



## Planning, Property & Services Meeting

2<sup>nd</sup> July 2019

6.30pm at 12 Well Lane, Beverley

**Present:** Councillors T. Astell, P. Astell, S. Blencoe, D. Boynton, I. Gow, D. Horsley, S. Rance, C. Wildey, A. Willis.

**In Attendance:** Matthew Snowden (Deputy Town Clerk), Cllr T. Astell, 2 members of the public.

**23/19: To receive apologies for absence**

There were no apologies.

**24/19: Declarations of Interest**

**24.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

There were no Declarations of Interest.

**24.2: To note dispensations given to any member of the council in respect of the agenda items listed below.**

No dispensations were given.

**25/19: To note the minutes of the Planning, Property & Services meeting held on the 11<sup>th</sup> June 2019.**

**Proposed:** Cllr T. Astell

**Seconded:** Cllr D. Boynton

**Resolved:** *That the minutes be approved.*

**26/19: To note the Action Plan.**

The action plan was noted.

**27/19: To receive an update on Allotments.**

Cllr Astell explained that a new Allotments Policy was currently being considered by members. Cllr. Blencoe suggested that any such document could be based on the terms and conditions signed by allotment tenants to ensure policy and practice are cohesive, but that the value of having such a document should also be considered.

Issues regarding the reclamation of allotment plots from tenants who have either given up their leases or had their agreements terminated. Councillors discussed the need to have those plots, especially

ones that are unkempt, strimmed and stripped within a quick turnaround so as to let them to new tenants, whilst also taking into consideration officer time limitations.

**Proposal:** That the Deputy Clerk liaises with the Town Clerk to provide costs for a company to provide a slot tidying services and for the Deputy Clerk to provide feedback at the next meeting.

**Proposed:** Cllr S. Rance            **Seconded:** Cllr S. Blencoe

**Resolved:** *That the proposal be accepted.*

**28/19: To receive an update on the Skate Park.**

There were no updates to report.

**29/19: To receive an update on Litter/Grit Bins.**

The Deputy Clerk reported that ERYC currently had a backlog of bin works, as a disproportionate number of parish and town council had requested new ones and so those for Beverley are still awaited.

Cllr D. Horsley reported a bin on Manor Road that has a door that does not close.

Cllr P. Astell reported that a bin on Wilberforce Crescent that has been ripped out of its settings has still not been affixed by ERYC

**Resolved:** *That the Deputy Clerk liaise with ERYC to report the issues raised by Cllrs Horsley and Astell.*

**30/19: To discuss the further development of a dog waste bag dispensers scheme.**

Cllr I. Gow presented a report as to how the Town Council could move forward with this.

The Deputy Town Clerk reported that ERYC supported this project in principle and that they require the locations and item numbers of each lamppost onto which the Town Council would like to affix these items. ERYC would then confirm whether or not the lamppost could be used. ERYC also offered officer time to use banding equipment should this be required.

**Proposed:** That the Town Council allocate £2,000 of reserves to fund the purchase of a number of dog waste bag dispensers and that Councillors send lamppost location and item numbers to the Deputy Clerk, who will then liaise with ERYC.

**Proposed:** Cllr S. Rance            **Seconded:** Cllr P. Astell

**Resolved:** *That the proposal be accepted.*

**31/19: To discuss the further developed of increased benches/seating.**

The Deputy Clerk reported that Lee-Anne Wright (ERYC Commuted Sums Officer) had advised that benches would not be considered by Commuted Sums, unless they were part of a larger scheme connected with health, environment, etc. Cllr P. Astell expressed his concern that how Commuted Sums are used seems to vary. He also explained that the request for seating had come directly from residents and Councillors therefore had a duty to investigate this further. Councillors discussed how the nature of seat layout, location, etc., could have a positive effect on community cohesion.

**Resolved:** *Cllr P. Astell to liaise with ERYC Ward Members to raise concerns regarding Commuted Sums.*

**32/19: To discuss potential green space project to provide play equipment in green spaces close to the former St Nicholas School site.**

The Chairman invited Jackie Heffer, who was in attendance, to speak on this issue. She explained that residents in the stated area have spoken to her about the potential need for play equipment and that she hoped the Town Council might be able to work with residents to produce a Commuted Sums application. Councillors were supportive of this idea, but felt they needed to carry out more in-depth consultation with residents to ascertain need.

**Proposed:** That Cllrs P. Astell, I. Gow, A. Willis and C. Wildey meet with Jackie Heffer and residents to discuss the proposal to help identify need, meanwhile Cllr. D. Boynton will liaise with Lea-Anne Wright to discuss the potential of this being funded by Commuted Sums.

**Proposed:** Cllr P. Astell                      **Seconded:** Cllr. I Gow

**Resolved:** That the proposal be accepted.

**33/19: Planning Applications**

Planning Ref	Address	Ward	Application Details	Response
19/01190/PLF	The Dell Seven Corners Lane Beverley HU17 7AJ	SMW	Erection of single storey extension to rear following demolition of existing workshop, alterations to enclose existing carport to create additional living accommodation and installation of rooflight to side	Whilst Beverley Town Council has no objection to the planning application, we appreciate that the nature of Seven Corners Lane and its construction is clearly important to residents. Therefore, the council is in agreement with the comments by Simon Parker (Public Rights of Way) and Beverley Civic Society, that it is vital that surface and nature of the lane remain unaltered.
19/01790/PLF	Land East Of 35 Queensgate	SMW	Erection of a prefabricated single storey building on existing concrete slab for storage of beekeeping equipment.	Beverley Town Council supports this application.
19/01879/PAD	Socialites 22 Toll Gavel Beverley East HU17 9AR	SMW	<b>RETROSPECTIVE APPLICATION:</b> Display of 1 externally illuminated fascia sign and 1 non-illuminated projecting sign	Beverley Town Council objects to this retrospective application due to the high reflective nature of the materials used for the signage and displays, which are therefore out of keeping with the historic centre of the town. The Town Council believes this should be changed to similar materials as used by neighbouring businesses for their shop fronts.

19/01826/PLF	Site Of 2 Seven Corners Lane Beverley HU17 7AJ	SMW	Erection of detached single storey outbuilding to rear	No Objection
19/01868/PLF	35 Trinity Grove Beverley HU17 0EB	MS	Erection of two storey extension to rear	No Objection
19/01876/PLF	Socialites 22 Toll Gavel Beverley HU17 9AR	SMW	<b>RETROSPECTIVE APPLICATION:</b> Installation of condenser unit to side elevation	No Objection
19/01393/PLF	M&S Foodhall 25 Butcher Row Beverley HU17 0AA	SMW	Erection of 4 metre high column with Automatic Number Plate Recognition Camera (ANPR)	No Objection
19/01825/PLF	8 Bishops Croft Beverley HU17 8JY	SMW	Erection of a first floor extension to side and single storey extension to rear	No Objection
18/03345/PLF	18, 20 And 20A North Bar Within Beverley HU17 8AX	SMW	<b>PREVIOUS APPLICATION SUPERCEDED:</b> Erection of first floor extension to rear at No: 18, following refurbishment of existing single storey extension. Erection of external staircase to create new access, construction of dormer and roof terraces and internal alterations to flat No: 20A. Partial demolition of existing single storey rear extension, internal and roof alterations to ground floor shop at No: 20	Beverley Town Council has no objection to the application in principle - the provision of a full Heritage Appraisal (15 June 2019) and especially the detailed arguments in the latter half of the document strengthen the case for development. However, there are some assertions of intent and promises in the report that need to become conditions of the development.
18/03346/PLB	18, 20 And 20A North Bar Within Beverley HU17 8AX	SMW	<b>LISTED BUILDING CONSENT:</b> Erection of first floor extension to rear at No: 18, following refurbishment of existing single storey extension. Erection of external staircase to create new access, construction of dormer and roof terraces and internal alterations to flat No: 20A. Partial demolition of existing single storey rear extension, internal and roof alterations to ground floor shop at No: 20	As above
19/01912/PLF	15 Highfield Road Beverley East Riding Of Yorkshire HU17 9QN	SME	Erection of a two storey extension to side following demolition of existing garage	No Objection

**34/19: Environmental Planning Applications**

Planning Ref	Address	Ward	Application Details	Response
19/01740/TCA	St Marys Manor North Bar Within Beverley East Riding Of Yorkshire	SMW	<b>BEVERLEY CONSERVATION AREA</b> - (T1) - Horse Chestnut - Reduce limb which is extending out of canopy shape, (T3) - Lime - Remove Lime which has multiple cavities with a significant volume of decay and (T22) - Beech - Raise canopy from neighbouring building to give 3m clearance.	No Objection
19/01888/TPO	2 Bishops Croft Beverley HU17 8JY	SMW	<b>TREE PRESERVATION ORDER</b> BEVERLEY No. 37 - 2006 (REF: 1002) - Beech tree; crown thin approximately 10%, side reduction by approximately 3m and remove dead wood.	No Objection

**35/19: To receive notice of temporary road closures:**

- 35.1:** EAST RIDING OF YORKSHIRE COUNCIL  
ROAD TRAFFIC REGULATION ACT 1984 SECTION 14 (2)  
TEMPORARY PROHIBITION OF THROUGH TRAFFIC  
BEVERLEY STATION LEVEL CROSSING, ARMSTRONG WAY, BEVERLEY
- 35.2:** EAST RIDING OF YORKSHIRE COUNCIL  
ROAD TRAFFIC REGULATION ACT 1984 SECTION 14 (2)  
TEMPORARY PROHIBITION OF THROUGH TRAFFIC  
BEVERLEY STATION LEVEL CROSSING, ARMSTRONG WAY, BEVERLEY
- 35.3:** THE EAST RIDING OF YORKSHIRE COUNCIL  
ROAD TRAFFIC REGULATION ACT 1984 SECTION 14 (1)  
TEMPORARY PROHIBITION OF THROUGH TRAFFIC  
SHEPHERD LANE, BEVERLEY

**Resolved:** To note the above temporary road closures.

**The meeting closed at 8.10 pm.**

Signed.....

Dated.....

**Action Plan  
Planning, Property and Services – from 2<sup>nd</sup> July 2019**

<b>Minute Number</b>	<b>Action</b>	<b>Person Responsible</b>	<b>Due Date</b>
27/19 Allotments	That the Deputy Clerk liaises with the Town Clerk to provide costings for a company to provide a slot tidying services and for the Deputy Clerk to provide feedback at the next meeting.	Deputy Town Clerk	30 <sup>th</sup> July 2019
29/19 Litter/Grit Bins	That the Deputy Clerk liaise with ERYC to report the issues raised by Cllrs Horsley and Astell.	Deputy Town Clerk	Operational
30/19 Dog Waste Bag Dispensers	<ol style="list-style-type: none"> <li>1. Councillors to provide the Deputy Clerk with lamppost locations and numbers.</li> <li>2. The Deputy Clerk to liaise with ERYC regarding those locations.</li> </ol>	<ol style="list-style-type: none"> <li>1. PPS Members</li> <li>2. Deputy Clerk</li> </ol>	<ol style="list-style-type: none"> <li>1. 30<sup>th</sup> July 2019</li> <li>2. Operational</li> </ol>
31/19 Benches	Liaison with ERYC Ward Members to raise concerns regarding Commuted Sums.	Cllr P. Astell	On-going
32/19 Potential St Nicholas Play Equipment	<ol style="list-style-type: none"> <li>1. Consultation with residents</li> <li>2. Consultation with Lea-Anne Wright</li> </ol>	<ol style="list-style-type: none"> <li>1. Cllrs P. Astell I. Gow, A Willis and C. Wildey</li> <li>2. Cllr D. Boynton</li> </ol>	<ol style="list-style-type: none"> <li>1. On-going</li> <li>2. On-going</li> </ol>