

# BEVERLEY TOWN COUNCIL

## BEVERLEY CHRISTMAS LIGHTS (Working Group Meeting)

5<sup>th</sup> September 2017

**Present:** Councillors Duncan Jack, Phil Dodsworth, Ann Willis, Prue Blake and Joy Jack from Christmas Lights Appeal Group, Judy Sagar (Beverley Westwood Lions), Mr Jacobson (East Riding of Yorkshire Council) and Harry Burton (Beverley Lions), Graham Tait (Flemingate).

**In attendance:** Carol Oliver, Deputy Town Clerk, Colin Morris and David Reaney from East Riding of Yorkshire Council and Chris Knight from Charles Endirect.

### 104 To receive apologies for absence

No apologies were received.

Introductions took place.

### 105 To receive presentation from Charles Endirect re: remote lighting system

Mr Knight from Charles Endirect said that the centralised management system uses the internet with a phone sim using G4 technology and the O2 network which radiates a signal to all gateways from a feeder pillar. This can be controlled with the astronomical clock if we wished and the time can be stretched. A PC, tablet or mobile telephone can be used to remotely switch on the lights. Mobile telephones would need to be enabled on the system.

He suggested that it is a good idea to switch one or two on around the celebrity when doing a countdown and the rest can be set to come on as there may be a slight delay of upto to 4 seconds. This allows time for the signal to pass to the next one and will great a cascade of lighting providing a “wow” factor. There is a limited distance of 100-150 yards between each item. This is because if one fails, the signal will find another route to light the next piece up.

Set up and Training are provided. Usernames and passwords are needed. It is logged on the computer who uses the system.

Mr Knight said that the system can be programmed to cover weekends. Mr Reaney said that Council could consider dimming the lights after the 1<sup>st</sup> January to reduce the electricity costs.

The quote received was for 22 from North Bar-Saturday Market-Skeltons Corner for an approximate sum of £5000 plus VAT. Members asked how many more would be required to do Wednesday Market and Butcher Row. Mr Peter Jacobson said he would email the Deputy Town Clerk the number required.

Mr Knight left the meeting at 1350.

Cllr Jack asked East Riding of Yorkshire Council officers for their comments. All recommended this company as they have worked with them before, they have a good reputation and it is a good product.

Mr Jacobson said that the East Riding of Yorkshire Council would look at the electrical boxes if we go ahead with the installation of the remote system. There would be an additional charge for this.

Mr Jacobson, Mr Morris and Mr Reaney left the meeting at 1400.

### 106 To note the minutes of the meeting of the 11<sup>th</sup> July 2017

**Resolved:** The minutes of the meeting of the 11<sup>th</sup> July 2017 were noted.

### 107 Matters arising not on the Agenda

No matters arising.

### 108 To receive the statement of finances

The Deputy Town Clerk reported that there is £18203 in the Town Council account. Joy Jack reported there is £5982 in the Appeal account. Joy Jack reported that three events are planned.

Members discussed the financial and future obligations in order to decide whether to go ahead with the remote system from North Bar to Wednesday Market.

Members discussed whether they would approach North Bar Traders Association for a donation. Mr Tait said he had not received any reply from the Georgian Quarter but is still trying to make contact with the North Bar Traders Association.

Joy Jack said the traders in Wednesday Market and the private residents on Lairgate have continued with the purchase of Christmas Trees and lights and questioned whether little blizzards could be purchased for that area too.

It was agreed to work out the known financial obligations before considering this further.

The known financial obligations are:

Little Blizzards	5000.00
Strobes for Snowflakes	280.00
Lights for Cone Trees	400.00
ERYC	4500.00
Ben Shires	200.00
Container Hire til 31/3/17	300.00
Npower	<u>70.00</u>
<b>Total</b>	<b><u>10750.00</u></b>

All are plus VAT.

The Deputy Town Clerk said that there is a commitment to the three year snowflake hire which ends next year, container hire and also electricity should Council be minded not to give in their precept in 2018/19.

Members agreed to go up to £7000 on the remote system and the little blizzards could be done in a zig zag format.

Members agreed to take on the purchase of trees in Wednesday Market and Lairgate.

Mrs Blake said that icicles have been purchased for the Mountain Warehouse area and hoped these would be erected this year.

Mrs Jack said that the Tesco Community bid needs to be completed.

It was agreed that little blizzards would not be purchased this year for Lairgate and Wednesday Market.

#### **109 To receive the tender requirements for the Christmas Lights erection**

The tender was awarded to East Riding of Yorkshire Council. The Deputy Town Clerk to check whether this includes the replacement of the electrical box on the Market Cross.

#### **110 To bracket testing and testing/replacement of electric boxes**

Cllr Jack apologised he had not spoken to the Town Clerk re: handyman bracket testing and would do so as soon as possible.

#### **111 To consider future purchases**

This was considered under the statement of finances.

#### **112 To discuss and receive an update on the Christmas Extravaganza on the 23<sup>rd</sup> November 2017**

Harry Burton said that the Market Cross ceremony is all in place. Minster School are the choir involved with Rev D Finch. The Beverley Lions are still looking for a loudspeaker system.

The service will commence at 6pm. The presentation to the children will be at 6.30pm outside Yorkshire Bank where Beverley FM will be situated together with the Westwood Lions sleigh and Father Christmas. The Westwood Lions gazebo will have a tombola and some small games for the children. Lost children will be sent to the Beverley FM stall.

First Aid was considered and Cllr Jack/Mrs Jack are to ask Natalie what is the legal requirement for first aid for an event of this size.

Ben Shires will switch on the lights at 6.45pm. Cllr Dodsworth asked whether it would be possible to have ben Shires on a MUPE to switch on the lights with the Mayor. Cllr Dodsworth would make enquiries of AFI to ask if a MUPE would be donated to the event. Prue Blake is to ask whether Ben Shires would be happy in a MUPE.

From 5.30pm Tommy Coles will bring upto four small rides, toffee apples/chestnut/hot dog stalls.

Tony Peers will have his pantomime characters in the Market area.

At 7.15pm the Flemingate event will commence. There is a choir and the Town Crier is in attendance. There will also be a firework display.

If the band is not available, it was agreed to ask Tony Peers if the pantomime characters could lead people to Flemingate. It would also need to be announced on Beverley FM at the conclusion of the Saturday Market event to go down to Flemingate for their event and firework display.

A flier is going to be prepared to be delivered to the local shops with what is happening to encourage them to stay open on the evening.

All interested parties are to be invited to the next meeting to make the final arrangements.

Date of Next Meeting to be clerked by Beverley Town Council is **10<sup>th</sup> October 2017 at 1.30pm.**

The meeting closed at 1515pm

Signed .....Date.....