

**Beverley Town Council**  
**Planning, Property & Services Meeting**  
**3<sup>rd</sup> January 2017**

**Present:** Councillors Aird (Chair), B Cooper, P Dodsworth, N Machen and A Willis.

**In Attendance:** Carol Oliver (Deputy Town Clerk), Mr Wardell and Mr Coles (Queensgate allotment representatives) and Mr Stainton (Kitchen Lane allotment representative).

Cllr Aird wished everyone a Happy New Year.

**302 To receive apologies for absence**

Apologies were received from Cllr Tom Astell, Cllr Geoff Cooper, Cllr David Elvidge and Cllr Bryan Pearson.

Mr Vieten (Sparkmill allotment representative) gave his apologies.

**303 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

Cllr Aird declared non-pecuniary interests in 16/03645 and 16/03374 as she is a member of the Beverley & Holderness Drainage Board.

**(b) To note dispensations given to any member of the council in respect of the agenda items listed below.**

No dispensations given.

**304 To approve the minutes of the Planning Property & Services meeting held on the 29<sup>th</sup> November 2016**

**Resolved** – The Minutes of the Planning Property & Services meeting held on the 29<sup>th</sup> November 2016 were approved.

**305 To review the action plan from the Minutes of the 29<sup>th</sup> November 2016**

**Resolved** – The action plan from the Minutes of the 29<sup>th</sup> November 2016 was reviewed.

**307 Matters Arising from the above Minutes not on the Agenda**

**Resolved** – No matters arising from the above Minutes not on the Agenda.

**308 To discuss the allotments:**

**a) To receive numbers on the Allotment Waiting List**

The Deputy Town Clerk reported there are 23 people on the allotment waiting list – this is made up as follows:

14 people who are new to the list,

5 who want the other half of their plot and

4 who live outside the town boundary – (a plot will be offered to these people when there is no one on the waiting list).

**b) To receive allotment representatives' report**

### Queensgate

Mr Wardell said there is very little happening on the allotments due to the time of year.

He thanked the Town Council for the cutting of the hedge.

Mr Coles said the steel gate is difficult to undo and both Mr Wardell and Mr Coles had made repairs but no further repairs can be done as the post needs to be re-sited as the gate drops. The Deputy Town Clerk is to ask the Handyman to have a look and Cllr Dodsworth offered to assist him.

Mr Coles asked what was happening with the proposed new taps. The Deputy Town Clerk reported that the Handyman is to dig down to ascertain whether new taps could be added to the current pipes or whether a new water pipe is required.

### Kitchen Lane

Mr Stainton asked whether a section of the container is to be taken away from the Kitchen Lane car park. The Deputy Town Clerk is to find out and let him know.

The Deputy Town Clerk informed the Allotment Representatives the NGS Open Day is to take place on the 9<sup>th</sup> July 2017.

### Sparkmill

Mr Vieten had provided a verbal report that a tap on Sparkmill is leaking. The Deputy Town Clerk reported that the Handyman would be sorting this out.

#### **c) Any other issues to be reported by the Deputy Town Clerk**

No issues to be reported.

#### **309 To receive an update on the Skatepark**

The Skatepark Inspection report was received and the Deputy Town Clerk reported that the Handyman had reviewed this and was undertaking the work he could. The actions relating to the electricity and lighting of the Skatepark were referred to the East Riding of Yorkshire Council for action by them.

#### **310 To consider grit and litter bin requests**

No litter or grit bin requests were received.

The Deputy Town Clerk explained the process for applying for a grit bin.

#### **311 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.**

Number	Address	Ward	Plan Type	Application	Due Date
16/03285	6 Pasture Close	SMW	F	Erection of first floor extension and construction of roof terrace to rear (revised information and amended plans)	Beverley Town Council object to this application as the proximity of the new build is too close to the neighbouring properties and boundaries. The north westerly light is at the rear of the properties and the new build would have an adverse effect on this. Object to the roof terrace as it will overlook neighbouring

					properties, particularly 4 Pasture Terrace, and many Willow Grove properties. It would reduce the privacy of the garden of 4 Pasture Terrace even with the proposed obscured glass barrier which would look out of place in the Conservation Area. There will be a loss of privacy to all due to the nature of the housing in this area. The Willow Grove houses are set lower than Pasture Terrace so the impact of overlooking of their gardens and into first floor windows is great. The visual impact of the roof terrace on the house on Willow Grove will be a visual intrusion to them.
16/03558	Cross Keys Yard, Lairgate	SMW	F	Conversion of former barn/stables and storage building to create 2 maisonettes	No objection
16/03721	Outfit Unit, 7 Flemingate Centre	MS	PAD	Display of 4 internally illuminated fascia signs and 1 non-illuminated fascia sign	No objection
16/03843	Cafe Velo, 21 North Bar Within	SMW	F	Continued use as a cafe	No objection to continued use as a cafe but no music is to be played at all
16/03631	The Outdoor Group 16 Butcher Row	SMW	PAD	Display of a non-illuminated fascia sign	No objection
16/03078	B O Marr Offices Rear Of 38 North Bar Within	SMW	F	Erection of 2 dwellings (Resubmission of 16/00848/PLF)	No objection
16/03645	Beverley Waste Water Treatment Works Waterside Road	MS	F	Installation of a Ferric Dosing Package Plant housed within a GRP kiosk and associated pipe work, fittings and concrete lay-down, Blind Tank, 3 Way Valve Chamber and a bounded parking area	No objection
16/03917	School House, 54 Keldgate	MS	LBC	Internal alterations for the formation of a safe access from the western landing to the eastern landing at second floor/attic level, removal of access hatch from western landing and installation of new roof light	No objection
16/03374	Land South Of Beverley Waste Water Treatment Works, Waterside Road	MS	F	Change of use of land to accommodate temporary access road and site compound to facilitate redevelopment of sewage treatment works (AMENDED PLANS)	No objection
16/03953	21 Well Lane	SMW	F	Erection of first floor extension and installation of dormer window to rear	No objection to first floor extension but object to the installation of dormer window to rear as this affects the Conservation Area.

16/03901	34 Manor Road	SMW	F	Erection of single storey extension to rear, porch to front and new boundary wall and gates to front	No objection
16/03890	43 - 45 Toll Gavel	SMW	F	Installation of a new external air conditioning condenser	No objection
16/04002	6 Sylvester Court Sow Hill Road	SMW	F	Erection of flue to gable wall	No objection but the Town Council supports the Civic Society's comments.
16/04069	120 Norwood	SMW	F	Erection of a single storey extension and associated works to rear	No objection

**311 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:**

16/03967

Location: 11 Waltham Lane

BEVERLEY CONSERVATION AREA: Contorted willow: Fell, Conifer; reduce in height by approx 8ft (2.5m)

Due Date: 15<sup>th</sup> December 2016

**No objection**

**312 To receive consultations**

(i) To receive notification of the rebranding of East Riding Leisure Beverley car park and proposed pay and display charges at the new car park

**Resolved** - The notification of the rebranding of East Riding Leisure Beverley car park and proposed pay and display charges at the new car park was received

(ii) East Riding Local Plan – Notice of adoption of the Open Space Supplementary Planning Document (November 2016)

**Resolved** – The East Riding Local Plan – Notice of adoption of the Open Space Supplementary Planning Document was received.

(iii) Neighbourhood Planning News Winter 2016/17

**Resolved** – The Neighbourhood Planning News Winter 2016/17 was received.

(iv) Beverley Parks Local Nature Reserve (LNR) the East Riding of Yorkshire Council draft management plan until 2027 – (due to size of document it has not been photocopied but will be available at the meeting and emailed to Councillors)

**Resolved** – The Beverley Parks Local Nature Reserve (LNR) the East Riding of Yorkshire Council draft management plan until 2027 was noted.

**313. To receive road closures**

(i) Notification of temporary up-coming road closure for Vicar Lane, Beverley commencing Monday 9 January 2017 for works to the side of Pizza Express in Beverley

**Resolved** - The temporary up-coming road closure for Vicar Lane, Beverley commencing Monday 9 January 2017 for works to the side of Pizza Express in Beverley was noted.

(ii) Notification of temporary up-coming road closure for Newbegin, Beverley commencing Sunday 15 January 2017 to enable the installation of a new water supply

**Resolved** – The temporary up-coming road closure for Newbegin, Beverley commencing Sunday 15 January 2017 to enable the installation of a new water supply was noted.

(iii) Notification of a temporary up-coming Speed Reduction to the A1079 (Beverley to Hull) Beverley South Western By-Pass commencing Wednesday 25 January 2017 until April 2017 whilst bridge works are in operation.

**Resolved** - The temporary up-coming Speed Reduction to the A1079 (Beverley to Hull) Beverley South Western By-Pass commencing Wednesday 25 January 2017 until April 2017 whilst bridge works are in operation was noted

### 313 To accept a Report of Decision Notices

Application Number	Address	Description	Decision
16/00057	Development land North of Flemingate	Appeal by Wykeland	Withdrawn
16/01672	Land East Of Park House York Road	Erection of dwelling with associated works to access (resubmission of 16/00615/PLF)	Approved
16/03343	9 Grosvenor Place	Erection of summer house	Approved
16/02696	First Floor Unit Above Units 27 To 31 Flemingate Centre	Change of use from A1 (retail) to D2 (assembly and leisure)	Approved
16/03183	19 York Road	Erection of single storey extension to rear	Approved
16/02187	4 Eastfield Road	Erection of a first floor extension to side incorporating existing garage	Appeal to Sec of State dismissed
16/01429	Woodgate Lodge, 29A Woodlands	Outline – erection of 3 dwellings following demolition of existing dwelling (access, landscaping, layout and scale to be considered)	Withdrawn
16/03316	30 St Martins Court	Erection of single storey extension to rear following demolition of existing conservatory and installation of a door and window to side	Approved
16/03234	Newbegin House, 14-16 Newbegin	Internal and external alterations to include removal of existing partitions, conversion of a window to a door, construction of a stothing partition, remodelling of chimney recesses, installation of an extraction fan and other minor alterations	Approved
16/02616	Lucia Wine Bar and Grill, 5 North Bar Within	Replacement of existing awnings and frames and installation of additional awning to rear and installation of 2 glass partitions	Approved
16/02898	Beverley Arms Hotel 25-27 North Bar Within	Erection of 3 storey bedroom extension, single storey conservatory extension to rear, detached two storey bedroom accommodation block and associated internal and external refurbishment works following demolition of 5 storey rear bedroom block, single storey extensions to rear and a detached single storey function room	Approved
16/03279	5 Beckside North	Re-location of existing satellite dish to chimney	Refused - fails to preserve the architectural and historic significance of the Grade II Listed Building
16/02969	Potting Shed Flemingate	Erection of 1.8m high boundary fencing, 2 umbrellas and 7 sheds in beer garden and increase in height of garden wall to front/side by 600mm (Amended scheme)	Approved

15/03044	Land North East Park Lodge York Road	Erection of dwelling and car port	Refused – proposed development would change the character of the surrounding area by virtue of its scale and scale and will be alien to the surrounding area
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**Resolved:** the above listed decisions were noted.

The meeting closed at 1930

Signed.....Date.....

Action Plan – Planning Property & Services 3<sup>rd</sup> January 2017

Action	Person responsible	Due by
<p><b><u>308 (b)</u></b> <b><u>Queensgate</u></b></p> <p>Town Council thanked for cutting the hedge – to be passed to Town Clerk</p> <p>Handyman to look at repair steel gate with Cllr Dodsworth</p> <p>Proposed new taps - to ascertain whether new taps could be added to the current pipes or whether a new water pipe is required.</p> <p><b><u>Kitchen Lane</u></b></p> <p>Mr Stainton asked whether a section of the container is to be taken away. The Deputy Town Clerk is to find out and let him know.</p> <p><b><u>Sparkmill</u></b></p> <p>Leaking tap on Sparkmill is leaking – the Handyman is to look to sort this</p>	<p>The Deputy Town Clerk</p> <p>The Deputy Town Clerk/Handyman/Cllr Dodsworth</p> <p>The Deputy Town Clerk/Handyman</p> <p>The Deputy Town Clerk</p> <p>The Deputy Town Clerk/Handyman</p>	<p>As soon as possible</p> <p>As soon as possible</p> <p>As soon as possible</p> <p></p> <p>As soon as possible</p>