

BEVERLEY TOWN COUNCIL

Full Council

17th October 2016

Present: Councillors: Robert Begnett (Mayor), Peter Astell, Tom Astell, Ben Cooper, Philip Dodsworth, David Elvidge, Duncan Jack, Paul McGrath, Dominic Peacock, Bryan Pearson and Ann Willis.

In attendance: Helen Watson (Town Clerk)

Two members of the public were present.

Public Forum:

253 Apologies for absence

Apologies were received from Councillors Elaine Aird, Geoff Cooper and Nick Machen.

254 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations were received.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were received.

255 To confirm and sign the minutes of the Full Council Meeting on 5th September 2016

Resolved – The minutes of Full Council Meeting on 5th September 2016 were confirmed and signed as a correct record of the meeting.

256 To receive, adopt and sign the minutes of the following Committee:

- (i) Policy – 19th September 2016
- (ii) Planning, Property and Services – 27th September 2016

Resolved – The minutes of the Policy Meeting on 19th September 2016 and Planning Property and Services on 27th September 2016 were received, adopted and signed as correct record of the meeting.

257 To note working group notes/minutes:

- i) Beverley Molescroft and Woodmansey Joint Working Group notes on 19th July 2016
- ii) Food Festival working group held on 19th September 2016
- iii) Christmas Lights working party held on the 20th September 2016
- iv) Beverley in Bloom working party held on the 21st September 2016
- v) Visitors' Signage Project notes from Beverley Renaissance Partnership held on the 6th October 2016

Resolved – The minutes of the Beverley Molescroft and Woodmansey Joint Working Group notes on 19th July 2016, Food Festival Working Group held on 19th September 2016, Christmas Lights working group held on 20th September 2016, Beverley in Bloom working party held on the 21st September 2016 and Visitors' Signage Project notes from Beverley Renaissance Partnership on 6th October 2016 were noted.

258 To note the minutes of the Planning Property and Services meeting held on the 6th September 2016 and approved at the Planning Property & Services meeting held on the 27th September 2016

Resolved - The minutes of the Planning Property and Services meeting held on the 6th September 2016 and approved at the Planning Property & Services meeting held on the 27th September 2016 were noted.

259 To receive a review of the recorded actions from the previous minutes

The Town Clerk gave an update of the recorded action plan.

260 Mayor's Announcements

The Mayor, Cllr Begnett reported that he had attended 15 civic events and that the Deputy Mayor had attended 3 civic events. Cllr Begnett briefly discussed the subject of electronic agendas, minutes and supporting documents for council meetings to ascertain if any other Councillors apart from Cllr Willis and Cllr B Cooper were in the position to trail the method. Members agreed that they actually preferred hard copies, with the agenda being emailed as is required by present Standing Orders. Cllrs Willis and B Cooper are to trail the electronic system.

261 To receive a Youth Forum/Coalition Report

Cllr Begnett reported verbally on the recent Youth Forum/Coalition where various youth organisations including Phil Jackson from ERYC, Smash, Track Fitness and Boxing Club were represented. Here the principle and transition of establishing a Youth Forum was discussed and information shared. Cllr Begnett reported that it was a very positive outward meeting to access commitment, to be reported back to Full Council. A further meeting would be organised with more groups being represented at the next phase. Cllr Begnett is to submit minutes to the Clerk for Councillor Information and circulation.

262 To receive and approve the external auditor's report for 2015/16 accounts

The Town Clerk reported that the year-end accounts, as circulated with the agenda, had been approved and signed off by the external auditor.

Resolved – The external auditor's report for 2015/2016 was received and approved.

263 To receive information on Awards

(a) Yorkshire in Bloom

The Town Clerk reported on the Gold Award and overall category win at Yorkshire in Bloom and the judging notes were received and noted. Members agreed that the Bloom group, Town Clerk, BTC &, ERYC officers, Syntan Preservation Society and all involved should be thanked, and congratulated on a brilliant result. The Town Clerk informed members that this had already been actioned following the news of the win.

(b) Beverley Food Festival and East Yorkshire Local Food Network 2016 Awards – The Town Clerk to update Beverley Town Council that the Christmas Festival of Food & Drink won Best Food & Drink Event.

The Town Clerk reported that the Beverley Town Council Christmas Festival of Food & Drink won the Best Food & Drink Event in the East Yorkshire Local Food Network part of the Local Food Awards 2016. Members thanked and congratulated the efforts and commitment made by the Town Clerk and BTC team to achieve this.

264 To receive a short interim report on the Beverley Food Festival

The Town Clerk gave an interim report on the success of the Food Festival attended by approximately 30,000 visitors, through data received. Members thanked and congratulated the efforts, and commitment made by the Town Clerk, Councillors and BTC team to achieve this aim, within a small team. Members reported that local shops, pubs and cafes had been busy and that Beverley was generally buzzing with people. The entertainment had been enjoyed by the majority, giving a real festival feeling to the celebrations. The Town Clerk was congratulated on a remarkable job, along with all others involved BTC Officers and Councillors present on the day, Bill Hartley and fellow volunteers who stewarded, Volunteer members, local chefs, Beverley FM, entertainers and all volunteers involved. The Town Clerk reported that more administration time and a longer lead in time would be needed in future to facilitate this growing event.

265 DEFRA Grant – Championing Great British Food and Tourism – Spring Food Festival – Celebrating Local Seasonal Food, as directed at Full Council 05.09.16 – (copy was circulated) Collaborative submission on 26.09.16 by BTC and EYLFN notification due on 17.10.16.

The Town Clerk reported that the collaborative grant application had been submitted and news was awaited.

266 To consider Councillor Attendance at:

(a) The ERNLLCA 2016 Conference on Friday 18 November 2016 at The Village Hotel

The Town Clerk reported on the forthcoming ERNLLCA conference at the cost of £85 per delegate. Councillors Phil Dodsworth, Tom Astell, Rob Begnett, Ann Willis and the Town Clerk expressed interest in attending. The Councillors are to confirm attendance with the Clerk prior to booking places. Cllr P Astell positively endorsed the ERNLLCA Conference stating the value of the networking and knowledge gained from the day.

Resolved – The Town Clerk to book places once Cllrs T Astell, Dodsworth, Willis and Begnett have confirmed attendance.

(b) The Police and Partners Meetings (Community Partnership) on 3rd November 10a.m at Beverley Police Station.

Resolved – Councillors P Astell and Ann Willis to attend.

267 To receive and discuss draft financial information relating to the Budget 2017/18 – see attached documents.

The Town Clerk introduced and briefly explained the present draft budget figures circulated. Cllr Begnett thanked the Town Clerk and Deputy Town Clerk for initial preparations. Cllr Begnett requested members to examine and consider the budget figures, concurrent with any projected spend for 2017-18 being submitted to the agenda for the next Full Council meeting on 28th November. Cllr P Astell reported on the recent capping debate which took place at the NALC conference. Members briefly discussed the issue and it was noted to look out for NALC and ERNLLCA communications on this matter.

268 To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to contractual matters shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)

Motion: that the public be excluded from the meeting on the grounds that confidential information in relation to contractual/legal matters shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)

Resolved - That the public be excluded from the meeting on the grounds that confidential information in relation to contractual/legal matters shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)

269 To receive and consider information in relation to the allotments

An issue relating to land at the Queensgate allotments was discussed and a resolution reached.

Signed..... Date.....

FULL COUNCIL 17th October 2016

Min/Action	Person Responsible	Report back date
<p>261 To receive a Youth Forum/Coalition Report Cllr Begnett is to submit minutes to the Clerk for Councillor Information and circulation.</p>	Cllr Begnett	Operational
<p>265 DEFRA Grant – Championing Great British Food and Tourism – Spring Food Festival – Celebrating Local Seasonal Food, as directed at Full Council 05.09.16 –Collaborative submission on 26.09.16 by BTC and EYLFN notification due on 17.10.16.</p>	Town Clerk	Operational
<p>266 To consider Councillor Attendance at:</p> <p>a)The ERNLLCA 2016 Conference on Friday 18 November 2016 at The Village Hotel</p> <p>Confirm attendance at conference</p>	Town Clerk	Operational
<p>b) The Police and Partners Meetings (Community Partnership) on 3rd November 10a.m at Beverley Police Station.</p>	Town Clerk	Operational
<p>267 To receive and discuss draft financial information relating to the Budget 2017/18 – send any further budget information to the Town Clerk</p>	Councillors	Operational
<p>269 To receive and consider information in relation to the allotments</p>	Town Clerk	Operational