

BEVERLEY TOWN COUNCIL

**Town Clerk – Helen Watson FILCM
12 Well Lane, Beverley, HU17 9BL
Tel 01482 874096**

7th January 2015

To All members of the Town Council

Dear Councillor

FULL COUNCIL MEETING OF BEVERLEY TOWN COUNCIL

You are hereby summoned to attend the Full Council Meeting of Beverley Town Council to be held in the Council Chamber, 12 Well Lane, Beverley on **Monday 12th January 2015** to commence at 6.30pm.

Yours sincerely

H Watson

Helen Watson
Town Clerk

Public Forum from 6.15pm to 6.30pm

AGENDA

1. To receive apologies for absence
2. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. To confirm the minutes of the Full Council Meeting on the 24th November 2014 and the Extra Ordinary Full Council/Budget Meeting on the 15th December 2014 are correct records of that which took place.
4. To receive and adopt the minutes of the following Committees:

Planning Property & Services 18th November 2014
Planning Property & Services 16th December 2014
5. To note the minutes of the following Working Groups:

Beverley in Bloom 12th November 2014
Christmas Lights 18th November 2014
6. To receive a review of the recorded actions from the previous minutes – see circulated report
7. For information, to receive reports of external organisations, meetings attended and correspondence received (already distributed by email):
 - (i) Email from Estuary TV – distributed by email
 - (ii) Beverley Heart Town – 2nd October 2014 – distributed by email
 - (iii) 2014 Humber People Winter newsletter from the NHS – distributed by email
 - (iv) Email from Yorkshire Water regarding bills falling as investment continues in Yorkshire – distributed by email
 - (v) Letter from ERNLLCA regarding the replacement of the Quality Status Award - distributed by email

- (vi) NHS involve patient network - – distributed by email
- (vii) Beverley Heart Town – 11th December 2014 – distributed by email
- (vi) Beverley & Rural Community Partnership - 15th December 2014 regarding Defibrillators – distributed by email
- (vii) Charter Towns Annual General Meeting to be held on 6th March 2015 in Beverley – distributed by email
- (viii) Beverley WW1 Commemoration Meeting – 25th November 2015 – distributed by email
- (ix) Project Brief World One Website/App Project from Mr Snowden – distributed by email
- (x) To receive the date of the Skatepark meeting between East Riding of Yorkshire Council and Beverley Town Council as the 26th February 2015 at 9.30am at 12 Well Lane – distributed email

8. Mayor's Announcements

9. To receive a presentation from Mr Jackson of Partnerships & Participation Strategic Lead Youth and Family Support Children, Families and Adult Services in connection with the progressing of the detached work contract and to discuss the potential TUPE arrangements and Beverley Town Council liabilities – see circulated papers

10. To receive the brainstorming notes from the 24th September 2014 – see circulated papers

11. To consider and set the Budget for 2015-16 – see circulated draft budget sheet

- (a) To receive from East Riding of Yorkshire Council the Council Tax base for 2015/16 – see circulated letter
- (b) To consider the request from Beverley FM for the Town Council to be a sponsor of the Beverley Community Notice Board Feature at a cost of £1200 plus VAT per annum (already live broadcasting since December 2014) – see circulated paper
- (c) To consider the purchase of Honorary Freeman badges at a cost of £42.18 plus VAT each – see circulated document
- (d) To consider van lease/sale costs – see circulated document
- (e) To consider Food Festival 2015 costs for Health & Safety to include first aid, crowd control trained marshalls and officer time to organise and attend the event – see circulated document
- (f) To consider the proposed visit to Lemgo from 25th to 30th June 2015 – see circulated documents for Agenda item 14.
- (g) To set the 2015-16 Budget – this must be received by East Riding of Yorkshire Council by the 23rd January 2015 – see circulated document

12. To discuss staffing arrangements for a temporary Administrative Assistant – the Chair of Personnel and the Town Clerk to report

13. To receive information on the High-street Fund and other local food activities – see attached documentation

14. To receive a verbal report regarding the East Riding of Yorkshire Council Local Grant Fund of £3000 for the possible purchase of Defibrillators at a cost of £1250 each within the town – the Town Clerk to report (this follows from the Defibrillator meeting on the 15th December 2014).

15. To consider the proposed visit to Lemgo from 25th to 30th June 2015 and to confirm attendance – see circulated documents

16. To consider the request from Beverley Fair Trade to become more active within the Group.

17. To receive an update on the Yorkshire Day celebrations with the Beverley Minster – Town Clerk to report

18. To receive the date for a Potential New Member/Councillor training night as the 4th March 2015

19. To sign the:

- (a) Beverley Transport Strategy as agreed by Planning Property & Services Meeting
- (b) Sign the Lease for Keldgate/Lairgate allotments, Beverley as agreed by Planning Property & Services Meeting