

BEVERLEY TOWN COUNCIL

BEVERLEY CHRISTMAS LIGHTS (Working Group Meeting)

20th October 2015

Present: Councillors T Astell, Dodsworth and Willis (Chair), Prue Blake (Appeal Group) and Harry Burton (Beverley Lions)

In attendance: Carol Oliver, Deputy Town Clerk

20 To receive apologies for absence

Apologies of absence were received from Peter Jacobson (ERYC) as he was awaiting delivery of the snowflakes.

21 To note the minutes of the meeting of the 15th September 2015

The minutes of the meeting held on the 15th September 2015 were noted.

22 Matters arising not on the Agenda

Min 17: Mrs Blake that there would be no record after the event of who has sponsored the Little Blizzards. It was agreed that a list would be laminated on A3 and placed near the Market Cross. Mrs Blake is going to email the list of sponsors to the Deputy Town Clerk.

The Deputy Town Clerk reported that school choirs were unavailable for the Flemingate Centre and she is to inform the Flemingate Development Manager.

The involvement of the Flemingate Development into the Christmas Lights event was discussed. Ideas were suggested about linking the Flemingate Development to the town and the funding of this. It was agreed that the Flemingate Development Manager would be invited to the first meeting next year to discuss the options with them.

Cllr Dodsworth said that the Community Champion at Asda had offered a hamper as a prize and he could arrange the auction of some boxing gloves signed by a world champion boxer to raise funds for the Christmas Lights Appeal Group. Mrs Blake reported that fund raising was going on all the year round and all ideas are appreciated.

23 To receive the financial accounts

The Deputy Town Clerk reported there is £7081 in the Town Council account. Mrs Blake reported there is approximately £11000 in the appeal account but this will be reduced with the orders which have been placed. Mrs Blake said that East Riding of Yorkshire Council were funding the lights outside County Hall.

The Deputy Town Clerk reported that the 8 new snowflakes were being repaired free of charge but the 4 older ones would cost £650 plus VAT and it was agreed to pay this invoice for the repair of the snowflakes.

24 To receive an update on fund raising events

Mrs Blake reported that:

- (i) Around £1000 had been raised at the Fashion Show.
- (ii) The skin care event had sold 25 tickets and would hope to make a few hundred pounds.

There will be a

- (a) A flower demonstration is taking place on the 18th November
- (b) A bag pack is to take place on the 21st November at Tesco from 10am to 2pm.

Mrs Blake reported that a banner is being made by Vista print. She said she would co-ordinate this to ensure that everyone does not come at 10am. Cllr Willis said she would not be able to come until 1pm.

Cllr Dodsworth said Father Christmas should be used at every opportunity. Members of the public are happy to have their photograph done with Father Christmas on their mobile telephones and make a donation to the appeal group.

25 To discuss the 2015 event – please note risk assessments are required for the insurance company

The Deputy Town Clerk thanked Mr Burton for his risk assessment. Mrs Blake asked the Deputy Town Clerk to forward a form to her for completion.

Father Christmas is to be in the Gazebo near the Christmas Lights Stall at the light up. Two sets of lights would be required to light the Gazebo up.

Councillors were concerned that there was no representative of the Chamber of Trade at the meeting to give an outline of the event as this is being held under the Town Council's and Councillors are responsible for the event. The Deputy Town Clerk to contact the Chamber of Trade. The Deputy Town Clerk said that all risk assessments would be needed to send to the insurance company by the 2nd November. Details are required of what is happening to enable publicity to be prepared.

Mr Burton said that he is looking to improve the sound at the Market Cross. Mrs Blake provided Mr Burton with her contact who is doing the sound in Wednesday Market. She is waiting to hear from Lockings if their office will be open and if they will sponsor the sound equipment. Cllr Dodsworth is to assist with the staging. Cllr Dodsworth is to lend flasks to Mrs Blake.

Mrs Blake is to provide the number of Certificates required and the Deputy Town Clerk is to let Ms Williams know when they are ready.

Mr Burton asked whether Beverley FM are involved this year. The Deputy Town Clerk said they were involved with the Chamber of Trade and it was agreed to invite them to the meeting in November. Mr Burton said that last year, Beverley Lions appreciated the attractions being switched off whilst the Market Cross Service took place and Mr Minshall had said this would happen again this year.

Mrs Blake reported she had sent a letter to Beverley Guardian regarding trees not being put up on the shops. Cllr Dodsworth said that he would walk around the town with a flier asking the traders to decorate their shop with a plaque being awarded for the best decorated shop.

Mrs Blake reported that the 5 year agreement with Blachere ended this year and companies would need to be invited to the February meeting in order to discuss future ideas.

Date of next meeting 17th November 2015