

Beverley Town Council

Planning, Property & Services Meeting

17th April 2018

6.30pm at 12 Well Lane, Beverley

Present: Councillors Aird (Chair), G Cooper, D Elvidge, N Machen, P McGrath, D Peacock and A Willis

In Attendance: Carol Oliver, Deputy Town Clerk, Mr Coles (Queensgate allotment representative) and Mr Stainton (Kitchen Lane allotment representative).

582 To receive apologies for absence:

Apologies for absence were received from Councillors B Cooper, P Dodsworth and Lance Wardell Queensgate allotment representative.

583 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations of interest were received.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were granted.

584 To note the minutes of the Planning Property & Services meeting held on the 27th March 2018 approved at Full Council on the 9th April 2018

Resolved: The minutes of the Planning Property & Services meeting held on the 27th March 2018 approved at Full Council on the 9th April 2018 were noted.

585 To review the action plan of the Planning Property & Services meeting held on the 27th March 2018

Resolved: The action plan of the Planning Property & Services meeting held on the 27th March 2018 was reviewed. The Deputy Town Clerk informed Councillors that application forms are not required with Tree Applications under the legislation.

586 Matters Arising from the above Minutes not on the Agenda

There were no matters arising from the above minutes not on the Agenda.

587 To receive allotment representatives reports

Queensgate: Mr Coles asked if the area outside Kitchen Lane/Queensgate gate could have some chippings put down as it is very muddy and uneven. Mr Coles reported that they have a roller and are prepared to roll them. It is difficult to get to the shop. Mr Coles asked the Deputy Town Clerk to inform Mr Wardell of the outcome.

Mr Coles also reported that some tenants have rubbish they need removing. The Deputy Town Clerk to speak with the Handyman.

Mr Coles asked when the taps would be sited. The Deputy Town Clerk to speak with the Handyman.

Resolved: The Deputy Town Clerk is to speak to the handyman re removal of rubbish and remind him the taps must be sited as soon as possible. The Deputy Town Clerk is to speak to East Riding of Yorkshire Council regarding tarmac chippings to find out if any can be delivered to the Kitchen Lane/Queensgate area for them to be rolled out by the allotment representatives.

Kitchen Lane: Mr Stainton asked when the work would be undertaken in the Kitchen Lane car park. Councillor Aird asked the Deputy Town Clerk to find out the position as she was aware some action had been agreed.

Resolved: The Deputy Town Clerk is to check the minutes regarding the Kitchen Lane car park and report to Councillor Aird.

Sparkmill: No representative present

Keldgate/Lairgate: No representative present

588 To discuss the allotments:

(a) To receive numbers on the Allotment Waiting List

The Deputy Town Clerk reported there are 20 people on the allotment waiting list, 8 new to the list, 6 who want the other half and 6 who live outside the town boundary. All plots are out to offer.

(b) Any other issues to be reported by the Deputy Town Clerk

The Deputy Town Clerk reported that the best allotment needs to be judged as the presentation is at Mayor Making.

Councillor Aird is to speak to Councillor Pearson to ask him to judge the allotments and let the office have the names of winners by the end of April. If Councillor Pearson is unavailable it was agreed Councillor Aird would do the judging.

Resolved: Councillor Aird is to speak to Councillor Pearson to ask him to judge the allotments and let the office have the names of winners by the end of April. If Councillor Pearson is unavailable it was agreed Councillor Aird would do the judging.

589 To receive an update on the Skatepark

The Skatepark is cleaned three times per week by the Town Council handyman and no anti social behaviour issues have been reported.

590 To consider grit and litter bin requests

(a) Litter Bin request near the Bus Stop at Asda Norwood

It was agreed to site a litter bin near the bus stop at Asda Norwood.

Resolved: The Deputy Town Clerk to contact East Riding of Yorkshire Council regarding the siting of the litter bin near the bus stop at Asda Norwood.

The Deputy Town Clerk informed the meeting that she had received a request from Councillor Peter Astell that a grit bin on Nolleth Crescent was being vandalised and asked if this could be moved to another location. After discussion it was agreed the Deputy Town Clerk would contact winter maintenance At East Riding of Yorkshire Council to ask them to look at the state of the bin and report back at the next meeting.

Resolved: The Deputy Town Clerk is to contact winter maintenance at East Riding of Yorkshire Council regarding the state of the Nolleth Crescent bin and report back at the next meeting.

591 To discuss and consider the Emergency Plan

Councillor Peter Astell had asked the Emergency Plan be considered in view of the recent weather. Members said the contact details need to be updated. A second incident room ought to be considered. Councillor Elvidge said the Kries Lippe Room at East Riding of Yorkshire Council is all set out for this.

It was agreed to update contacts and the Emergency Plan would be reviewed annually after Mayor Making.

Resolved: The Deputy Town Clerk to update the contacts and ensure the Emergency Plan is reviewed annually.

592 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address	Ward	Plan	Application	Decision
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			Type		
18/00820	5 Lowfield Road	SME	F	Erection of two storey extension to side and construction of detached garage	No objection
18/00778	Woolpack Inn 37 Westwood Road	SMW	F	Retention of canopy and satellite dish to rear	No objection
18/00779	Woolpack Inn 37 Westwood Road	SMW	LBC	Retention of canopy and satellite dish to rear	No objection
18/00691	Jack Wills 59 Saturday Market	SMW	LBC	Display a small sign at Saturday Market end of Narrow Racket	No objection
18/00925	Mount Pleasant Cottages York Road	SMW	VARY	Removal of Condition 1 (agricultural occupancy) of planning reference 312-74 for Retention of dwelling	No objection
18/00896	26 Willow Grove	SMW	F	Erection of single storey extension to rear, following partial demolition of existing outbuilding	No objection

593 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

18/01002

BEVERLEY CONSERVATION AREA: Lawson conifer: fell

Location: Tiger House 2 Vicar Lane

Resolved: Objection – the canopy of the conifer should be raised.

18/01014

BEVERLEY CONSERVATION AREA: Conifer: fell due to concern of damage to drainage and pavement

Location: 8 Long Lane

Resolved: No objection

18/00162

BEVERLEY CONSERVATION AREA: T1 Cypress and T2 Yew - canopies raise to 3.0m above the surrounding ground level. The Yew tree has been invaded by Clematis which is to be removed to prevent the tree being smothered.

Location: Site of 2 Corners Lane

Resolved: No objection – the status of the wall needs to be clarified

18/01170

BEVERLEY CONSERVATION AREA: Sycamore x2: fell due to proximity to Building

Hurn House New Walk

Resolved: Objection - the trees are not close to the building

594 To receive and consider consultations

- (a) East Riding of Yorkshire and Kingston upon Hull Joint Minerals Local Plan Proposed Submission consultation - Regulation 19 Publication of a local plan

Resolved: Councillors are to log in and respond individually to the East Riding of Yorkshire and Kingston upon Hull Joint Minerals Local Plan Proposed Submission consultation - Regulation 19 Publication of a local plan.

595 To receive and consider road closures

- (a) Notification - East Riding of Yorkshire Council are commencing annual surface dressing on Cherry Tree Lane, Lairgate and Pennyman Road.

Resolved: The Notification from East Riding of Yorkshire Council is commencing annual surface dressing on Cherry Tree Lane, Lairgate and Pennyman Road was noted.

596 To receive a Report of Decision Notices

Application Number	Address	Description	Decision
18/00482	Land South Of Fox Cottage 68 Becksde	Erection of a dwelling	Withdrawn
17/03728	54 Norwood Far Grove	Erection of single storey extension to side following removal, garage extension and replacement of flat roof with pitched roof over existing rear projection	Approved
18/00267	6 Butt Lane	Erection of single storey extension to rear	Approved
18/00134	114 Holme Church Lane	Change of use from dwelling to consulting rooms (D1), demolition of existing detached garage and erection of boundary fence and vehicular access gates	Approved
17/04345	Frozen Yog Art 62 Toll Gavel	Display of a non-illuminated fascia sign, a non-illuminated hanging sign and clear glass with vinyl lettering	Approved
18/00185	Pasha Turkish Barber 2 Lairgate	Change of use of hair salon (A1) to cafe (A3) (AMENDED ADDRESS AND DESCRIPTION)	Approved
18/00150	47 Chestnut Avenue	Construction of dormer window to front	Approved
17/04101	28 Kings Square	Erection of single storey extension to side and rear following removal of existing rear extension	Approved
18/00186 PLB	Pasha Turkish Barber 2 Lairgate	Blocking up of internal door way and internal alterations (AMENDED ADDRESS AND DESCRIPTION)	Approved
18/00155	Woodgate Lodge 29A Woodlands	Erection of detached garage following demolition of existing	Approved
18/00232	Bar House 67 North bar Within	Erection of a detached greenhouse	Approved
18/00671	29 North Bar Without	BEVERLEY CONSERVATION AREA: T1 Sycamore: crown lift over the adjacent garden by the removal of x2 limbs at 8m on the trunk which extend in a southerly direction to create a similar crown height to T4, T2 Ash: remove one small low branch on southern side on trunk at 4m, remove small branch extending eastwards at approximately 5m above ground level on main northern branch, 5m reduction on long limb on northern side of tree which extends 8m over adjacent Holly, T3 Holly: reduce in height to 8m and shape, T4 Sycamore: crown lift to 6m, T6 Yew: reduce to 4/5m to regenerate.	Approved
18/00675	Greenways, 7 Seven Corners Lane	BEVERLEY CONSERVATION AREA: Apple: crown reduce to old fruiting canopy approx 4m above ground and lift shaping of canopy sides.	Approved
18/00697	Dominican House, 4 Friars Lane	BEVERLEY CONSERVATION AREA: Silver Birch (T1) - Fell because of excessive shading and causing structural damage to adjacent wall	Approved
18/00427	16 Cartwright Lane	Erection of single storey extension to rear following demolition of existing and the construction of a raised patio	Approved
18/00625	2 Admiral Walker Road	Alterations and extensions including erection of porch and single storey extension, construction of dormer extension, installation of roof lights and construction of new driveway	Approved
17/04253	Bostonair Group Limited, Norwood House Norwood	Erection of a training and storage building	Approved
17/04269	The Green Dragon 51 Saturday Market	Redecoration of the exterior with replacement and refurbishment of 1 illuminated fascia sign to front, 1 sign sign written to wall at front, 1 large Balmoral Lantern, refurbish existing pictorial hanging sign to front and 2 signs sign written to walls at the rear	Approved
18/00354	69 Minster Moorgate	Erection of single storey extension to rear	Approved
18/00212	Molly Brown's 23 Wednesday Market	Internal alterations including existing stairs	Approved

Resolved: The decision notices were noted.

The meeting closed at 1910

Action Plan – Planning Property & Services 27th March 2018

Action	Who is Responsible	Report back date
Min 587 - Enquire re: chippings for Queensgate/Kitchen Lane gate and inform Mr Wardell.	The Deputy Town Clerk	As soon as possible
Rubbish removal from Queensgate by handyman	The Deputy Town Clerk	As soon as possible
Remind handyman re: taps	The Deputy Town Clerk	As soon as possible
Kitchen Lane compound work – find out when the work was agreed and inform Councillor Aird	The Deputy Town Clerk	As soon as possible
588 (b) Allotment judging	Councillor Aird/Pearson	30 th April 2018
590 (a) – Contact East Riding of Yorkshire Council re: siting litter bin outside Asda Norwood near the bus stop	The Deputy Town Clerk	As soon as possible.
Contact East Riding of Yorkshire Council re: Nolleth Crescent Grit Bin	The Deputy Town Clerk	As soon as possible
591 Emergency Plan updated	The Deputy Town Clerk	As soon as possible
594 Respond to East Riding of Yorkshire and Kingston upon Hull Joint Minerals Local Plan Proposed Submission consultation - Regulation 19 Publication of a local plan	All Councillors	As soon as possible