

**BEVERLEY TOWN COUNCIL**  
**Town Clerk: Helen Watson FILCM**  
**12 Well Lane, Beverley, HU17 9BL**  
**Tel 01482 874096**

22<sup>nd</sup> September 2017

To All Councillors

**Members of the Planning, Property & Services Committee:**

**Cllrs Aird, T Astell, Dodsworth, B Cooper, G Cooper, D Elvidge, D Peacock and N Machen**

Dear Councillor

## **PLANNING, PROPERTY & SERVICES COMMITTEE**

You are hereby summoned to attend a meeting of the Town Council's Planning, Property & Services Committee to be held on **Tuesday 26th September 2017 at 6.30pm** in the Council Meeting Room, Beverley Town Council, 12 Well Lane, Beverley.

Yours faithfully

Carol Oliver

Carol Oliver

***Deputy Town Clerk***

**Beverley Town Council supports the rights of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.**

## **AGENDA**

1. To receive apologies for absence
2. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
  
(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. To note the minutes of the Planning Property & Services meeting held on the 5<sup>th</sup> September 2017 approved at Full Council on the 18<sup>th</sup> September 2017.
4. To review the action plan from the Minutes of the 5<sup>th</sup> September 2017
5. Matters Arising from the above Minutes not on the Agenda

6. Planning Property & Services Committee to review its annual forecast of revenue and capital receipts and payments whilst having regard to the forecast, it shall thereafter formulate and submit proposals for the following financial year to the council not later than the end of November each year including any proposals for revising the forecast as per 3.1 of the Financial Regulations adopted on 20<sup>th</sup> February 2017 under Section 3.1.1 Annual Estimates (Budget) and Forward Planning

7. To discuss the allotments:

- i) To receive numbers on the Allotment Waiting List
- ii) To consider and agree whether to increase the allotment rentals for 2018/2019 – see attached report
- iii) Any other issues to be reported by the Deputy Town Clerk

8. To receive an update on the Skatepark

9. To consider grit and litter bin requests

10. Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address	Ward	Plan Type	Application	Due Date
17/02785	5 Norwood Court	SME	F	Erection of single storey extension to rear <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02785/PLF">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02785/PLF</a>	20/09/2017 Extension granted to 27/09/2017
17/02668	Woolpack Inn 37 Westwood Road	SMW	PAD	Display of 2 externally illuminated fascia signs, 1 externally illuminated sign painted directly to the wall, 1 externally illuminated hanging sign and 1 removable chalkboard <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02668/PAD">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02668/PAD</a>	25/09/2017 Extension granted to 27/09/2017
17/02669	Woolpack Inn, 37 Westwood Road	SMW	LBC	Listed Building Consent to display 2 externally illuminated fascia signs, one externally illuminated sign painted directly to the wall, 1 externally illuminated hanging sign, 1 removable chalkboard and 2 additional lanterns (AMENDED DESCRIPTION) <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02669">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02669</a>	25/09/2017 Extension granted to 27/09/2017
17/02618	East Riding Theatre 10 Lord Robert Road	MS	PLB	Internal alterations comprising the removal of leaded glass panels and the construction of an auditorium sound room <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02618/PLB">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02618/PLB</a>	26/09/2017

17/02827	Land North Of 87 Grovehill Road	MS	Vary	Variation of Condition 6 (Approved Plans) of planning permission Ref: 15/03780/PLF - Erection of a dwelling following the removal of existing pre fabricated garages <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02827/VAR">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02827/VAR</a>	26/09/2017
17/02506	307A Grovehill Road	MS	F	Erection of a dwelling (revised scheme of 16/02337/PLF) <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02506/PLF">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02506/PLF</a>	27/09/2017
17/02199	Minster Workshop 1 Rear Of 20 Minster Moorgate	MS	F	Relocation of shed <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02199/PLF">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02199/PLF</a>	29/09/2017
17/02732	3 Barnes Close	MS	F	Erection of a detached double garage <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02732/PLF">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02732/PLF</a>	06/10/2017
17/02887	The Beverley Arms Hotel, 25-27 North Bar Within	SMW	LBC	Erection of 3 storey bedroom extension, single storey conservatory extension to rear and associated internal and external refurbishment works following demolition of 5 storey rear bedroom block and single storey extensions to rear and a detached single storey function room. <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02887/PLB">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02887/PLB</a>	09/10/2017
17/02958	7 St John Street	MS	LBC	Erection of a brick wall to west boundary with gates and replacement shed following removal of existing fence and shed and installation of a roof light over kitchen <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02958/PLB">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02958/PLB</a>	10/10/2017
17/02957	7 St John Street	MS	F	Erection of a brick wall to west boundary with gates and replacement shed following removal of existing fence and shed and installation of a roof light over kitchen <a href="https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02957/PLF">https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02957/PLF</a>	10/10/2017

**11. Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:**

- (i) BEVERLEY CONSERVATION AREA: Oak Tree: Pruning: Reduce extended branches to north and east, above and overhanging the drive. Includes 4 principal branches, at heights of 2.5 to 5m AGL,

reducing extension by 4 to 6 metres, in accordance with good practice. Also remove two very small branches at 3 and 4m.

Location: Little Tranby Seven Corners Lane

Due Date: 22<sup>nd</sup> September 2017

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02945/TCA>

- (ii) BEVERLEY CONSERVATION AREA: Lime Tree: at end of drive, reduce crown by up to 3m as the tree is encroaching over a neighbour's house. Holly tree: in driveway, reduce crown by 2m  
Location: 61 Westwood Road  
Due Date: 27<sup>th</sup> September 2017  
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/02670/TCA12>
- (iii) BEVERLEY CONSERVATION AREA: T1 Conifer: fell due to proximity to property, T2 Silver Birch; 20% crown thin to allow light through, T3 Willow: 1 branch to be pruned to increase light.  
Location: 11 St Martins Court  
Due Date: 29<sup>th</sup> September 2017  
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/17/03034/TCA>
- (iv) Proposal to footway on the west side of Lincoln Way between Winchester Avenue and Cavendish Drive, - As part of the works the council is proposing to have a number of trees fronting the carriageway felled, following advice from the council's highway trees officer, who has no problem with the tree felling as the trees have no intrinsic or amenity value – see attached plan

## 12. To receive consultations

- (i) To consider the Local Cycling and Walking Infrastructure Plans – see attached documents

## 13. To receive road closure notices

- (i) Temporary Closure of Saturday Market along with the Suspension of Parking Bays and closure of Old Waste Beverley Food Festival from 6pm on Saturday 30<sup>th</sup> September until 8pm on Sunday 1st October 2017 for the Beverley Food Festival
- (ii) Temporary Closure of Saturday Market and Old Waste Beverley Town Council Christmas Extravaganza and Lights Switch On Thursday 23 November 2017
- (iii) Emergency Road Closure in place for Cherry Tree Lane, Beverley for gas Works from 13<sup>th</sup> September to 19<sup>th</sup> September 2017
- (iv) Proposed No Waiting at Any Time restrictions for Sample Avenue & Watts Road, to assist bus service regarding access difficulties caused by vehicles parking opposite the garages on Sample Avenue and to help to alleviate these access issues which cause difficulty for those using the garages and the bus service which travels along Sample Avenue on a daily basis. The proposal also aims to improve the visibility when exiting out of either junction of Watts Road onto Sample Avenue
- (v) Proposed restrictions for Coltman Avenue junctions with Sample Avenue & Burden Road with the aim to prevent vehicles from parking within a close vicinity to the junctions and improve road safety at this location and proposed restrictions on Wickwane Roads junctions with Sigston Road & Burden Road and Springfield Drive junctions with Sigston Road & Burden Road have been proposed due to concerns raised by residents regarding visibility issues, caused by parked vehicles, when exiting the junctions.

## 14. To receive an update on street lighting

## 15. To receive a Report of Decision Notices

Application Number	Address	Description	Decision
17/02067	2 King Square	Erection of garage to side following demolition of existing	Approved
17/01681	88 Minster Moorgate	Erection of single storey extension to rear	Approved
17/01694	Jacobs Well Appeal Warehouse Swinemoor Lane	Siting of 2 portacabins to north and south elevations of existing warehouse with access ramps and link walkway extensions and siting	Approved

		of 1 portacabin to east elevation of existing office building and access ramp	
17/02518	Flair 6 Cartwright Lane	Erection of single storey extension to rear and construction of hipped roof to replace existing flat roof to side	Approved
17/02275	Arden House 5 Albert Terrace	Erection of single storey extension and canopy to rear	Approved
17/02256	2 Holly Bush Way	Conversion of garage to additional living accommodation	Approved
17/02334	97 Walkergate	Erection of iron railings and gate to front boundary following removal of existing boundary wall	Approved
17/02548	48 And 50 Queensgate	Erection of single storey extension to rear of properties 48 and 50 Queensgate following demolition of existing extensions	Approved
17/02435 LBC	37 North Bar Without	Erection of a single storey extension to rear following part demolition of single storey extension to rear	Approved
17/02434	37 North Bar Without	Erection of a single storey extension to rear following part demolition of single storey extension to rear	Approved
17/02186	19 Kings Square	Erection of single storey extension to rear and side	Approved