

# Beverley Town Council

*Making a difference*



**Town Clerk:** Ms. Helen Watson FSLCC

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Date: 10th July 2019

To Members of the Policy Committee:

**Councillors T Astell, Healy, Hopkins, Horsley, Jack, Johnson, Pinder and Rance.**

Dear Councillor

## **POLICY COMMITTEE**

**You are hereby summoned to attend a Policy Committee Meeting of the Town Council to be held on 15<sup>h</sup> July 2019 at 6.30pm in the Council Meeting Room, Beverley Town Council, 12 Well Lane, Beverley.**

**Yours sincerely**

*Helen Watson*

Helen Watson  
**Town Clerk**

**Beverley Town Council supports the rights of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.**

## **AGENDA**

1. To receive and accept apologies for absence.
2. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
  
(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. To elect a Chair for the municipal year.
4. To elect a Vice Chair for the municipal year.
5. To consider and discuss the Vision/Strategy document – Cllr Healy to report.
6. **Transparency**

**To receive report of the Town Clerk on compliance with legal requirements for Transparency - see attached documents.**

**Motion:** *this committee resolves that Beverley Town Council should fully comply with the Local Government (Transparency Requirements) (England) Regulations 2015, the DCLG Local Government Transparency Code 2015 and the ICO Model Publication Scheme v1.2 as matter of urgency (before 31<sup>st</sup> December 2019), recognising this will require a significant redesign of the Town Council website. The committee recommends to Full Council that funds for this should be allocated from the earmarked reserve: Development once the cost implications become clear. The normal procurement rules laid out in Financial Regulations will apply to this procurement.*

**7. To consider and adopt the latest NALC Model Financial Regulations for adoption by Full Council – see attached documents.**

**8. To confirm and resolve Councillors to sign the operational bank mandates as signatories.**

**9. Investment Policy**

**(a) To review and consider of the draft Investment Policy – see attached document**

**(b) To consider and discuss progress in complying with Full Council 24<sup>th</sup> June 2019 Minute No 34/19 with regard to interim measures to reduce treasury risk.**

**10. Financial Reports and Budgeting**

**(a) Review of 2018/19 Financial Performance**

**(i) To consider variances from the 2018/19 budget year – see attached document.**

**(ii) To consider progress in complying with the recommendations of the Internal Auditor.**

**(b) To receive the quarterly Financial Statement from the Town Clerk in accordance with Standing Order 17c – see attached document.**

**(i) To confirm reserves have been earmarked in accordance with the decision of full Council 24<sup>th</sup> June 2019.**

**(c) To consider the 2019/2020 budget lines for operating income within each budget.**

**(d) To consider a request from Deputy Mayor regarding the allocation of the Deputy Mayor budget line.**

**11. To receive a report of the bank balance of Beverley Town Council – see attached document.**

**12. To approve the attached payments which have been made and are to be made – see attached document.**