

**Beverley Town Council**  
**Planning, Property & Services Meeting**  
**2nd February 2016**

**Present:** Councillors Aird (Chair), T. Astell (substitute for Cllr B Cooper), Begnett, G Cooper, Elvidge, Pearson and Willis.

**In Attendance:** Carol Oliver (Deputy Town Clerk).

**124 To receive apologies for absence**

Apologies were received from Cllr B Cooper and Cllr Dodsworth.

**125 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

Cllr Elvidge declared a non pecuniary interest in application number 15/3765 as he is a Governor of St Nicholas School.

**(b) To note dispensations given to any member of the council in respect of the agenda items listed below.**

No dispensations given.

**126 To approve the minutes of the Planning Property & Services meeting on the 5<sup>th</sup> January 2016**

**Resolved:** That the minutes of the Planning Property & Services meeting which was held on the 5<sup>th</sup> January 2016 were received as an accurate record of the meeting which took place.

**127 To review the action plan from the Minutes of the 5<sup>th</sup> January 2016**

The action plan was reviewed. The Deputy Town Clerk reported that:

- (i) She awaited information from East Riding of Yorkshire Council regarding Sparkmill Lane adoption
- (ii) She awaited a response from East Riding College regarding the allotment work.
- (iii) She had discussed the culvert work with the Town Clerk and a plot on the allotments has sunk and needs additional soil. This allotment plot is near the culvert. The soil from the culvert could be sited on this allotment which would reduce the costs. Members agreed to the work being undertaken as soon as possible.

**Resolved** - It was agreed that the Deputy Town Clerk arrange for the work to be done on the culvert as soon as possible.

**128 Matters Arising from the above Minutes not on the Agenda**

No matters arising.

**129 To discuss the allotments:**

**a) Waiting List**

The Deputy Town Clerk reported there are 15 people on the allotment waiting list together with an additional 1 which has been accepted today and an additional 7 people who live outside the boundary of the wards of Beverley. These people would only be offered an allotment if the Town Council's waiting list was empty. These people are aware of this.

**b) Allotment rental increase**

Members discussed a proposed increase of £2 per each size of allotment.

**Resolved** – From 1<sup>st</sup> April 2016 the allotment charges would be £17 for an allotment upto 125 yards, £22 for an allotment size 126 to 250 yards and £37 for an allotment size 251 upwards.

**130 To receive an update on the Skatepark**

The Deputy Town Clerk reported that the Handyman checks and sweeps the Skatepark three times per week. He is undertaking the work from the Annual Inspection Report.

**131 To consider grit and litter bin requests**

The Deputy Town Clerk reported that she has received a grit bin request from Mariners Court, Beckside. She reported that there was a small amount in this budget line. Members agreed to site this grit bin.

**Resolved** – The Deputy Town Clerk to organise the purchase of a grit bin and liaise with East Riding of Yorkshire Council regarding the siting of the bin at Mariners Court.

**132 To receive and consider the Community Emergency Plan**

Members received and considered the Community Emergency Plan. Cllr Begnett asked whether the flooding part of the Emergency plan incorporated the information from the recent Flooding Road Show and whether the Town Council are able to learn from the recent experiences of other local authorities. The Deputy Town Clerk to find out and the Community Emergency Plan is to be tabled at the next Full Council Meeting.

**Resolved** - The Community Emergency Plan is to be tabled at the next Full Council Meeting.

**133 To receive a report on Beverley in Bloom**

**Resolved** – The report from the Beverley in Bloom coordinator was received with thanks.

**134. Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.**

Number	Address	Ward	Plan Type	Application	Decision
15/04012	10 Hengate	MS	F	Erection of first floor extension to side and alterations and use as two dwellings	No objection but please bear in mind Conservation Officer's comments
15/04011	37 North Bar Without	SMW	LBC	Installation of satellite dish to front facing chimney	Objection please consider putting at the rear of the property
15/04010	37 North Bar Without	SMW	F	Installation of satellite dish to front facing chimney	Objection please consider putting at the rear of the property
15/03985	Wesley-Barrell (Witney) Ltd 24 North Bar Without	SMW	LBC	Erection of a two storey extension to the rear of the existing listed building along with internal alterations to form a single dwelling with courtyard garden, following demolition of the existing portal framed shed at the rear of the building	No objection

15/03984	Wesley-Barrell (Witney) Ltd 24 North Bar Without	SMW	F	Erection of a two storey extension to the rear of the existing listed building along with internal alterations to form a single dwelling with courtyard garden, following demolition of the existing portal framed shed at the rear of the building	No objection
15/03920	Vodafone, 13 Toll Gavel	SMW	PAD	Display of 1 non-illuminated projecting sign and 1 internally illuminated free standing sign inside but adjacent to shop integrated LCD screen	No objection
16/00025	36-38 Lairgate	SMW	LBC	Alterations to ground and first floor internal layout, installation of window to replace existing door on north elevation and refurbish existing windows (Amended scheme to 15/02638/PLB)	No objection but reduce the size of the signs as per the Conservation Officer's request.
16/00046	17 Norwood Grove	SME	F	Erection of single storey and first floor extensions to rear; installation of 2 windows to side and 1 to rear	No objection
15/03861	Former Westwood Hospital site Woodlands	SMW	Strat-Var	Variation of condition 2 (approved plans) of planning permission 13/03875/STPLF to allow re-design of Type E1 housing	No objection
15/03765	Beverley St Nicholas Primary School Infants Holme Church Lane	MS	Strat	Erection of a new Primary School with associated support space, playing fields, vehicular access and landscaping following demolition of existing school buildings	No objection
16/00003	Clark Shoes 47 Toll Gavel	SMW	F	Display of an internally illuminated fascia sign and an internally illuminated projecting sign on front elevation	No objection in principle to fascia and projecting signs but object to internally illumination of the signs.
16/00004	Clarks Shoes 47 Toll Gavel	SMW	LBC	Redecoration of existing shopfront and installation new illuminated fascia and projecting signs	No objection in principle to fascia and projecting signs but object to internally illumination of the signs.
15/04006	Hodgsons Flemingate	MS	F	Erection of extension to rear, infill extension to courtyard, demolition of existing conservatory, replacement of windows to east facing elevation, formation of new car parking area and associated landscaping	No objection
15/04007	Hodgsons Flemingate	MS	LBC	Erection of extension to rear, infill extension to courtyard, demolition of existing conservatory, replacement of windows to east facing elevation, formation of new car parking area and associated landscaping	No objection
16/00089	23 Railway Street	MS	F	Erection of a single storey extension and car port to rear, creation of new vehicular access and parking space following part demolition of a rear boundary wall	No objection

16/00090	23 Railway Street	MS	LBC	Erection of a single storey extension and car port to rear, creation of new vehicular access and parking space following part demolition of a rear boundary wall	No objection
16/00135	Unit 18 Flemingate	MS	F	Installation of new ventilation plant and fume extraction systems and flue to restaurant	No objection
16/00162	1 Fisher Square	SMW	F	Erection of two storey extension to side and rear	No objection

**135. Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:**

**16/00066**

BEVERLEY CONSERVATION AREA: Hazel; fell as outgrowing location and overshadowing neighbouring garden and weeping Ash

Address: Westwood Park Residential Home 4 Langholm Close

**No objection**

**16/00074**

BEVERLEY CONSERVATION AREA: Reduce Conifers by 50% due to blocking light as too high and dying back

Address: 10 Long Lane

**No objection**

**136. Consultations**

(i) To receive for information, that replacement lighting schemes for Holme Church Lane and Grovehill Road will be undertaken in 2016.

**Resolved:** The information from East Riding of Yorkshire Council that replacement lighting schemes for Holme Church Lane and Grovehill Road will be undertaken in 2016 was received.

**137. To receive notices of road closures**

(i) Proposed extension to the Beverley Controlled Parking Zone (CPZ), No Waiting at Any Time restrictions and conversion of CPZ parking bay to No Waiting at Any Time restriction - Cartwright Lane, Grosvenor Place & Sloe Lane, Beverley

(ii) Proposed No Waiting at Any Time restrictions on Woodmansey Mile and the junction of Figham Springs Way requested by Civil Engineering Services at County Hall as part of a scheme for a shared cycle/foot path for which the works are expected to take place for by the end of the financial year. The restrictions were requested to help protect visibility and aid access for cyclists using the shared cycle path which would be affected if the area remained unrestricted. Following a site visit, it was deemed necessary to propose No Waiting at Any Time restrictions on the junction of Figham Springs Way for the same reasons.

(iii) Temporary road closure for Beverley Parks Level Crossing, Long Lane, Woodmansey between 23.15 hrs Saturday 12 March 2016 until 09.00 hrs Sunday 13 March 2016 to enable re-railing works through the level crossing

(iv) Temporary prohibition of through traffic Cherry Tree Lane level crossing between 2300 Saturday 19<sup>th</sup> March 2016 until 0800 Sunday 20<sup>th</sup> March 2016 to enable essential track maintenance works to take place

(v) Temporary prohibition of through traffic at Beverley Station Level Crossing, Armstrong Way no person shall cause any vehicle to between 23.00 hrs Saturday 2 April 2016 until 15.00 hrs Sunday 3 April 2016 to enable essential track maintenance works to take place.

(vi) Temporary Prohibition of through traffic, Beverley Parks Level Crossing, Long Lane between 2300 on Saturday 9<sup>th</sup> April 2016 until 1600 on Sunday 10<sup>th</sup> April to enable essential track maintenance to take place

(vi) Temporary up-coming road closure for Lairgate, Beverley (Part) between the junction of Minster Moorgate West & Admiral Walker Road for gas mains replacement works to take place commencing Monday 21 March 2016

(vii) Notification of road closure to Keldgate, Beverley commencing Monday 22 February 2016 for gas mains replacement works to take place

**Resolved:** The above listed road closures were noted.

### 138. To accept a Report of Decision Notices

Application Number	Address	Description	Decision
15/01785	Land South Of Acklam Court	Land South Of Acklam Court	Approved
15/03467	Cinema Unit 17 Flemingate Centre	Display of 2 internally illuminated fascia signs. 3 internally illuminated poster boxes mounted on exterior wall and 6 internally illuminated poster boxes (double stacked) inside of building facing through glazing	Approved
15/03408	Low Friars, Albert Terrace	Erection of a detached dwelling (amended design of approval ref 12/02701/PLF)	Approved
15/03636	Easi Fit Of Beverley Oldbeck Road	Erection of single storey extension to rear	Approved
15/01712	55 - 56 Saturday Market	Alterations to stair enclosure at rear of property to accommodate new staircase, following removal of existing, installation of new steelwork to support first floor structure and internal alterations to first floor layout and display of no.1 illuminated fascia sign and no. 1 non-illuminated projecting sign	Approved
15/03903	55-56 Saturday Market	Display of 1 internally illuminated fascia sign and 1 internally illuminated projecting sign	Approved
15/02902	Nail Salon, 2A Toll Gavel	Change of use from a mixed use to kitchen showroom (A1)	Approved
15/03327	Marks & Spencers Simply Food, 25 Butcher Row	Installation of new plant and equipment within existing compound at rear	Approved
15/03642	The Entertainer Unit 32 Flemingate	Display of 1 no. halo illuminated fascia sign	Approved
15/03534	Lazo 42 Saturday Market	Variation of Condition 2 (14/02257/PLF) - Use of premises as cafe/bar - to allow amended opening hours up to 2.00am	Approved
15/03881	84 Norwood	Retention of single storey extension to rear	Approved

**Resolved:** the above listed decisions were noted.

The meeting closed at 7.35pm.

## Action Plan

Action	Who	Timescale
Min 127 – continue to chase East Riding Council regarding Sparkmill Lane adoption Organise the repair of the culvert	The Deputy Town Clerk	
Min 129 (b) – notify allotment holders of rental increase as from 1 <sup>st</sup> April 2016.	The Deputy Town Clerk	1 <sup>st</sup> April 2016
Min 131 – Organise Grit Bin on Mariners Court	The Deputy Town Clerk	Operational
Min 132 – Table Community Emergency Plan at next Full Council Meeting	The Deputy Town Clerk	22 <sup>nd</sup> February 2016