

BEVERLEY TOWN COUNCIL

MEETING OF FULL COUNCIL

17th February 2014

Present: Councillors Cox (Mayor), Aird, Astell, Bottomley, Boynton, Elvidge, Gray, Jack, McGrath, Pearson, Sweet, and Whitfield

In Attendance: Helen Watson (Town Clerk), Joanna Render (Administrative Assistant)

Also Present: Professor B English (Beverley Civic Society), Tim and Julie Saxby (Big Local App East Riding reps) & two members of the public.

Public Forum/Consultation ran prior to the meeting from 6.15-6.30pm

No residents wished to speak at the public forum.

1073 To receive apologies for absence

Apologies were received from Councillors: Pinder & Thorley

1074 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Elvidge expressed non-pecuniary interest in agenda items 13 (ii) Beverley War Horse Partnership Project and Showcase and 15 Beverley Armed Forces Day World War 1 Commemorations, due to being involved in the committees.

Cllr Boynton expressed a non-pecuniary interest in item 13 (i) in Beverley Civic Society Beverley Georgian Cross Fair, due to being a member of the Civic Society

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were received.

1075 To confirm the minutes of the Town Council Meeting on the 13th January 2014 are a correct record of that which took place.

Cllr Cox expressed his thanks to all those who attended his civic events and to all staff who had helped in organising them, especially the Assistant Clerk. He confirmed that over £1200 had been raised at the civic dinner.

Min 1039 (from FC 25/11/13) – Cllr Gray advised that she was also included in the group alongside Cllrs Pinder, Sweet and Elvidge. This minute was amended to include Cllr Gray. Discussion took place regarding the meeting

Resolved: That Minute 1039 to be amended to include Cllr Gray in the group

Resolved: Cllr Sweet was nominated to arrange a meeting in connection with the 1914 event, seconded by Cllr Elvidge

1076 (a) To receive and adopt the minutes of the following Committees:

- (i) Personnel - 4th December 2013
- (ii) Planning, Property & Services – 14th January 2014
- (iii) Personnel – 20th January 2014
- (iv) Policy – 27th January 2014
- (v) Grants – 3rd February 2014
- (vi) Planning, Property & Services – 10th February 2014

1076 (b) Matter arising from the minutes

v) min 88 – Cllr Gray expressed concern at giving a grant to puppeteers, as this is a business and how they earn their money. Cllr Cox explained that they promote the town and the grant is to promote an event held in the town.

(v) min 89 – Cllr Sweet confirmed that he had written to the leader of 'Off Shoots Theatre' asking for confirmation of their assets and is currently awaiting a reply.

Resolved - That the above Minutes of Town Council meetings were received, adopted and signed as an accurate record.

1077 To note the minutes of the Beverley in Bloom Working Group dated 15th January 2014

Min 677 - Cllr Whitfield wanted to add explanation to this minute. Beverley Town Council has entered Yorkshire in Bloom and will be completing the required judging portfolio and hosting the judges, however members of the Beverley in Bloom group have decided that they do not wish to enter this year independently, but would continue planting and operating Beverley in Bloom. Members discussed this arrangement. The Town Clerk clarified that the administration of the entry would be undertaken by the Town Council officers, and asked for clarification from Cllr Whitfield that the Beverley in Bloom group will provide support in route selection for the judging. Cllr Whitfield confirmed that Beverley in Bloom was committed to planting a number of floral displays, and that withdrawal from the Yorkshire in Bloom was not necessary.

1078 To receive a review of the recorded actions from the previous minutes – see circulated Report

Full Council Min 32 – Members discussed the reply received from PJ Livesey regarding a visit to the old workhouse. For health and safety reasons the councillors are only able to view the outside of the building.

Members noted the recorded actions from previous meetings.

1079 To receive a mini app presentation from Big Local App East Riding by Julie Saxby

Julie and Tim Saxby of Big Local App East Riding presented a mini app presentation to Council. It was reported that it is a national company which is about to go worldwide. The app is full of information e.g. BBC news live feeds, local council information, cinema listings, business directory and is free to download. They aim to get businesses to advertise on the app, for which there is a charge. The app also encourages residents to shop within their own community. They advised the members that a Beverley Town Council App has gone live, which has a direct live link to the Beverley Town Council website. It was noted that charities can advertise free of charge on the app, and if a charity refers a business a percentage of the payment made is donated to the charity.

Cllr Jack queried what the company wanted from the Council, they confirmed that there is no cost to the Council, all they ask is that the Council promotes The Big App, by advertising posters and publicity material.

1080 For information, to receive reports of external organisations, meetings attended and correspondence received: (these items have been distributed by email for Councillors' information)

- (i) Yorkshire and Humber Dementia Action Alliance handouts
- (ii) Commemoration of WW1 in Beverley dated 9th January 2014
- (iii) Beverley Heart Town dated 16th January 2014
- (iv) Beverley Rural and Area Community Partnership dated 21st January 2014
- (v) Table of Meetings for Renaissance Partnership 2014
- (vi) Email from Ralph Brocklehurst P J Livesey regarding the open day and tour of the former Beverley workhouse
- (vii) To consider nomination for the East Riding of Yorkshire Chairman's Awards 2014
- (viii) To receive notification of attendance by Councillors at the REYTA Awards on the 13th March 2014 at the Spa, Bridlington (Please inform the Town Clerk if you would like to attend)

Resolved - (i) Yorkshire and Humber Dementia Action Alliance was forwarded to Policy Committee to determine the application involved in becoming a 'Dementia Town'

1081 To agree the proposed date and place for the Annual Town Meeting in 2014

Members discussed the most efficient time for the Annual Town Council meeting.

Resolved: Members resolved to hold the Annual Town Meeting on Tuesday 8th April at Toll Gavel, 7pm – 9pm. The Town Clerk was requested to make the necessary arrangements.

1082 To consider and respond to the results of the consultation of the market stall on the 25th January 2014

Cllr Cox reported that the Town Council consultation had been successful, however most concerns received were directed towards ERYC. He suggested that perhaps the next consultation could be in a different venue, as the stall may have been difficult to locate in amongst all the other market stalls. Cllr Sweet was pleased to note a positive reaction to the proposed sculpture park.

Cllr Elvidge suggested the area outside of Wilkinsons would be a good area, due to the passing foot traffic. Both Cllrs Pearson and Aird confirmed that permission would not be required by ERYC. The Town Clerk asked if any information would be required for the consultation, Cllr Gray explained that it was an opportunity for the public to pass on information to the councillors.

Resolved: That the next public consultation to be held on Saturday 5th April, outside of Wilkinsons.

1083 To consider a twinning policy for Beverley Town Council (see Policy Committee 27.01.14 minute 682)

Cllr Cox reported that this was as agreed within the Policy Committee minutes circulated.

1084 To agree Councillor/officers attendance at the Lemgo 35 years celebration of twinning in 27th-29th June 2014

Discussion was held with regard to the events happening during the celebration in Lemgo. Cllr Cox advised that he had attended the twinning meeting; they are hoping to give some funding to a couple of local artists to enable them to take their work over to promote the area. The twinning groups would also like local growers/food producers to be encouraged to go across to promote their business and products, strengthening the links between the two towns. Cllr Elvidge suggested that this should be discussed with the Chamber of Trade, in case they have already been approached and are organising something. Cllr Cox stated that the Town Clerk had specialist knowledge in local food and requested that it would be good to promote this within the trip.

Cllr Astell proposed that the officer in attendance on the twinning trip should be the Town Clerk; this was seconded by Cllr Elvidge. Cllr Cox supported this, as the Town Clerk has knowledge of local food and producers. Cllr Cox asked all members who would like to attend the twinning visit, to let the Town Clerk know by the end of the week.

Cllr Gray reported that she had received a personal invitation to the event. Discussion took place that the newly appointed Mayor could also attend. Cllrs Gray, Whitfield, Astell and Bottomley showed expressed an interest in attending the twinning event.

Resolved - That Councillors are to advise the Town Clerk if they would like to attend the twinning celebrations in Lemgo by the 21/2/14.

Resolved - That the Town Clerk to attend twinning celebrations in Lemgo 27th-29th June 2014.

Resolved - That the Town Clerk contact Chair of Twinning Committee to find out if she has contacted the Chamber of Trade regarding the twinning visit.

1085 To consider the following grant applications (from Grants Meeting 3rd February 2014) with the funds being taken from the events reserves

- (i) Beverley Civic Society Beverley Georgian Cross Fair (13th to 21st September 2014) - £2910 Contribution towards to the costs of publicity, materials for workshops, Sedan Chair races, hire of re-enactment soldiers for one day, experts fees, travel, room hire and souvenir book.
Power: Local Government 1972 Section 145 – provision of entertainment, theatres, dance halls etc and development of the arts**

Cllr Sweet explained to the members that the Grant budget had been exhausted due to a high demand of qualifying applications and that the grant committee believed that the two events listed above could be funded from the Beverley Town Council events account as they would benefit the whole town.

Cllr Whitfield expressed that it was a legitimate use of the funding in the events account, as it promoted Beverley and that the Council should partially if not fully support the event.

Cllr Boynton at this point expressed a non-pecuniary interest in Beverley Civic Society, apologised for not doing so at the beginning of the meeting and left the meeting at this point.

Cllr Jack expressed concern that the grant funding has not been managed effectively by the committee members, and that the budget lines had been exhausted, and that the Beverley Town Council events account funds should not be used to extend the grant funding for future town events provided by other organisations.

Cllr Sweet explained the system / procedure for awarding grants. It was agreed by the grants committee that any applications which exceeded the grant funding available would be put forward to Full Council for proposed support through the Beverley Town Council events account. Cllr Cox explained that it was known that there was funding available in the events account and therefore passed to Full Council for a decision.

Cllr Astell wanted clarification that the Council could take money out of the events account for this purpose. The Town Clerk explained the funding in the events account and said that it was possible to transfer money within accounts as a virement to a new budget heading if the majority of Full Council were in agreement.

Cllr Whitfield proposed to give Beverley Civic Society Georgian Cross Fair the full amount of £2,910.00; this was seconded by Cllr Gray.

A recorded vote was requested:

For: Cllrs Sweet, Astell, Gray, Cox, McGrath, Whitfield

Against: Bottomley, Pearson, Aird, Jack

Abstain: Elvidge

Withdrawn: Boynton

Resolved - That £2910 to be granted to Beverley Civic Society Georgian Cross Fair and that the funds are to be a budget virement from the Beverley Food Festival 2013/14 budget line held in the Beverley Town Council Events Account.

Cllr Elvidge left the room at this point as he had declared a non-pecuniary interest in the War Horse agenda item.

**(ii) Beverley War Horse Partnership Project and Showcase - £1000
Publicity, Puppet and song writing workshops
Power: Local Government 1972 Section 145 – provision of entertainment, theatres, dance halls etc
and development of the arts**

Cllr Cox explained that it had been agreed at a budget discussion meeting that the Beverley Town Council would support commemorative events surrounding the Great War, and this could be achieved by the transferal of a budget line if the majority of members agreed. Members discussed this matter in depth. Cllr Astell suggested that within this budget there should be a budget line to support various WW1 commemorative events and a figure should be established within the fund. . Cllr Cox agreed that this would be a good idea.

Cllr Whitfield suggested that £8,000.00 should be vired from the Beverley Events Account to support WW1 commemorative events. A lengthy discussion took place on this matter; however the motion was seconded by Cllr Astell

A recorded vote was requested:

For: Cllrs Astell, Cox and Whitfield

Against: Cllrs Aird, Bottomley, Boynton, Gray, Jack, McGrath and Pearson

Abstain; Cllr Sweet

The motion was lost.

Resolved – That no further funding was at present available from the Beverley Events Account to support WW1 commemorative events within the 2013/14 budget.

Cllr Gray advised the members that Heritage funding from the lottery was available, suggesting that the Beverley Town Council could apply for this. Cllr Cox proposed that the Town Clerk explore how Beverley Town Council can make an application for grants to support and promote the commemorative event. The Town Clerk advised members that she did

not think that a third party application could be made, as this had insurance and Health and safety implications and that normally grants needed to be made by the organisation managing the event, whilst submitting bank account details and a constitution .

Members voted on if the Town Clerk should seek advice on securing WW1 commemorative funding for Beverley Town Council to administer to other external groups.

A recorded vote was requested.

For: Cllrs Cox, Aird, Astell, Bottomley, Boynton, Gray, Jack, McGrath, Pearson and Whitfield

Against: Sweet

Resolved: That the Town Clerk is to make enquiries into an application for Heritage Lottery funding, for third party events.

Cllr Elvidge returned to the committee room.

Cllr Cox proposed suspending the standing orders to allow the meeting to continue this was seconded by Cllr Whitfield

Resolved – The majority of members resolved to suspend standing orders and continue with the Full Council meeting.

1086 To consider the letter received from Beverley Citizen's Advice Bureau in connection with a request for financial assistance (Correspondence circulated)

Cllr McGrath suggested that CAB should be advised to apply for a grant through the grant application procedures. All members were in favour

Resolved – The Town Clerk to advise CAB to apply for a grant through the grant application procedures.

1087 To receive the draft outline programme for the Beverley Armed Forces Day World War 1 Commemorations. (Costing's were previously circulated)

Cllr Sweet stated that Beverley Town Council had resolved in Min 1085 to fund no further commemorative events in the present budget year, therefore no further discussion was required.

Cllr Elvidge left the meeting due to feeling ill.

1088 To consider whether Council wishes to acquire a community facility at some future date (see Policy Committee 27.01.14 684)

A lengthy discussion took place regarding the supporting of a community facility, with the possibility of forming a partnership if HWRCC and ERVAS were successful with their bid for Samman Road. Some members thought that it would be good to invite them to a committee meeting to make a presentation. The Town Clerk reminded Cllrs that the tender process had not taken place yet and it was best to know the outcome before arranging such meetings or partnership working. Members agreed with this approach.

Resolved - That the Town Clerk is to approach HWRCC and ERVAS to ask to request to be kept updated on the Samman Road facility and report back to Council with relevant information.

1089 To receive and discuss the costs associated with Plot 1 building – from Property Planning & Services Meeting on the 10th February 2014

Cllr Astell declared an interest in this item and left the meeting.

A discussion was held regarding to the use of the building, if it was fit for purpose and the costings now involved with concern being raised by Cllr McGrath that the majority of costings are based on estimates. The Town Clerk explained that they were estimates supplied by external organisations and the project cost could be 10% above these costs.

Resolved - That this item be taken back to Planning, Property and Services for further consideration due to increased costs.

1090 To consider a Statement of Common Ground with Beverley Town Council regarding the Dogger Bank Creyke Beck - from Property Planning & Services Meeting on the 10th February 2014

Cllr Aird led the discussion from Planning, Property and Services Committee on Dogger Bank Creyke Beck. Members noted the following comments below.

2.1.A.1 – Forewind has adequately consulted Beverley Town Council at the appropriate stages of the development - .All agreed

2.1.A.2 – The key landscape and visual consideration for Beverley Town Council is the potential impacts to views to and from Beverley Minster. A representative from Beverley Minster sat as a member of the Dogger Bank Creyke Beck Converter Station Working Group from March 2012 until April 2013, ensuring that visual impacts for the Minster were adequately considered in the site selection process. For – 3, Against – 5, therefore disagreed.

2.1.A.3 – It is agreed that where ERYC is satisfied on the landscape and visual impact assessment presented in the ES and where measures secured in the DCO are appropriate and adequate, the Town Council is also satisfied.
For 6 , Against – 3, Abstain -2 , therefore agreed

2.1.A.4 – A full landscape and visual assessment has been completed, to a methodology agreed with both ERYC and Natural England. The mitigation scheme includes additional landscaping and planting at the converter stations site and the DCO (requirement 22) requires a landscaping scheme to be approved by ERYC. -Agreed

1091 To receive the relevant information in relation to Honorary Freeman (See circulated information)

Members confirmed that relevant information had been received. The Town Clerk advised that no applications had been received. Cllr Cox resolved that there was therefore no need to have the extraordinary meeting.

Resolved: No Extraordinary meeting held.

The meeting closed at 9.00pm

ACTION PLAN

Minute/ Action	Person Responsible	Time to be Reported Back
1075 - Minute 1039 to be amended to include Cllr Gray in group	Town Clerk	Operational
1075 - Cllr Sweet nominated to arrange a meeting in connection with the 1914 event, seconded by Cllr Elvidge	Cllr Sweet	ASAP
1080 – Yorkshire & Humber Action Alliance handouts to be looked at by Policy Committee, what is involved in becoming a ‘ Dementia Town’	Town Clerk	Operational
1081 – Town Meeting to be held on Tuesday 8 th April, 7pm – 9pm, Toll Gavel Church.	Town Clerk/Cllrs	Operational
1082 –Next public consultation to be held on Saturday 5 th April, outside Wilkinsons.	Town Clerk/Cllrs	Operational
1084 - Councillors to advise the Town Clerk if they would like to attend the twinning celebrations in Lemgo by the 21/2/14.	All Councillors	21/2/14
1084 - Town Clerk to attend twinning celebrations in Lemgo 27 th -29 th June 2014	Town Clerk	Operational
1084 - Town Clerk to contact Chair of Twinning Committee to find out if she has contacted the Chamber of Trade	Town Clerk	Operational
1085 (i) - Grant amount of £2910 to be given to Beverley Civic Society Georgian Cross Fair (payment at Policy following Full Council mins approval)	Town Clerk	Operational
1085 (ii) Town Clerk to make enquiries into an application for Heritage Lottery funding for third party	Town Clerk	Operational

events.		
1085 (ii) – No further funding available from events account to support commemorative events – inform War Horse committee	Town Clerk	ASAP
1086 - To advise CBA to apply for a grant through the grant application procedures.	Town Clerk	Operational
1088 - If they are successful in their bid for Samman Road, the Town Clerk is to approach HWRCC and to invite them to a meeting to discuss the possibility of a partnership working and a presentation to Council	Town Clerk	Operational
1089 – Equipment Store - Moved back to Planning, Property and Services for further consideration.	Town Clerk	Next PPS meeting