

Beverley Town Council

Planning, Property & Services Meeting

20th May 2014

Present: Councillors Aird, Astell, Bottomley, Boynton, Pearson and Whitfield.

In Attendance: Carol Oliver (Assistant Town Clerk), Councillors Cox, Gray, McGrath and Pinder.

Mark Waterson Area Manager, Civil Engineering Services, East Riding of Yorkshire Council and Andrew Humphrey Project Manager Civil Engineering Services from East Riding of Yorkshire Council

98 To receive apologies for absence.

Apologies for absence were received from Councillor Elvidge and Thorley.

99 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Councillor Aird declared non-pecuniary interests in tree applications 14/01244 and 14/01125 as these were on East Riding of Yorkshire Council land and she is a Ward Councillor.

Councillor Aird declared a non pecuniary interest in the item relating to the boundary hedge on Queensgate because she is a Trustee of Consolidated Charity and the land is leased from Consolidated Charity to Beverley Town Council.

Councillor Pearson declared a non pecuniary interest in the item relating to the boundary hedge on Queensgate because he is a Trustee of Consolidated Charity and the land is leased from Consolidated Charity to Beverley Town Council.

Councillor Astell declared non-pecuniary interests as an allotment holder in relation to the item regarding the allotment and an employee of Aldi in relation to the Swinemoor Lane maintenance and improvement scheme presentation.

Councillor Pearson declared non-pecuniary interests in tree applications 14/01244 and 14/01125 as these were on East Riding of Yorkshire Council land and he is a Ward Councillor.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were noted.

100 To elect a Chair of Planning Property Services for the next municipal year

Councillor Pearson proposed and Councillor Bottomley seconded that Councillor Aird be the Chair of Planning Property & Services for the next municipal year. This was agreed and Councillor Aird was elected as the Chair of Planning Property & Services for the next municipal year.

Resolved - Councillor Aird is the Chair of Planning Property & Services for the next municipal year.

101 To elect a Vice Chair of Planning Property Services for the next municipal year

Councillor Whitfield proposed and Councillor Boynton seconded that Councillor Astell be the Vice-Chair of Planning Property & Services for the next municipal year.

Councillor Aird proposed and Councillor Bottomley seconded that Councillor Astell be the Vice Chair of Planning Property & Services for the next municipal year.

A vote took place and Councillor Astell was elected as Vice Chair of Planning Property & Services for the next municipal year.

Resolved - Councillor Astell is Vice Chair of Planning Property & Services for the next municipal year.

102 To receive a presentation from Mr Andrew Humphrey Project Engineer - Highway Projects Team of East Riding of Yorkshire Council regarding the Swinemoor Lane Maintenance & Improvement scheme

Councillor Aird welcomed Mr Waterman and Mr Humphrey to the meeting.

Mr Waterman explained that the road is in the priority list of A roads that need maintaining as the traffic is increasing. During the maintenance this gives the East Riding of Yorkshire Council the opportunity to make changes to the road.

The problems with the road at present are the condition is very poor, too many right turn lanes, parked cars half on and half off the pavement and no room for cycles.

The proposal is to:

- a) Repair the road with a new 5" base with a new top that cuts the surface noise of the road by half;
- b) To look at cycle lane options;
- c) Reduce the bus stops by two and have bus lay bys which EYMS are in favour of ;
- d) Widen Belprin Road and discussions are ongoing with land owners;
- e) Put double yellow lines from Belprin Road to the roundabout to reduce traffic build up;
- f) Have no loading on parts of the road to keep the traffic moving;
- g) Do the work from 9.15-3.15pm but to get a full shift when laying the surface will work from 9.15am-7pm.

Members expressed concerns about the businesses. Mr Humphrey said consultation with businesses will be taking place regarding the works.

Members expressed concern that some of the proposals seem to go in to the green belt which was put in place to give the housing a buffer from the traffic noise. Mr Humphrey reported that hedging is going to be replaced but the road surface being used is quieter.

Members expressed concerns about the cycle lane options and they were advised the cycle lanes are being looked at by consultants to get the best option.

Councillor Astell asked whether additional traffic lights could be put in but Mr Waterman said this is highly unlikely due to the number of traffic lights already in place which are linked up.

Councillor Pinder said as Project Managers everything appears to have been thought of but it will still be a bottle neck.

Councillor Cox would like further detail regarding the roundabout.

Mr Humphrey said there will be a public exhibition on 5th June 2014 at Latimer Church and all Councillors are invited.

Councillor Aird thanked Mr Waterman and Mr Humphrey for attending the meeting.

Councillors, Cox, Gray, McGrath and Pinder left the meeting at 7pm.

103 To note the minutes of the Planning Property & Services meeting on the 15th April 2014

Resolved - The minutes of the Planning Property & Services meeting on the 15th April 2014 were noted.

104 Matters arising from the above Minutes including a review of the recorded actions

Min 89 - The Assistant Town Clerk reported that Beverley Consolidated Charity leased the land to the Town Council and in that Lease the Town Council is responsible for keeping the boundary hedges in good order and were not prepared to contribute to the repair of the hedge. Councillor Astell reported that there is a chain link fence and a hedge in front it and proposed that the chain link fence is replaced and a new hedge is planted. Councillor Boynton suggested a letter is written to Beverley Consolidated Charity explained that the chain link fence would be replaced and a new hedge planted. The Assistant Town Clerk is to obtain three quotes. It was agreed.

Resolved - The chain link fence is replaced and a new hedge is planted and a letter is written to Beverley Consolidated Charity explained that the chain link fence would be replaced and a new hedge planted. The Assistant Town Clerk is to obtain three quotes.

Min 91 – The Assistant Town Clerk is to speak to the Town Council Handyman to check:

- a) When the Durham Ox bin was repaired as a member of the public has informed Councillors it is not repaired.
- b) The siting of a litter bin on Minster Avenue.

Min 96 – Councillor Aird reported that correspondence had been received from a tax payer who was also the Treasurer of the Allotment Association regarding the new building setting out new plans. Members agreed to go ahead as discussed at Policy on 28th April 2014 and approved at Full Council on 19th May 2014.

Councillor Astell asked the meeting if items relating to the Skatepark, allotments and litter bins could be brought forward as he had to go to work. All members agreed.

105 To receive an update on the Skatepark

Councillor Aird said that some young people would like a bin for dog excrement near the Skatepark as the other bins are being used for dog excrement. The Assistant Town Clerk is to contact Councillor Elvidge to ask if the siting of new litter bins has been agreed with the Leisure Centre manager.

The Assistant Town Clerk read the email received from the Detached Youth Workers regarding the damage on the Skatepark. Councillor Astell advised the meeting that the youth shelter had been damaged. Members discussed the safety aspect of this damage and if it continues the Skatepark will have to be temporarily closed. It was agreed that the Town Council Handyman would be asked to inspect the Youth Shelter. The Assistant Town is to contact the Beverley Guardian with a press release about the Skatepark and the PCSOs to ask them to go down to the Skatepark regularly.

106 To discuss the allotments:

(i) The security of the Kitchen Lane allotments

The Assistant Town Clerk read a letter from an allotment holder on Kitchen Lane about security as fruit and vegetables have been taken from his plot. Members discussed this and decided it was very difficult to secure the allotments.

(ii) The boundary hedge on Queensgate allotments

This matter had already been discussed under matters arising.

(iii) The provision of an additional water supply at the Sparkmill allotments

The Assistant Town Clerk had received a request for an additional water supply to the Sparkmill allotments. The proposal is to move the tap near the Beverley in Bloom tap poly tunnel to inside the poly tunnel and then extend the water supply. A volunteer had come forward to do this work and would need the equipment providing. All members agreed.

Resolved - Members agreed to provide an additional water supply at the Sparkmill allotments and take the volunteer up on the offer to do the work and provide the equipment.

(iv) The allotment waiting list

There are 9 people on the waiting list. There is an additional 3 people on the list who have been offered allotments but turned them down and have stayed on the waiting list.

107 To receive any litter bin/grit bin requests

The Assistant Town Clerk reported the litter bins and grit bins had been received and were now in store.

108 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address	Ward	Plan Type	Application	Decision
14/00573	14 Hengate	SMW	F	Alterations and repairs to building, installation of 2no. additional windows at first floor level to rear and erection of single storey extension following partial demolition of existing outbuildings to rear (AMENDED PLANS)	No objection

14/00574	14 Hengate	SMW	LBC	Alterations and repairs building, installation of 2no. additional windows at first floor level to rear and erection of single storey extension following partial demolition of existing outbuildings to rear (AMENDED PLANS)	No objection
14/00763	112 Flemingate	MS	LBC	for the installation of air conditioning units to the rear of the building and erection of an access ramp and railings to the side entrance door and removal of internal chimney breasts and fireplaces at first floor (AMENDED DETAILS)	No objection
14/01125	3-5 Saturday Market	SMW	CDA	Display of 1no set individual acrylic letters, 2no individual acrylic logos 1no non-illuminated double sided projecting sign	No objection
14/01097	43 Butt Lane	SMW	F	Erection of a single storey building to be used as studio following demolition of existing garage	No objection
14/00952	Chem-Dry Franchising Limited Swinemoor Lane		F	Construction of vehicular access and No.2. length of footpath (re-submission of DC/12/04446/PLF)	Objection due to access being available from the rear
14/01197	Periwinkle, Seven Corners Lane	SMW	F	Conversion of garage and first floor extension at side to create additional living accommodation	No objection
14/00905	Land West of 28 St Giles Croft	SMW	F	Erection of a dwelling	No objection
14/00701	Norwood House, Norwood	SME	F	Change of use from offices and tea room/café to a hotel	No objection
14/00703	Norwood House, Norwood	SME	LBC	Internal Alterations	No objection

14/01088	6 Norwood	SME	F	Alterations to allow installation of external staircase to existing first floor flat, installation of first floor window to south west elevation and installation of 2no Velux Sun tunnels	No objection
14/00885	1 St Andrew Street		F	Proposed erection of a single storey extension following demolition of existing extension	No objection
13/00608	117 - 119 Walkergate	SMW	F	Proposed glazed entrance at ground floor, first floor internal alterations and associated works to include alterations to window, access to roof terrace and installation of dormer within patio doors (AMENDED PLANS)	No objection
14/00962	Tuppence A Penny Cottage, 49 Lairgate	SMW	F	Erection of two storey extension to rear following demolition of existing extension	No objection
14/01113	115 Walkergate	SMW	F	Change of use from Children's Nursery to a single dwelling and erection of two storey extension following demolition of existing single storey extension to rear	No objection to the principle but please check ownership of the front boundary and fencing
14/01114	115 Walkergate	SMW	LBC	Change of use from Children's Nursery to a single dwelling and erection of two storey extension following demolition of existing single storey extension to rear	No objection to the principle but please check ownership of the front boundary and fencing
14/01139	56 Lairgate	SMW	F	Erection of two storey extension to rear, replacement of existing flat roof with pitched roof with rooflight to rear and alterations to roof, windows and front entrance	No objection to the principle but please take into account the Conservation Officer's views

14/01096	Unit 2 Regal Court, Manor Road	SMW	F	Change the use from office (A2) to hot food takeaway (A5) with installation of ventilation and extraction equipment and external alterations	Objection – concerns about road safety and traffic
14/00330	Land North of the old Stables York Road	SMW	F	Change of use of stable block to dwelling including two storey extension and external alterations (AMENDED PLANS)	No objection
14/00667	2 Wednesday Market	MS	LBC	Listed Building Consent - Display of 1 no. non-illuminated fascia sign, 1 no. externally illuminated hanging sign, 1 no. internally illuminated sign, 1 no. internally illuminated menu unit, 1 no. awning and installation of timber and tile cladding to 4 no. internal walls following removal of existing timber skirting board (AMENDED PLANS)	No objection but please ensure approval is in place before works commence
14/00512	Ryedale 10 St Marys Walk	SMW	F	Erection of a single storey extension to rear and raising the roof level of an existing single storey extension to match proposed	No objection
14/01277	129 Keldgate	MS	F	Erection of a single storey extension to rear, installation of new gate and part demolition of garden wall	No objection
14/01401	129 Keldgate	MS	LBC	Erection of a single storey extension to rear, installation of new gate and part demolition of garden wall	No objection

109 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

- 14/01124 Fell twin leader Sycamore of poor shape and form and replace with a more suitable tree
Location: Lord Roberts Road Gardens Lord Roberts Road
- 14/01125 Crown lift London Plane tree, remove weakened central limb and balance.
Location: Minster Towers Lord Roberts Road
- 14/01347 Crown reduce Yew tree (T1) by 1 -2.5m located at 2 New Walk and crown reduce Yew tree (T2) by 0.5-1.5m located at 4 New Walk as appropriate to create balanced, rounded shape
Location: 2 & 4 New Walk
- 14/01406 Fell two holly trees (T1 & T3) to open up the rear aspect and allow more light
Location: 14 Westwood Way

14/01491 Remove four large Conifer trees from the front boundary
 Location: 16 New Walk Beverley East Riding Of Yorkshire HU17 7DJ

14/01484 Remove two Sycamore trees (T1 and T2) that are growing on the boundary wall with 19
 Newbegin, to reduce any further damage to the wall or private property
 Location: Grayburn Court

The listed tree applications were considered and members had no objections.

Resolved - No objection to the above tree applications listed.

110 Consultations

(i) Beverley Queensgate Area parking consultation.

Members noted the Queensgate Area parking consultation.

Resolved - the Beverley Queensgate Area parking consultation was noted.

111 To receive notices of road closures

(i) St John's Close, Beverley (whole extent) commencing Monday 16th June 2014 to enable carriageway and block paving works to take place for three weeks but Order last for eighteen months

(ii) Beverley North Level Crossing, Hull Bridge Road, Beverley during the period 2330hrs on Saturday 3 May 2014 until 0900hrs on Sunday 4 May 2014 to enable emergency repair works to be carried out by Network Rail in a manner consistent with ensuring the safety of the public.

(iii) Beverley North Level Crossing, Hull Bridge Road, Beverley no person shall cause any vehicle to proceed over Beverley North Level Crossing, Hull Bridge Road, Beverley to enable the renewal of the crossing surface and re-tarmac works to take place:

- 23.00 hrs Saturday 1 November 2014 until 06.00 hrs Monday 3 November 2014.
- 23.00 hrs Friday 8 November 2014 until 06.00 hrs Saturday 9 November 2014.
- 23.00 hrs Saturday 9 November 2014 until 06.00 hrs Sunday 10 November 2014.

The road closure is necessary to enable the works to be carried out in a manner consistent with ensuring the safety of the public. The Order is valid for 21 days.

The listed road closures were noted.

Resolved – The listed road closures were noted.

112 To accept a Report of Decision Notices

<i>Application Number</i>	<i>Address</i>	<i>Description</i>	<i>Decision</i>
13/00153	Pizza Express, 37 North Bar Within	Display of 1 no. halo internally illuminated fascia sign, 2 no. projecting signs, 1 no internally illuminated menu sign; 1 no internally illuminated take away sign and 3 frosted vinyl logos	Approved
13/03533	Fat Face, 52-53 Saturday Market	Proposed non illuminated sign and non illuminated hanging sign	Approved
13/03564	Fat Face, 52-53 Saturday Market	Internal alterations to store, proposed new fascia and hanging signage and repainting of shop front	Approved
14/00510	69 Lairgate	Alterations and extensions to existing garage to form kitchen and cloakroom and associated external works; internal alterations for form new doorways and erection of a detached garage/store	Approved
14/00511	69 Lairgate	Alterations and extensions to existing garage to form kitchen and cloakroom and associated	Approved

		external works; internal alterations for form new doorways and erection of a detached garage/store	
14/00469	Morton Lane	Retention of free standing digital illuminated Signage	Approved
14/00468	28 Railway Street	Alterations to existing single storey extension Including removal of 2 no velux roof lights and Replacement with linear rooflight and Installation of bifold doors with glazed light over And internal alterations to widen existing arch Way	Approved
14/00449	Hawthorne Court, St Marys Lane	Installation of extraction unit with boxed housing To cover and air conditioning unit	Approved
14/00888	Sainsburys Local	Display of 3 no. internally illuminated fascia signs, 1 no. non-illuminated ATM surround and 1 no. non-illuminated dibond sign	Approved
14/00573	14 Hengate	Alterations and repairs to building, installation of 2no. additional windows at first floor level to rear and erection of single storey extension following partial demolition of existing outbuildings to rear	Approved
14/00574	14 Hengate	Alterations and repairs to building, installation of 2no. additional windows at first floor level to rear and erection of single storey extension following partial demolition of existing outbuildings to rear	Approved
14/00673	26 Grovehill Road	Erection of single storey extension and construction of shed to rear	Approved
14/00830	125 Burden Road	Erection of two storey extension to side and single storey extension at rear	Approved
14/00933	26 New Walk	Variation of condition 3 (approved plans) of planning permission 13/00222/PLF	Approved
14/00935	24 Manor Road	Erection of an extension to garage	Approved

Resolved - The listed decisions were noted.

ACTION PLAN

Action	Who is responsible	By when
<p>Min 104 - Min 89 – write a letter to Beverley Consolidated Charity regarding the chain link fence and hedging and obtain three quotes for the replacement</p> <p>Min 104 – Min 91 – contact the Town Council Handyman regarding the Durham Ox bin and the Minster Avenue bin.</p> <p>Min 104 – Min 96 – The Assistant Town Clerk and the Chair to write to the tax payer</p>	The Assistant Town Clerk	
<p>Min 105 – contact Beverley Guardian and PCSOs regarding the Skatepark, contact the Town Council Handyman to inspect the Youth Shelter. Councillor Elvidge re the bins at the Leisure Centre</p>	The Assistant Town Clerk	