Sweet.

Dear Councillor

POLICY COMMITTEE

You are hereby summoned to attend a meeting of the Beverley Town Council Policy Committee to be held in the Council Chamber, Beverley Town Council, 12 Well Lane, Beverley on **Monday 14th July 2014 at 6.30 pm.**

Yours sincerely

H Watson

Helen Watson
Town Clerk

AGENDA

1. To receive apologies for absence
2. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the Council in respect of the agenda items listed below
3. To receive the Detached Youth Team Report – Mr P Jackson and Mr C Southcoat – see attached report
4. To consider the investment account
5. To agree the amended Lease for 12 Well Lane, Beverley
6. To sign and approve the Lease for Lairgate/North Bar Allotments (re-circulated)
7. To consider policies for
 - (a) Communicating with the press
 - (b) The Council's complaints procedure – see attached policy
 - (c) The Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 – see attached policy
8. To consider the terms and conditions for the Community Plot between users and Beverley Town Council

- 9. To consider the lease with the allotment association for plot 1**
- 10. To update on the transfer of the utility bills – the Town Clerk to report**
- 11. To receive a report on the bank balances of the Beverley Town Council**
- 12. To approve the attached payments to be made**