

Beverley Town Council

Planning, Property & Services Meeting

2nd June 2015

Present: Councillors Aird, Begnett, B Cooper, G Cooper, Dodsworth, Elvidge, Pearson and Willis

In Attendance: Councillors T Astell and Machen and Carol Oliver (Deputy Town Clerk)

1. To receive apologies for absence

No apologies as all present.

2. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Councillor B Cooper declared a non-pecuniary due to his father having an allotment.

Councillor Pearson declared an interest in application number 15/01303 due to being a member of the Eastern Area Committee at East Riding of Yorkshire Council.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

3. To elect a Chair for the next municipal year.

Councillor Pearson nominated Councillor Aird and Councillor Willis nominated Councillor Begnett to be Chair for the next municipal year. A vote took place and Councillor Aird was elected as Chair for the next municipal year.

Resolved – Councillor Aird was elected as Chair for the next municipal year.

4. To elect a Vice-Chair for the next municipal year.

Councillor Elvidge nominated Councillor Dodsworth and Councillor Willis nominated Councillor Begnett to be Vice Chair for the next municipal year. A vote took place and Councillor Dodsworth was elected as Vice-Chair for the next municipal year.

Resolved – Councillor Dodsworth was elected as Vice-Chair for the next municipal year.

5. To note the minutes of the Planning Property & Services meeting on the 21st April 2015 – approved at Full Council on 26th May 2015.

Resolved – the minutes of the Planning Property & Services meeting on the 21st April 2015 which were approved at Full Council on 26th May 2015 were noted.

6. Matters Arising from the above minutes not on the Agenda

The Deputy Town Clerk reported she is awaiting quotes for the culvert on Queensgate and all litter bins have been sited in the last week.

7. To discuss the allotments:

Councillor Pearson proposed that members should go and see the allotments with the allotment representative so that members could see the allotments, see the state of the allotments so action could be taken as required.

Councillor Elvidge requested that members speak through the chair. All members should visit in order that members can see how the Town Council operates on the allotments.

The Deputy Town Clerk was asked to organise this.

Resolved - Members are to visit the allotments with the allotment representatives which is to be organized by the Deputy Town Clerk.

a) Waiting list

The Deputy Town Clerk reported there are 14 people on the Queensgate/Sparkmill, Kitchen Lane waiting list but 4 are under offer. On the Keldgate/Lairgate waiting list there are 19 people.

b) Clearing the Keldgate/Lairgate site

The Deputy Town Clerk reported that the allotment holders are delighted that Beverley Town Council has taken over Keldgate/Lairgate allotments. The Deputy Town Clerk is to ask the Handyman to visit the Keldgate/Lairgate allotments to see what work is required to clear the allotments in order that three quotes could be obtained for the work required.

Resolved - the Deputy Town Clerk is to ask the Handyman to visit the Keldgate/Lairgate allotments to see what work is required to clear the allotments in order that three quotes could be obtained for the work required.

c) Water on Keldgate/Lairgate

The request for water on Keldgate/Lairgate was considered. The Town Council Handyman is to visit the site to look at what is required and the Deputy Town Clerk is to report back to Planning Property & Services.

Resolved - The Town Council Handyman is to visit the site to look at what is required and the Deputy Town Clerk is to report back to Planning Property & Services.

8. To agree dates for the allotment representatives to attend Planning Property & Services meetings.

Members agreed the allotment representatives should attend Planning Property & Services in June, September, January and March. The Deputy Town Clerk is to ask for a representative for Keldgate/Lairgate. The Deputy Town Clerk is to inform the allotment representatives.

Resolved - The Deputy Town Clerk to notify allotment representatives they are invited to attend Planning Property & Services in June, September, January and March. An allotment representative is to be sought for the Keldgate/Lairgate allotments.

9. To receive an update on the Skate park

The Deputy Town Clerk reported that the Skate park is cleared 3 times per week by the Town Council Handyman. She reported that she had been requested by the Humberside Police, East Riding of Yorkshire Council Anti Social Behaviour Team and the Leisure Centre to send a banning letter to an individual who was causing damage to the Skate park and also the surrounding fields with the ban ending on the 31st December 2015 which was sent on the 27th May 2015.

10. To consider grit and litter bin requests

The Deputy Town Clerk reported she had received no grit and litter bin requests. Residents have contacted the Town Council to thank us for the siting of the litter bins.

11. To receive a report on Beverley in Bloom

(a) request to give up half of the allotment for car parking – please see attached letter

Members discussed the request and it was agreed that the Beverley in Bloom allotment should be split if the Beverley in Bloom Group do not wish to retain it and offer to a person on the waiting list.

Resolved - that the Beverley in Bloom allotment should be split if the Beverley in Bloom Group do not wish to retain it and offer to a person on the waiting list.

12. Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address	Ward	Plan Type	Application	Decision
15/01098	78 Minster Moorgate	MS	F	Erection of garden studio at rear	No objection
15/0154	Age UK 22 Wednesday Market	MS	LBC	Display of non-illuminated hanging sign on wrought iron bracket	No objection
15/01046	12 Hengate	MS	F	Installation of 3 no. roof lights to roof and 2 no. roof lights to single storey extension, installation of French door and balcony to first floor; removal of existing window	No objection
15/01047	12 Hengate	MS	LBC	Installation of 3 no. roof lights to roof and 2 no. roof lights to single storey extension, removal of existing window and external stair case and installation of French door and balcony to first floor; removal of existing window and installation of French door to ground floor, replacement of 3 no. timber windows and render front and side elevations and associated internal alterations	No objection
14/04043	Kings Head Hotel, 37-38 Saturday Market	SMW	PAD	Retention of the displaying of replacement illuminated and non-illuminated signs to the exterior of the building	No objection
15/00025	Kings Head Hotel, 37-38 Saturday Market	SMW	LBC	Retention of the display of illuminated and non-illuminated signs and painting of the exterior of the building	No objection
15/00412	Swinemoor Lane	SME	F	Erection of single storey extension to front and creation of additional car parking facilities - AMENDED PLANS	No objection but support neighbours concerns regarding access.
15/01072	71 Keldgate	MS	LBC	Erection of extension to rear following demolition of existing extension	No objection
15/01073	71 Keldgate	MS	F	Erection of extension to rear following demolition of existing extension	No objection
15/01077	Beverley Parklands Picnic Area	WOO D	Approval of	Erection of No.20 dwellings following outline approval 12/01662/OUT (appearance,	Objection - additional 6

			Reserved Matters	landscaping, layout and scale to be considered)	dwelling from the 12/01662 application – over development of the area.
15/01050	6 Beck View Road	MS	F	Erection of office building with photovoltaic solar panels and roof lights and external staircase	No objection – please take into account the views on flood risk
15/01286	Flat 3, 29 New Walk	SMW	F	Retention of 2no replacement windows and installation of 2no velux windows	No objection
15/00532	Land at Chantry Lane Junction Grovehill Road	MS	F	Erection of residential development comprising of 17 no. apartments	No objection - please take into account the parking concerns expressed and any flood and soil risks as referred to in the reports
15/01268	28 Copandale Road	SMW	F	Erection of single storey extension to rear (AMENDED PLANS)	No objection
15/01349	8C Eden Court	SMW	F	Erection of two storey extension to side following demolition of existing detached garage	No objection
15/01193	Former Westwood Hospital site Woodlands	SMW	Strat - F	Conversion of Masters Cottage to form 1no. 3 bed house, amendment to the approved internal layout of West House to allow 1no. additional unit and associated changes to external landscaping and car parking including siting of sheds and satellite dishes to new build and converted buildings	No objection
15/01194	Former Westwood Hospital site Woodlands	SMW	Strat - LBC	Conversion and alteration of Masters Cottage to form 1no. 3 bed house and amendments to the approved internal layout of West House to allow for 1no. additional apartment unit	No objection
14/03263	1 The Leases	SMW	F	Erection of first floor extension to rear	No objection
Councillor T Astell left the meeting at 1905.					
15/01202	Land North of the Old Stables York Road	SMW	Vary	Variation of Condition 6 (approved plans) of planning reference 14/00330/PLF	No objection
15/00811	66 Beckside	MS	LBC	Replacement of 4 Georgian style windows on front elevation	No objection
Councillor Pearson took no part in the discussion for the following application 15/01303					
15/01303	The Oddfellows Arms, 15 Eastgate	MN	Vary	Variation of Condition 5 (14/00206/PLF) - Alterations and change of use to form 3 dwellings (alternative design including external alterations, dormer window and roof lights)	No objection
Councillor Pearson suggested to members that on large scale applications copies of the existing buildings and the proposed plans are obtained from East Riding of Yorkshire Council. All agreed.					
15/01325	Beverley Parklands Green	Wood	Vary	Variation of Condition 24 (approved plans) of planning permission 14/01826/STPLF [Amended Site Layout to allow the reposition of Plots 10-11, 24-30, 40 and 48-50 substituting approved drawing '013/077/1 rev G' with proposed drawing '015/026/SPL']	No objection

15/01473	7 Woodlands Drive	SMW	F	Erection of a single storey extension to side following demolition of existing garage	No objection
15/01297	Swinemoor Lane	MN	CDA	Display of No.6 internally illuminated fascia signs, No.1 internally illuminated free standing directional sign, No.1 internally illuminated totem sign and No.1 internally illuminated entrance sign	Objection – excessive illumination by excessive signage. Support neighbours comments.
15/01434	Agricultural House, New Walkergate	SMW	CDA	Display of 5 Internally illuminated fascia signs on front elevation	Objection – excessive illumination by excessive signage

13. Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

15/01483/TCA

WESTWOOD CONSERVATION AREA - Side reduce and crown lift mixed hedge of self seeded Sycamore and Hawthorn to approximately 8ft remove dead wood and carry out 1/10th of crown thin on to x1 Pine and x2 Oak trees, remove dead wood crown lift to 8m and thin out the epicormic growth on main stem of large Ash tree, reduce height of various Holly trees, crown lift and balance all retained self seeded Sycamore trees
Location: Beaver Lodge Westwood Hospital Woodlands
Due Date: 5th June 2015

Resolved - no objection.

14. Consultations

- a) To consider training Town and Parish councillors and employees in what level of evidence is needed for the service of a Fixed Penalty Notice or warning letter. East Riding of Yorkshire Council's intention would be to work closely with those we have trained to improve the service and increase the level of enforcement against fouling and the education of dog owners. The main way this will be achieved is by obtaining high quality information and evidence from parishes and making sure that the service responds quickly and firmly.
- b) To consider attendance at East Riding of Yorkshire Council's further sessions for the Dog Control Partnership scheme in order to help tackle problems caused by dog fouling

Resolved - Councillors Aird, Begnett and Elvidge agreed to work with East Riding of Yorkshire Council regarding Dog Fouling evidence enforcement training and work with the Dog Control Partnership.

- c) Legal Topic Note NALC Appealing Planning Decisions
- d) Neighbourhood Development Plans and Orders – Code of Conduct Considerations

Resolved – the NALC Legal Topic Appealing Planning Decisions and the Neighbour Development Plans and Orders - Code of Conduct considerations were noted.

15. To receive notices of road closures

- a) Temporary prohibition of through traffic – Friars Lane, Beverley (part) on 11th May to enable pavement build-out works, speed table construction, drainage works, electrical ducting and road marking works to take place.
- b) Notification of temporary Emergency Road Closure for Works - Long Lane, Beverley commencing Wednesday 22 April 2015 for estimated 2 days
- c) Notification of temporary up-coming road closure for Cherry Tree Lane, Beverley commencing Monday 11 May 2015 to enable carriageway repair works to take place
- d) Prohibition of any vehicle from proceeding at a speed exceeding 10mph and 30mph along the A1079 Beverley South Western By-pass (part) on Monday 18 May 2015 (between 07.30 hrs and 16.00 hrs)

and on Wednesday 20 May 2015 (between 07.30 hrs and 16.00 hrs) to enable carriageway surfacing works to take place safely.

- e) Proposed waiting restrictions – St Leonard’s Road

Resolved – the above notice of road closures were noted.

16. To discuss residents’ concerns about street parking chaos and street cleaning on St Nicholas Road Beverley

The Deputy Town Clerk read the email exchange with Graham Stuart MP and the resident. A long discussion took place. Councillor Elvidge reported he is aware of a CPZ scheme being put into place but the legal orders take time to put in place. The Deputy Town Clerk is to notify the resident.

Resolved - The Deputy Town Clerk is to notify the resident that Council are aware of a CPZ scheme being put into place but the legal orders take time to put in place.

17. To accept a Report of Decision Notices

<i>Application Number</i>	<i>Address</i>	<i>Description</i>	<i>Decision</i>
15/00254	Vanessa, 21-22 Saturday Market	Installation of awning over shop front	<i>Refused</i>
15/00559	Beverley Town Cricket And Recreation Club Norwood Park Recreation Club Lane	Erection of extension to rear to create covered veranda	<i>Approved</i>
15/00658	4 Wilbert Grove	Construction of dormer window in roof at rear	<i>Refused</i>
15/00439	54A Toll Gavel	Proposed change of use from residential (class C3) to office space, storage and staff accommodation in connection with the existing retail operation at No. 52 Toll Gavel	<i>Approved</i>
15/00175	Unit 6 Riverview Road	Erection of two storey extension	<i>Approved</i>
14/00701	Norwood House	Change of use from offices and tea room/cafe to a hotel (AMENDED PLANS)	<i>Approved</i>
15/00270	7 St Marys Manor	Internal alterations including removal of modern stud walls and bulkhead, alterations to kitchen and removal of existing modern stairs and construction of new staircase	<i>Approved</i>
15/00260	42 Saturday Market	Construction of infill extension to workshop space at ground floor level, new mezzanine floor levels in part of existing building and erection of a 2.1m high fence to create an enclosed yard area and change of use from Leisure (D2) to Educational (D1)	<i>Approved</i>
15/00192	56 Wood Lane	Erection of first floor extension to rear	<i>Approved</i>
15/00563	16 Wray Close	Erection of two storey extension to side following demolition of existing outbuilding	<i>Approved</i>
15/00802	33 Cartwright Lane	Erection of single storey extension to rear	<i>Approved</i>
15/00412	Aldi Swinemoor Lane	Erection of single storey extension to front and creation of additional car parking facilities	<i>Approved</i>
15/00793	21-22 Saturday Market	Siting of tables and chairs on highway footpath to front of Vanessa’s cafe	<i>Approved</i>
15/00527	199 Grovehill Road	Erection of single storey extension to rear	<i>Approved</i>

Resolved - the above listed decisions were noted.

Action Plan

Min No/Action	Who is responsible	Date to be achieved
Min 7 - Councillors to visit allotments with allotment representatives	The Deputy Town Clerk	As soon as possible
Min 7 b) clearing works at Keldgate/Lairgate Min 7 c) how many taps on Keldgate/Lairgate	The Handyman	As soon as possible
Min 8 – Allotment representatives to be notified they are to attend meetings quarterly	The Deputy Town Clerk	As soon as possible
Min 11 – Beverley in Bloom allotment to be split And allocated to a person on the waiting list	The Deputy Town Clerk	As soon as possible
Min 12 – existing and proposed plans to be obtained for large planning applications	The Deputy Town Clerk	
Min 14 (a) and (b) – The Deputy Town Clerk to notify East Riding of Yorkshire that Cllrs Aird, Begnett and Elvidge agreed to work with them regarding Dog Fouling evidence enforcement and work with the Dog Control Partnership.	Cllrs Aird, Begnett and Elvidge	As soon as possible
Min 16 – notify the resident of the CPZ around St Nicholas Road.	The Deputy Town Clerk	As soon as possible