

BEVERLEY TOWN COUNCIL

Town Clerk – Helen Watson FILCM
12 Well Lane, Beverley, HU17 9BL
Tel 01482 874096

20th November 2013

To All members of the Town Council

Dear Councillor

MEETING OF THE TOWN COUNCIL

You are hereby summoned to attend a meeting of the **Full Council** of Beverley Town Council which will be held on **25th November 2013 at 6.30pm** in the Council Chamber, 12 Well Lane, Beverley. **(Public Forum commences from 6.15pm to 6.30pm)**

Yours sincerely

H Watson

Helen Watson
Town Clerk

AGENDA

Public Forum from 6.15pm to 6.30pm

1. **To receive apologies for absence**
2. **(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **To confirm the minutes of the Town Council Meeting on the 14th October 2013 and the Extra Ordinary Meeting on the 6th November 2013 as true and correct records of that which took place.**
4. **To receive and adopt the minutes of the following Committees:**
 - (i) **15th October 2013 - Property & Services (approved at Planning, Property & Services on 12th November 2013)**
 - (ii) **22nd October 2013 – Planning & Environment (approved at Planning, Property & Services on 12th November 2013)**
 - (iii) **4th November 2013 – Policy**
 - (iv) **11th November 2013 – Personnel**
 - (v) **12th November 2013 – Planning, Property & Services**
5. **To receive and note the minutes of the following Working Groups:**
 - (i) **5th November 2013 – Christmas Lights**
 - (ii) **13th November 2013 - Bloom**
6. **Matters arising from the above Minutes including a review of the recorded “actions”.**
7. **For information, to receive reports of external organisations, meetings attended and correspondence received:**
 - (i) **Beverley Renaissance Partnership Management Committee dated 17th April 2013**
 - (ii) **Town Improvement Group dated 11th September 2013**
 - (iii) **Detached Youth Work Project Report from 1st July to 30th September 2013**
 - (iv) **Beverley Heart Town dated 3rd October 2013**
 - (v) **Beverley Rural Area Community Partnership dated 14th October 2013**

- (vi) Email from Emma Reid-Chalmers of SOF Action Group dated 15th October 2013 regarding holding a Planning Inquiry at County Hall Beverley rather than within North Ferriby
- (vii) Action Points of the Business and Visitor Economy Action Group dated 21st October 2013
- (viii) Sustainable Communities Act 2007 – Invitation to Town and Councils dated 23rd October 2013
- (ix) Communities and Local Government Committee Select Committee Announcement dated 23rd October 2013
- (x) Report on Beverley Civic Society Study Day 2013
- (xi) Clerks' introduction refresher training pack

8 Mayor's Announcements

- 9. To elect a Councillor on a temporary basis to the Personnel Committee in Cllr Bottomley's absence
- 10. To consider the 2014/15 budget
 - (i) To consider letter from East Riding of Yorkshire Council dated 15th November 2013 regarding Parish and Town Council Precepts and 2014/15 Tax Base – circulated by Town Clerk on 19th November 2013 by email
- 11. To receive an update on the 1914 Commemoration Event
- 12. To receive the Annual Report for 2012/13 – see attached document
- 13. To receive an amendment to the Scheme of Delegation and sign the amended Scheme of Delegation – see attached document
- 14. To consider the request from Beverley Georgian Quarter in conjunction with Creation Fine Arts for a letter in support of the "Off the Wall" proposal to bring a significant event into Beverley and celebrate art in East Yorkshire – please see attached proposal
- 15. To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the employment of staff shall be disclosed and contractual information (Public Bodies (Admission of Meetings) Act 1960) – To consider the 2014/15 budget in relation to staffing and contractual information

Motion: that the public be excluded from the meeting on the grounds that confidential information in relation to the engagement of staff and contractual information shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)
- 16. To consider the 2014/15 budget in relation to staffing and contractual information
 - (i) to receive an update on the present lease agreement at Minster House
 - (ii) to receive an update on the Queensgate allotment building to consider adding Samman Road as a budget line