

BEVERLEY TOWN COUNCIL

BEVERLEY CHRISTMAS LIGHTS (Working Group Meeting)

8th November 2016

Present: Councillors A Willis, Harry Burton (Beverley Lions), Mr Jacobson (East Riding of Yorkshire Council), Prue Blake and Joy Jack from Christmas Lights Appeal Group, Alyson Allenby (Wykeland), Judy Sagar (Beverley Westwood Lions).

In attendance: Carol Oliver, Deputy Town Clerk

In the absence of Cllr T Astell, Cllr Willis chaired the meeting.

Introductions took place.

75 To receive apologies for absence

Apologies were received from Cllr T Astell, Cllr Dodsworth and Graham Tait.

76. To discuss the 2016 switch on

	Person to Action
<p>Mrs Sagar said that St John of Beverley school were concerned about the length of time the children would be stood outside. It was agreed to change the time of the presentation of the Certificates. The new timings of the event are as follows:</p> <p>4.00pm Beverley Lions Market Cross service and Tickton School 4.40pm Presentation of Certificates to children at Market Cross – Susan Oliver to announce. 4.55pm Church Lads & Lasses Brigade lead off following by donkey, Mary & Joseph 5.10pm Wilcos corner tree with Keldmarsh school choir – angel songs 5.25pm Wednesday Market tree with St John of Beverley school choir – shepherd songs 5.35pm Flemingate with both school choirs 6.00pm Finish.</p> <p>St John of Beverley school have agreed to dress as shepherds. Mrs Sagar will speak with the school and let the Deputy Town Clerk know if they require music from CLB.</p> <p>The Deputy Town Clerk is to ask whether Keldmarsh would be prepared to dress as angels.</p> <p>Mrs Blake said the loud speaker equipment would be required for the presentation of the certificates and the announcer would be Susan Oliver or a member of the Christmas Lights Appeal Group. The town crier would not be required at this part of the event.</p>	<p>Mrs Sagar</p> <p>The Deputy Town Clerk</p>
<p>The Deputy Town Clerk said St Nicholas Church had agreed to provide three children for Mary and Joseph. After discussion it was agreed to ask if one would be the Angel Gabriel. The Deputy Town Clerk is to speak with St Nicholas Church.</p> <p>Mrs Blake is to purchase LED lights as a halo.</p> <p>The Deputy Town Clerk reported she is waiting to hear from the insurance company regarding the use of children. She reported that she had requested copies of the public liability insurance and risk assessment for the use of the donkey. The donkey would be led by the owners.</p>	<p>The Deputy Town Clerk</p> <p>Mrs Blake</p>
<p>Ms Allenby said that Wykeland had the stable, manger and hay for the arrival of the nativity party. The Deputy Town Clerk asked for a risk assessment and the public liability insurance documents for the sheep. Ms Allenby said the sheep will be with their farmer. Wykeland would provide a doll.</p>	<p>Ms Allenby</p>

The Deputy Town Clerk reported that she had received the risk assessment for the Market Cross service from the Beverley Lions. Mr Jacobson is to send copies of the risk assessments for his work to the Deputy Town Clerk and Mr Burton.	Mr Jacobson
The Deputy Town Clerk reported that a flier was being prepared jointly with Christmas Festival of Food & Drink and the timings as above would be put on it. This would be distributed at the Remembrance Day, in local schools, local shops and Flemingate Centre.	
Mr Burton left the meeting at 1.55pm.	

77. To note the minutes of the meeting of the 18th October 2016

Resolved – the minutes of the meeting held on the 18th October 2016 were noted.

78. Matters arising not on the Agenda

	Person to action
The Deputy Town Clerk reported she is still trying to find out the owner of the Railway clock. It was agreed the Deputy Town Clerk would continue to try to find out who the owner is.	The Deputy Town Clerk
The Deputy Town Clerk reported that she is waiting to hear from Plantscape following her request for 2 solar trees to try in Beverley. Mr Jacobson is to enquire of Withernsea Town Council how their solar trees are going and let the Deputy Town Clerk know. Mr Jacobson said he thought the problem is that if it is a dull day, the solar panels do not recharge.	The Deputy Town Clerk/Mr Jacobson

79. To receive the statement of finances

The Deputy Town Clerk reported there is £7940 in the Town Council account. Mrs Jack reported there is £2412.35 in the fund raising account which includes a donation received from Beverley Athletics in the sum of £600, the coffee morning had raised £121.25 and £22.43 in the Standard Public House tin.

Mrs Jack reported that there is a Flower Demonstration on the 23rd November 2016 and tickets are available.

Both Mrs Jack and the Deputy Town Clerk reported that the funds in the accounts are already allocated for as invoices are awaited.

80. To discuss and consider a site for the container on the site at Dreamers

Mrs Blake reported that she had received a letter from Dreamers asking for the removal of the container. Mr Jacobson said he had been down to the container following a call from a delivery driver who had not called before arriving at dreamers. Dreamers said that they felt undervalued, not recognised and no invites were received to events. Mr Jacobson agreed to let the Committee know and had written an email for Dreamers' approval. Mrs Blake said she writes to thank him every year and invites him to the switch on and sends tickets for events. It was agreed that an alternative site needs to be sought as soon as possible. Suggestions of people to contact were Jed Holden, Graham Tait, farmers and caravan storage companies.

The Deputy Town Clerk reported that there is remit from the Town Council that there is to be four committee meetings a year.

Date of next meeting: **7th February 2017**

The meeting closed at 2.30pm

SignedDate.....