

BEVERLEY TOWN COUNCIL

BEVERLEY CHRISTMAS LIGHTS

17th June 2014
(Working Group Meeting)

Present: Councillor Whitfield (Chair), Mr Harry Burton (Beverley Lions), Prue Blake (Fund Raising Group) and Peter Jacobsen (ERYC Street Lighting).

In attendance: Carol Oliver (Assistant Town Clerk)

409 To receive apologies for absence

Apologies were received from Councillors Gray and Bottomley, Julian Minshall (Chamber of Trade) and Phil Scaife (Chamber of Trade).

410. To note the minutes of the meeting of the 20th May 2014

The minutes of the last meeting held on the 20th May 2014 were noted.

411 Matters arising not on the Agenda

The Assistant Town Clerk reported:

1. That the Chamber of Trade were meeting on the 18th June 2014 to finalise their programme of events for the lighting up event and would send the programme to all members of the group.
2. The Fire Brigade are unable to assist with the marshalling or first aid at the event.
3. The Street Enforcement Team from East Riding of Yorkshire Council have not responded to her letter.
4. The Rugby Club are willing to assist with the marshalling of the event.
5. Costa Coffee have agreed that their cafe can be used as a lost children point.

412 To receive the financial accounts

The financial accounts stood at: £3978 in the Town Council account and £6385 in the Fund Raising Account.

413 To discuss fund raising events for the future

Mrs Blake reported that there are four fund raising events planned:

- (a) Treasure Hunt – this is being organised and the date is awaited.
- (b) Lady's Day – 29th June 2014 which is sold out.
- (c) Barbers Quartet – 10th October 2014
- (d) Fashion Show/Pamper evening to be organised in October.

Sponsorship is being sought from businesses for the new snowflakes and little blizzards. The local press are to be contacted to ask whether any families would be interested in sponsoring a little blizzard. Mr Jacobsen said he is still in communication with the company regarding the brackets. Mr Jacobsen said more snowflakes would need to be purchased and he would advise the Assistant Town Clerk so an order could be placed. One snowflake is only half lit so would need replacing.

A discussion took place about the storage of the snowflakes and whether the container could be adapted. There is possibly some room at the handyman accommodation for the lights but concern was expressed on whether the tree bases would get through the door. The Assistant Town Clerk is to ask the Handyman to have a look at the tree bases so as to ascertain whether they would fit through the door.

414 To consider the 2014 event

It was agreed that a briefing note for marshalls would need to be prepared and Councillor Whitfield and the Assistant Town Clerk are to meet to prepare this. It was agreed this would include:

A programme of events
List of telephone numbers
Be prepared to give advice
Be prepared to supervise
Be prepared to call for assistance

A place for volunteers to stand was also discussed and the possibility of marking a lamp post with "event marshal" so the crowds know where to go. It was agreed volunteers would wear high viz vests and the Assistant Town Clerk is to ascertain how many vests the Council has.

A discussion took place about having a "mini switch-on" as all the little blizzards are new in Saturday Market. There are only six columns in Saturday Market. All have the digital timers in them and a socket is at the top.

Mr Burton reported that the Market Cross service is sorted. The service will take place facing Toll Gavel/Burtons. Mr Burton requested stalls are not placed near the Market Cross to allow the crowds maximum space to congregate.

Mrs Blake said that she is hoping a celebrity from East Riding Theatre will turn the lights on Wednesday Market.

The Assistant Town Clerk is to contact St John's Ambulance and Red Cross for a quote for the covering of first aid at the event.

The event finish time was discussed. The Assistant Town Clerk reported that as the event is under the Town Council Licence and insurance we would need marshalls until the event had finished.

415 To consider the provision of lights in Well Lane Beverley

The Assistant Town Clerk said a request had been received for the provision of lights in Well Lane. It was agreed the businesses in Well Lane would be asked if they would be prepared to pay for a set of rope lights which would zig zag across Well Lane.

Mrs Blake and Mr Jacobsen are to meet on Tuesday 24th June 2014 at 1pm at the top of Well Lane to do a walkabout to find two places for the placing of the star of Bethlehem and Merry Christmas Beverley.

The date of the next meeting is 15th July 2014 at the Town Council office at 1.30pm.

The meeting closed at 2.30pm.