

BEVERLEY TOWN COUNCIL

Full Council Meeting

11th January 2016

Present: Councillors: Peter Astell (Mayor), Robert Begnett (Deputy Mayor), Elaine Aird, Tom Astell, Ben Cooper, Geoff Cooper, David Elvidge, Duncan Jack, Nick Machen, Dominic Peacock, Bryan Pearson and Ann Willis

In attendance: Helen Watson (Town Clerk) and Carol Oliver (Deputy Town Clerk)

2 members of the public and 1 member of the press.

The Mayor welcomed everyone to the meeting and opened public forum. One member of the public requested that the Town Council consider carefully the proposal for the felling of the trees in the Library Gardens as these are mature trees and the area is a green space in the town. The Mayor said that the Planning Property & Services meeting would consider this when this application is on their Agenda.

The Mayor asked for permission to alter the order of the Agenda and bring the last two items before the consideration of the budget. All members agreed.

117 To receive apologies for absence:

Apologies were received from Cllrs Philip Dodsworth and Paul McGrath.

118 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations of interest were received.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

119 To confirm the minutes of the Full Council Meeting on the 30th November 2015 and the Extra Ordinary Meeting on the 30th November 2015

Resolved – That the minutes of the Full Council Meeting on the 30th November 2015 and the Extra Ordinary Meeting on the 30th November 2015 were received, adopted and signed as an accurate record of the meeting.

120 To receive and adopt the minutes of the following Committee:

- (i) Policy - 14th December 2015
- (ii) Personnel – 14th December 2015

Resolved – That the minutes of Policy Meeting on 14th December 2015 and Personnel meeting on the 14th December 2015 were received, adopted and signed as an accurate record of the meetings

121 To note the minutes of the Planning Property & Services meeting of the 24th November 2015 which were approved at the meeting of Planning Property & Services on the 5th January 2016.

Resolved – That the minutes of the Planning Property & Services Committee meeting held on the 24th November 2015 were noted as these had been approved at Planning Property & Services Committee Meeting on the 5th January 2016.

122 To note the minutes of the Beverley, Molescroft & Woodmansey joint meeting held on the 9th December 2015.

Resolved – That the minutes of the Beverley, Molescroft and Woodmansey meeting held on the 9th December 2015 were noted.

123 To receive a review of the recorded actions from the previous minutes

Resolved – That the review of the recorded actions from the previous minutes as circulated with the Agenda were noted.

124 Mayor's Announcements.

The Mayor reported

- He had attended civic engagements together with the Deputy Mayor and was very active in the Christmas period
- He had received a cheque for £500 from the Ahmadiyya Muslim Association and information had been left for all Councillors. There is now a total of £3792 in the Charity Account.
- The Civic Dinner is to be held on the 21st April 2016 at East Riding College. The theme of the Civic Dinner will be Tour De Yorkshire.
- The East Riding College had extended an invitation to the Town Council to hold a Town Council meeting at the college which would involve a tour of the new college for all Councillors.
- The Pensioners lunch is going to be held in February/March and caterers and a venue are being sought.
- The Chair of the East Riding of Yorkshire Council has invited all Councillors to attend the opening of Rita Hunt Court on Burden Road on the 24th February 2015 at 11am. All Councillors are to inform the Town Clerk if they wish to attend to enable her to inform East Riding of Yorkshire Council.
- The Mayor said the Beverley Christmas Lights Appeal Group are holding an Evening of Song & Laughter on the 24th February 2016 at 7.30 at Beverley Town Cricket Club. Tickets priced at £12.50 to include supper.

125 To receive the date of the Tour De Yorkshire – Friday 29th April 2016.

Resolved – The date of the Tour De Yorkshire of the 29th April 2016 was received.

126 To discuss the Queen's 90th Birthday – 10th-12th June 2016.

The Mayor said the Town Clerk had researched what other Councils were undertaking for the Queen's 90th Birthday. Other Councils were enhancing an area in their town. Members agreed that the Council should work jointly with Beverley in Bloom and East Riding of Yorkshire Council to find an area to enhance and all Councillors are to provide details of any areas to the Town Clerk. Cllr T Astell proposed and Cllr Begnett seconded that the Town Council ask the Town Clerk to look at having the costings involved with holding an event similar to the Diamond Jubilee to celebrate the Queen's 90th Birthday and report back. All Agreed.

Resolved – All Councillors to provide details to the Town Clerk of any proposed areas in their Wards for enhancing and report back to the Town Clerk. The Town Clerk is to look at costings of holding an event to celebrate the Queen's 90th Birthday.

127 To consider the youth project funding application

Cllr Begnett reported that following the joint meeting of Beverley, Molescroft and Woodmansey Councils where it was agreed to try to participate together to deliver a project for the wider area. Youth was an area where all Councils could work together.

There are two grants available, the Youth Action Board and Positive Activity Grant which can be applied for. The closing date for the application of the Positive Activity Grant is the 29th January 2016. A meeting had taken place between East Riding of Yorkshire Council and the three Town and Parish Councils. East Riding of Yorkshire Council advised a joint application from all three Councils may be more successful than three

separate applications from each Council. Cllr Begnett proposed and Cllr Astell seconded that both the Positivity Activity Grant and the Youth Action Board Grant are applied for and to consider providing funding in the budget. A recorded vote took place.

For: Cllrs P Astell, T Astell, R Begnett, B Cooper, D Elvidge, D Jack, N Machen and A Wills
 Against: Cllrs G Cooper, D Peacock and B Pearson
 Abstentions: Cllr E Aird

Resolved – Cllr Begnett to apply for the Positivity Activity Grant and the Youth Action Board Grant and present the document to Policy Committee and to consider providing funding in the budget.

The Mayor thanked Cllr Begnett for his work.

Agenda items moved forward.

128 To receive correspondence from Walkington Parish Council regarding services and formulate a response

The correspondence from Walkington Parish Council circulated with the Agenda was considered and is to be an Agenda item for the next Policy meeting.

Resolved – Walkington Parish Council correspondence is to be an Agenda item at next Policy meeting.

129 To receive information

i) To receive correspondence from Humberside Police

Resolved – The Humberside Police correspondence circulated with the Agenda was received.

ii) To receive information regarding the Connect to Support is a website for adults in the East Riding of Yorkshire Council who need support to live independently.

Resolved – The Connect to Support correspondence from East Riding of Yorkshire Council circulated with the Agenda was received.

iii) To receive information on the Flood Advisory Service road show on 14th Jan 10am-7pm and 15th Jan 10am – 2pm at Tesco Superstore, Morton Lane, Beverley

Resolved – The Flood Advisory Service correspondence circulated with the Agenda was received.

iv) To receive a request from residents to relocate the Flemingate Street Shrine to the shelter housing on St Andrews Street.

Members agreed this shrine needs to be more visible and the Town Clerk is to look into the re-siting and report back.

Resolved - The Town Clerk is to look into the re-siting of the Flemingate Street Shrine and report back.

130 To set the Budget 2016/17 and precept for 2016/17 as required by ERYC by 22.1.16.

The Mayor requested that staff salaries and matters are not discussed until the end of the meeting when the public will be excluded from the meeting on the grounds that confidential information in relation to the employment of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

	Budget 2014/15	Budget 2015/16	Draft Budget 2016/17	Draft Budget 2016/17	Comments from 11/1/2016
Staffing Contingency	£12,000.00	£10,000.00	£9,000.00	£9,000.00	

Employers NI @ 13.8%	£9,686.00	£9,123.00	£8,970.00	£8,970.00	
Employers Pension Contribution @25.8%	£17,407.00	£16,395.00	£16,120.00	£16,120.00	
Officer Training/Conference	£1,500.00	£1,500.00	£1,500.00	£1,500.00	
Officer Travel	£1,000.00	£1,000.00	£1,000.00	£1,000.00	
Recruitment Advertising		£2,000.00	£2,000.00	£2,000.00	
Administration	-				
Insurance	£6,500.00	£5,940.00	£5,940.00	£5,940.00	
Stationery	£1,200.00	£1,250.00	£1,250.00	£1,250.00	
Photocopier	£3,000.00	£3,500.00	£3,600.00	£3,600.00	
Newsletter/Community Liaison	£1,000.00	£500.00	£500.00	£500.00	
Telephone	£1,500.00	£1,500.00	£1,500.00	£1,500.00	
Staff Mobiles rental & 2 year contract	£270.00	£400.00	£400.00	£400.00	
Computer Equipment updating and training	£1,750.00	£1,800.00	£1,800.00	£1,800.00	
Internet Access	£250.00	£500.00	£500.00	£500.00	
Postage	£1,200.00	£1,250.00	£1,500.00	£1,500.00	
Publications/Subscriptions/Fees	-				
Newspapers	£30.00	£30.00	£70.00	£70.00	
NALC/ERNLLCA	£1,100.00	£1,100.00	£1,500.00	£1,500.00	
SLCC	£500.00	£500.00	£700.00	£700.00	
Charter Towns	£150.00	£150.00	0	£0.00	
Website	£400.00	£120.00	£120.00	£120.00	
Audit Fees	£2,500.00	£2,500.00	£2,500.00	£2,500.00	
Bank Charges					
Payroll processing fees	£400.00	£450.00	£450.00	£450.00	
Accommodation	-				
Handyperson accommodation/storage	£750.00	£3,000.00	£3,000.00	£3,000.00	
Office rent	£14,500.00	£14,000.00	£14,000.00	£14,000.00	
Room Hire (external room hire)	£1,000.00	£500.00	£500.00	£500.00	
Rates	£7,000.00	£7,000.00	£7,000.00	£7,000.00	
Utilities/Maintenance (water, gas, electricity, paint, light bulbs, water cooler, recycling costs/refuse collection)	£5,000.00	£4,000.00	£4,000.00	£4,000.00	
Decoration	£150.00				
Alarm Maintenance	£1,000.00	£1,000.00	£1,000.00	£1,000.00	

Civic and Democratic	-				
Mace Bearer	£500.00	£500.00	£1,000.00	£1,000.00	
Councillor Training/Conference	£1,500.00	£2,000.00	£1,000.00	£1,000.00	
Civic Budget	£4,000.00	£4,000.00	£4,000.00	£4,000.00	Proposal to Cut by 50% - For DE/DP/BP/GC. Against AW BC NM RB DJ TA PA EA. Motion carried to remain at £4000
Mayoral Allowance to Mayor	£1,500.00	£1,500.00	£1,500.00	£1,500.00	The Council confirmed this payment is paid direct to the Mayor
Deputy Mayor expenses		£200.00	£200.00	£200.00	
Twining/Travel/Hospitality	£2,500.00	£2,500.00	£2,500.00	£2,500.00	Proposal to cut by 50% Against PA TA AW NM RB BC For EA/DP/BP/GC/D E DJ PA casting vote carried this motion to remain
Members Allowance	£3,500.00	£3,500.00	£3,500.00	£2,000.00	Take out of reserves if new councillors required allowances.
Robes/Civic Maintenance	£500.00	£100.00	£100.00	£100.00	
Councillor travel and subsistence	£500.00	£1,000.00	£1,000.00	£1,000.00	

					PA costs £17000 when an election. Previous tranches of £4000 - accumulative process. If a by-election is required, funds would need to be available.
Election Provision	£9,000.00	£4,000.00	£4,000.00	£4,000.00	
Grants					
Pensioners Lunches	£1,000.00	£1,000.00	£1,000.00	£1,000.00	
SLA Cherry Tree	£5,000.00	£5,000.00	£5,000.00	£5,000.00	
Grants	£15,000.00	£15,000.00	£10,000.00	£10,000.00	
Cycle Race		£750.00	£750.00	£750.00	
Detached Youth Workers	£6,767.00				
Beverley Against Poverty	£500.00				
Youth Town Council	£200.00				
Town Maintenance					
Skatepark	£500.00	£4,000.00	£2,500.00	£2,500.00	
Town Council Plants	£1,000.00	£1,000.00	£1,000.00	£1,000.00	
Maintenance	£3,000.00	£3,000.00	£3,000.00	£3,000.00	
Litter/Salt Bins and associated items (salt/grit),	£5,000.00	£2,500.00	£2,500.00	£2,500.00	
Transport (Van plus fuel)	£4,000.00	£4,000.00	£4,000.00	£4,000.00	
Replacement Van		£3,500.00	£2,000.00	£2,000.00	
SLA Street Lights	£17,500.00	£17,850.00	£18,000.00	£18,000.00	
					Agreed to take the street lighting improvements from reserves for Kings Square, Figham Springs and replacement of ornate lamps for lamps in conservation area
Streetlighting improvements	£4,000.00	£4,000.00	£4,000.00	£4,000.00	

					Following discussion, it was agreed to keep the budget line in to find an alternative system which would give improved viewing.
CCTV Town	£7,110.00	£6,660.00	£7,000.00	£7,000.00	
CCTV Cherry Tree	£3,000.00	£2,640.00			Obsolete system and agreed to remove the Cherry Tree system
Wi-Fi in Beverley	£1,000.00				
Facilities	-				
Cost of acquisition					
Town Events	-				
Brighter Beverley			£1,000.00	£1,000.00	
Town Event			£2,000.00	£2,000.00	For Queens Birthday/Yorkshire Day celebrations or other town event
WW1					
Agincourt					
Beverley Bonfire - Erection and Dismantle - ERYC	£1,800.00	£1,800.00	£1,800.00	£1,800.00	
Christmas Lighting	£5,000.00	£7,500.00	£7,500.00	£7,500.00	
Beverley in Bloom	£2,000.00	£2,000.00	£2,000.00	£2,000.00	
Food Festival					
Beverley FM		£1,200.00	£1,200.00	£1,200.00	
Allotments	-				
Allotments Upkeep	£2,000.00	£2,000.00	£2,000.00	£2,000.00	
Allotments - Queensgate Rental	£1,200.00	£1,200.00	£1,200.00	£1,200.00	
Community Allotment Plot					
Annual Allotment - Lairgate and Keldgate Rental	£170.00	£170.00	£170.00	£170.00	
Skip Hire	£600.00	£600.00	£600.00	£600.00	
Waterpipe/maintenance at Sparkmill Terrace Allotments					
Total Precept	£273,776.00	£278,470.00	£258,358.00	£256,899.00	

Tax Base for Band D property	£5,731.15	£5,857.12	£5,929.90	£5,929.90	
Band D	£47.77	£47.54	£43.57	£43.32	

To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the employment of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)

Motion: that the public be excluded from the meeting on the grounds that confidential information in relation to the engagement of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)

Resolved - Members of the public were excluded from the meeting on the grounds that confidential information in relation to the engagement of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

	Budget 2014/15	Budget 2015/16	Draft Budget 2016/17	Draft Budget 2016/17	Comments from 11/1/2016
Staff Costs					
Salaries (Town Clerk (37 hrs p/w), Deputy Town Clerk (25 hrs p/w), Admin Assistant (15 hours p/w) Handyman (10 hrs p/w plus additional hours worked for watering over the summer period), Local Food Officer (14 hours) Detached Youth Workers Cleaner (1 hr p/w)	£70,186.00	£74,025.00	£68,918.00	£68,959.00	Council resolved that up to £3959 could be used from Field to Table Account on officer salaries to administrate local food events. It was resolved to go into consultation and review the future expenditure, the staffing establishment of the Council is to be part of its deliberations.

The 2016/17 budget was set at £256899.00. The Band D property has been reduced from £47.54 to £43.32 representing a decrease of 8.9% or £4.22 on last year.

Resolved – The 2016/17 budget was set at £256899.00. The Band D property has been reduced from £47.54 to £43.32 representing a decrease of 8.9% or £4.22 on last year.

Signed Date.....

FULL COUNCIL 11th JANUARY 2016 ACTION PLAN

Action	Who is Responsible	Report back date
Public Forum – Consider carefully application to fell trees in Library	PPS	Operational
Min 124 - Civic Dinner – 21st April 2016 – to note the date	All Councillors	
Respond to invitation from The Chair of the East Riding of Yorkshire Council to opening of Rita Hunt Court on Burden Road on the 24th February 2015 at 11am.	All Councillors	As soon as possible
Min 126 – Queen’s Birthday celebration – seek an area to enhance and Town Clerk to prepare costings for an event	All Councillors Town Clerk	Next meeting
Min 127 – Apply for Positive Activity Grant and Youth Action Board Grant	Cllr Begnett	29th January 2016
Min 128 – Walkington Parish Council letter an agenda item for Policy Meeting	Town Clerk	Policy Meeting
Min 129 (iv) – Shrine on Flemingate to be relocated – new location to be found	Town Clerk	Operational