

# **BEVERLEY TOWN COUNCIL**

**Town Clerk – Helen Watson FILCM  
12 Well Lane, Beverley, HU17 9BL  
Tel 01482 874096**

31<sup>st</sup> August 2016

To All members of the Town Council

Dear Councillor

## **FULL COUNCIL MEETING OF BEVERLEY TOWN COUNCIL**

You are hereby summoned to attend the Full Council Meeting of Beverley Town Council to be held in the Council Chamber, 12 Well Lane, Beverley on **Monday 5<sup>th</sup> September 2016** to commence at 6.30pm.

Yours sincerely

*H Watson*

Helen Watson  
**Town Clerk**

## **Public Forum at 6.30pm**

Beverley Town Council supports the rights of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded

## **AGENDA**

1. **To receive apologies for absence**
2. **(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**  
**(b) To note dispensations given to any member of the council in respect of the agenda items listed below.**
3. **To confirm and sign the minutes of the Full Council Meeting on 25<sup>th</sup> July 2016**
4. **To receive, adopt and sign the minutes of the following Committee:**
  - (i) **Planning, Property and Services – 26<sup>th</sup> July 2016**
5. **To note working group notes/ minutes:**
  - i) **Christmas Lights working party held on the 9<sup>th</sup> August 2016**
  - ii) **Food Festival working group held on 15<sup>th</sup> August 2016**
6. **To receive a review of the recorded actions from the previous minutes – see attached report**
7. **Mayor's Announcements.**
8. **Beverley DMO Update – presented by David Bird and Sally Iggulden from Beverley DMO**
9. **To receive the Notice of adoption of the East Riding Local Plan Allocations Document 2012-2029**

**10. Committee Structure – Cllr T Astell and Cllr Begnett to report.**

**11. To inform members of possible funding opportunity up to £25,000 for local food related projects around tourism and local food e.g. food trail, Spring Festival/Farmers Fayre (see funding notes and website details), and to ascertain if members would like the Town Clerk to investigate this further in view of making a bid by end of September in line with the conditions. Funding would need to be spent or budgeted by April 2017.**

**12. Beverley Food Festival**

- i) To receive a project plan of the Food Festival to date, and receive Councillors duty times during the day – Circulated**
- ii) To confirm that Cllrs Begnett, Willis, Dodsworth, Pearson, Aird and Jack or Machen, who have attended the Food Festival Working Group, use the 6 places for Councillors to attend the Beverley Town Council and East Yorkshire Local Food Awards on 22<sup>nd</sup> September at Beverley Tickton Grange**
- iii) To consider advertising BTC events for 2017 in ‘Welcome to Hull and East Yorkshire 2017’ hardback book, circulated widely and available on the internet and also an app at the reduced cost of quarter page £225, half page £395 or Full page £620. Finding is available in the Field to Table to facilitate this. Please see example on page 8 of the sample copy at Council.**

**13. To appoint a reserve Councillor attend ERNLLCA AGM on 15.9.16, if any other Council representatives are unable to attend. (Papers previously circulated)**

**14. To consider attendance at Larger Local Councils Conference 2016 – Changing Places – Wednesday 30 November 2016 – Royal National Hotel, London at the cost of £220 per delegate, this is attended by the Town Clerk and a Councillor. (The Town Clerk has confirmed that she is able to attend).**