

BEVERLEY TOWN COUNCIL

FULL COUNCIL

18th September 2017

Held at 6.30 pm at 12 Well Lane, Beverley

Present: Councillors Willis (Mayor), Aird, Begnett, B Cooper, G Cooper, Dodsworth, Elvidge, Machen, McGrath and Pearson.

In attendance: Helen Watson (Town Clerk), Libby Woodhouse (Administrative Assistant)

6 Members of the public were present.

396 To receive and accept apologies for absence

Apologies were received from Councillors Peter Astell and Duncan Jack.

397 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

There were no declarations of interest

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

There were no dispensations.

398 To receive an update from Inspector Philip Hinch – Humberside Police: Update on Beverley policing matters and CCTV:

The Mayor introduced Inspector Hinch – he had taken over from Inspector Coulthard for the Beverley and Holderness area and gave recent crime figures for the area. He had been asked to mention the CCTV - he reported that the Maintenance Contract had been awarded to Visual Security and there was a new camera at North Bar Within which gave far better success, for example with regard to a cycle theft where a person had been identified and arrested and an assault in Saturday Market. Footage could be reviewed however it was not monitored 24/7. In Bridlington/Goole a civilian is employed to monitor the CCTV, and Beverley are looking at volunteers who are currently being vetted and trained. Moving forward WIFI can be used for better coverage and results. Councillor Dodsworth queried plans for Swinemoor and Cherry Tree. The Inspector was not aware of any plans and Councils are invited to bid for funding to Nigel Brignall, ERYC Anti-Social Behaviour team, as Hedon and other Councils have. He recommended looking at the four items the PCC had identified and the Inspector would help meet the criteria.

Resolved: that the Council put in a funding bid.

Inspector Hinch informed the meeting that the threat level for the UK is critical and the demand on the Police is massive. With regard to the Food Festival, he has been and will be working closely with the Town Clerk. Security issues were discussed and it was noted that the Town Clerk has had the Event Management Plan confirmed with the Police Force Logistics Department. .

399 To confirm the minutes of the Full Council Meeting on 24th July 2017:

Resolved: The minutes of Full Council Meeting on 24th July 2017 were confirmed and signed as a correct record

400 To receive and adopt the minutes of the following Committees:

(i) Policy – 4th September 2017

(ii) Planning Property & Services – 5th September 2017

Resolved: The minutes of the Policy Meeting on the 4th September 2017 and Planning Property & Services on the 5th September 2017 were confirmed and signed as a correct record of the meetings

401 To note the working group minutes:

- (i) Joint Beverley Molescroft Woodmansey Meeting – 3rd July 2017**
- (ii) Food Festival Pancake – 7th August 2017**
- (iii) Food Festival – 4th September 2017**
- (iv) Christmas Lights – 5th September 2017**

Resolved: The minutes of the Joint Beverley Molescroft Woodmansey Meeting of the 3rd July 2017, Food Festival Pancake on the 7th August 2017, Food Festival on the 4th September 2017 and Christmas Lights on the 5th September 2017 were noted.

402 To note the Planning Property & Services meeting of the 25th July 2017 which were approved at Planning Property & Services Meeting on the 5th September 2017:

Resolved: The minutes of the Planning Property & Services meeting of the 25th July 2017 which were approved at Planning Property & Services Meeting on the 5th September 2017 were noted.

403 To receive a review of the recorded actions from the previous minutes:

Resolved: A review of the recorded actions from the previous minutes took place.

404 Mayor's Announcements:

The Mayor reported that she had been to 9 engagements and the Deputy Mayor had attended 2. The Mayor and the Town Clerk had attended an event to promote the Archers of Agincourt project which is being undertaken by Howard Boyd. The Archers will remain on the Agincourt battlegrounds as a poignant reminder. Five areas in France had been involved.

The Civic Dinner had raised £1,900 for the Mayor's Charities. The Civic Service will be at 3 pm on 19th November 2017 at St Nicholas Church, Beverley.

405 To discuss and consider the appropriate action for the Fencing and the compound at Kitchen Lane Allotments:

The Town Clerk updated the Council and had provided a written report after meeting with Vanstone Cook.

Resolved: That the Council undertakes numbers 2, 3 and 4 of the report – to take down the existing palisade fencing and gates (£475), to supply and erect 2 m high V beam fencing and 1 no double leaf gate to match to replace the existing fencing (£2,650), to dig out the existing compound area to a depth of approx 100 mm removing all spoil from site to tip then laying of membrane and importing in of tarmac, chippings and fully consolidating suitable for van parking (£1,650). Total sum £4,775.

406 To consider Councillor Attendance at the Code of Conduct training on Thursday 2nd November 2017 at County Hall Beverley at 7pm:

No person wished to attend. The Mayor reported on the ERNLLCA AGM where the question of whether Councillor training should be mandatory was carried.

407 To consider hosting an open meeting to invite East Riding of Yorkshire Council's leader and the chair of East Riding of Yorkshire Council's planning committee to explain planning strategy:

The Mayor read out the letter from Mr Wilson and discussion ensued

Resolved: That no further action is taken.

408 To consider the Track Fitness and Boxing Club Grant application

This will be considered at the next Full Council Meeting.

409 To receive an update on the forthcoming Food Festival and receive Councillors volunteer duties leading up to and on the event day.

The Town Clerk reported that the Food Festival had been re-branded this year with various flyers, posters and beer mats. The brochure was currently being printed. The Clerk was trying to keep the costs down however security costs would rise as public safety is the priority. An Event Management Plan had been written in by the Town Clerk in association with the Police advice and was currently in draft form. Roles and responsibilities would be clearly identified. The Food Festival Awards had taken place that day and the categories had changed – Best in Show with Gold, Silver and Bronze awards would be awarded at the Food Festival. The Clerk reported that funding was down because of the City of Culture year but local funders included East Riding College, Beverley Building Society, Jacksons, HEYHA, and East Riding Events. The Town Clerk is working with local partners for publicity –in the Beverley Mag, Hull Mag, Just Beverley, Journal, and the Beverley Advertiser. Local Chefs will be supporting on the day along with local suppliers and entertainment. Beverley Town Council Food Festival is a tool to bring the community working together. Councillor Aird was taking Councillor and volunteer names for a rota for the day, Beverley FM were on board, Tony Peers entertainment, Bill Hartley and volunteers will be involved. There would be 130 stalls on the day. There would be a few more hot food stalls but caution was being exercised as there is a fantastic array of cafes, pubs and restaurants in Beverley which will be used on the day. The Mayor will be holding a Charity Tombola and will be collecting Tombola prizes. Much help is needed from Councillors, staff and volunteers to continue this large community event.

410 To consider setting a date National Garden Scheme as 15th July 2018:

Resolved: That the Council approves the date of 15th July for the NGS Day next year.

411 To receive clarification on the maintenance of the Fairtrade Signs:

Resolved: That the Council accepts the signs. Mr Turner will clarify whether they are one or two sided.

412 To consider use of the Town Council Crest on the Beverley Netball Club new kit:

Resolved: That the Town Council approves the use of the Crest on the Beverley Netball Club new kit.

413 Full Council to review its annual forecast of revenue and capital receipts and payments whilst having regard to the forecast, it shall thereafter formulate and submit proposals for the following financial year to the council not later than the end of November each year including any proposals for revising the forecast as per 3.1 of the Financial Regulations adopted on 20th February 2017 under Section 3.1.1 Annual Estimates (Budget) and Forward Planning:

The Town Clerk requested that Councillors consider what to spend next year's budget on and a strategy for next year, and to be prepared for the up-coming budget

414 To discuss and consider:

(i) Changing the date of the Christmas Extravaganza from the 23rd November 2017, as this is the same date as the Hull Lights Switch-On:

Resolved: That the date for the Christmas Extravaganza would not be changed from 23rd November 2017.

(ii) Additional funding towards the costs of the remote lighting system in the sum of £8200:

The new remote lighting system was explained by Cllr Dodsworth and there was considerable discussion.

Resolved: That £8,189.40 is transferred from reserves to pay for the new system.

415 To receive an update from the Mayor and Town Clerk regarding the recent Yorkshire in Bloom Awards

The Mayor and the Town Clerk reported that at the recent Yorkshire in Bloom Awards, Beverley had received a Gold Award, Category Winner (Large Town/Small City Category) and also the Best Town in Yorkshire – Yorkshire Rose Award of Best Town 2017. The Councillors congratulated everyone concerned and discussed the way forward for next year with regard to the Judges comments.

Resolved: That the Council budgets £500 for the Town Clerk to organise a small reception (venue and nibbles) and invite volunteers and everyone involved to thank them all for their contribution as soon as possible.

416 To receive for information:

(i) July statistics from Cherry Tree Centre

Resolved: The July Statistics from Cherry Tree Centre were received.

(ii) Email that the Beverley and Sheffield/Doncaster railway line will remain

Resolved: It was noted the Beverley and Sheffield/Doncaster railway line will remain.

(iii) The Beverley railway line is in the process of being cleaned and maintained

Resolved: It was noted the Beverley railway line is in the process of being cleaned and maintained

The Town Clerk will report the issue of hogweed on the Beverley to Hull line which is poisonous and needs addressing.

Meeting closed at 8.15 pm.

Action Plan – Full Council 18th September 2017

Action	Person Responsible	Due by
Min 389 – apply for funding for CCTV	Town Clerk/Councillors	Operational
Min 405 – work to allotment compound	Town Clerk	Operational
Min 409 – ongoing Food Festival work	Town Clerk	Operational
Min 410 – NGS Day set for 15 th July 2018	Town Clerk	Operational
Min 411 – Receive Fairtrade signs	Town Clerk	Operational
Min 412 – Town Logo on Beverley Netball Club new kit	Town Clerk	Operational
Min 413 – Review of budget requirements for next year	Councillors	
Min 414 – Purchase of new remote Xmas Lights System from reserves	Town Clerk/Xmas Lights Committee	Operational
Min 415 – Organise reception for Beverley in Bloom volunteers to thank for their contribution.	Town Clerk	Operational