



Planning, Property & Services Meeting

15th October 2019

6.30pm at 12 Well Lane, Beverley

Present: Councillors P. Astell (Chair), S. Blencoe, D. Boynton, I. Gow, D. Horsley, C. Wildey, A. Willis.

In Attendance: Matthew Snowden (Deputy Town Clerk)

86/19: To receive apologies for absence

Apologies were received from Cllr S. Rance.

87/19: Declarations of Interest

87.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr D. Boynton declared a non-pecuniary interest regarding planning applications 19/03214/PLF and 19/03215/PLB due to being a member of the applicant organisation.

Cllr P. Astell declared a non-pecuniary interest in item 16 due to living in the residential neighbourhood that has CCTV.

87.2: To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

88/19: To approve and sign the minutes of the Planning, Property and Services meeting held on 24th September 2019

Resolved: The minutes were unanimously approved and signed.

89/19: To note the Action Plan.

Action Plan Minute 78/19 – Proposed Waiting Restrictions: The Deputy Town Clerk provided the Chairman with a copy of the letter to East Riding of Yorkshire Council, inviting officers to attend a future meeting to discuss waiting restrictions and parking zone issues in the town. The Chairman signed the letter, which will be subsequently delivered to County Hall.

Councillors noted the Action Plan with no further comment.

90/19: Planning Applications

Planning Ref	Address	Ward	Application Details	Response
19/02246 /PLB	Miss Elle's 22A North Bar Without Beverley HU17 7AB	SMW	Renovation of property comprising ground floor shop with residential accommodation above including display of a new fascia sign and hanging sign in existing brackets, repainting of front elevation and window frames, installation of fire door at ground floor, floor/ceiling beams, WC at ground floor including stud partition wall, removal of single brick, non-original and non-load bearing wall at first floor, installation of a stud wall and shower room at second floor and installation of a conservation roof light to rear	Beverley Town Council has no objections to this application.
19/03187 /PLF	6 St Marys Terrace Beverley HU17 8EH	SMW	Erection of single storey extension to rear	Beverley Town Council has no objections to this application.
19/03180 /PLF	Musgrave Transport Ltd Riverview Road HU17 0LD	MS	Change of use of land from HGV storage yard to car sales business and erection of modular building for office use	Beverley Town Council has no objections to this application.
19/03244 /PLB	63 Flemingate Beverley HU17 0NZ	MS	Removal of cement render to the front and side elevations, brickwork to be either re-pointed with lime mortar or rendered with lime render depending on condition	Beverley Town Council has no objections to this application.
19/03157 /PLF	Joules 30 Saturday Market Beverley HU17 8BE	SMW	Change of use from mixed use as Class C3 (flat) and Class A1 (retail) to wholly Class A1 (retail) and installation of an external staircase at the rear	Beverley Town Council has no objections to this application, but note regret at the loss of residential space within the town centre.
19/03158 /PLB	Joules 30 Saturday Market Beverley HU17 8BE	SMW	Internal and external alterations including the installation of an external staircase; removal of lantern from ground floor flat roof and relocate to create a new first floor flat roof; removal of internal walls, doors and windows and construction of new walls and doorways to create additional retail space and storage area	Beverley Town Council has no objections to this application, but note regret at the loss of residential space within the town centre.
19/03270 /PLF	Land East Of 121 Lairgate Beverley HU17 8JG	MS	Erection of two dwellings	Beverley Town Council has no objections to this application.
19/03214 /PLF	Masonic Hall Trinity Lane Beverley HU17 0DY	MS	Installation of through-floor lift to provide wheelchair access to first floor, and construction of lift enclosure at first floor level on the existing flat roof, with internal and external alterations to provide improved disabled access including installation of an access ramp to rear	Beverley Town Council has no objections to this application.
19/03215 /PLB	Masonic Hall Trinity Lane Beverley HU17 0DY	MS	Installation of through-floor lift to provide wheelchair access to first floor, and construction of lift enclosure at first floor level on the existing flat roof, with internal and external alterations to provide improved disabled access including installation of an access ramp to rear	Beverley Town Council has no objections to this application.

19/03355 /VAR	Land South Of Fox Cottage 68 Becks Beverley HU17 0PD	MS	Variation of Condition 2 (materials) and condition 9 (approved plans) of planning reference 18/01536/PLF (Erection of a dwelling resubmission of 18/00482/PLF) to amend the dwelling appearance and materials	Beverley Town Council has no objections to this application.
19/03277 /PAD	Beverley Building Society 57 Saturday Market Beverley HU17 8AA	SMW	Display of two non-illuminated fascia signs, a non-illuminated hanging sign to front and a non-illuminated hoarding sign at rear wall following removal of existing signage	Beverley Town Council has no objections to this application.
19/02526 /PLB	1 Foley Avenue Beverley HU17 8FA	SMW	Construction of new door opening with access steps and railings to rear	Beverley Town Council has no objections to this application.
19/03244 /PLB	63 Flemingate Beverley HU17 0NZ	MS	Removal of cement render to the front and side elevations, brickwork to be either re-pointed with lime mortar or rendered with lime render depending on condition	Beverley Town Council has no objections to this application.

91/19: Environmental Planning Applications

Planning Ref	Address	Ward	Application Details	Response
19/03203/TCA	2 New Walk Beverley East Riding Of Yorkshire HU17 7AD	SMW	NORTH BAR WITHOUT CONSERVATION AREA - Cherry tree (T1); Crown reduce by 3m. Purple Plum (T2); Crown reduce by 2m to clear overhang onto East Lane and create balanced shape	Beverley Town Council has no objection to this application.
19/03260/TCA	61 Minster Moorgate Beverley East Riding Of Yorkshire HU17 8HP	MS	BEVERLEY (MINSTER AREA) CONSERVATION AREA: Crown and top Silver Birch at the end of the rear garden to thin out the branches and allow more light in	Beverley Town Council has no objection to this application
19/03321/TCA	St Ellens Court Beverley East Riding Of Yorkshire	MS	BEVERLEY (RAILWAY AREA) CONSERVATION AREA: Crown thinning by 30% of 1no. Prunus; 1no. Prunus (Fastigiata); 2no. Prunus Autumnalis in order to improve light into nearby gardens and windows	Beverley Town Council has no objection to this application.

92/19: To receive notice from East Riding of Yorkshire Council regarding "No Waiting at Any Time" and "No Waiting" restrictions on St Mary's Walk and St Mary's Close.

Resolved: To note the correspondence and raise the matter as part of discussions with East Riding of Yorkshire Council regarding wider parking scheme issues in the town (see 89/19 above).

93/19: To receive an update on Allotments.

93.1: Waiting list update.

The following figures were reported by the Deputy Town Clerk:

Within Beverley Town Boundaries

- 28 residents on the waiting list.
- Of these, 7 currently have letters offering them allotments and Council is waiting to hear back from them.
- In addition, 10 are waiting for the other half of their plots.
- Therefore, only 11 are on the waiting list who either have no offer letter or no half plot.

Outside Beverley Town Boundaries

- 12 people on the waiting list – they will be considered once all residents within the town boundaries have been accommodated.

It was also reported that site visits will recommence from late October onwards, to inspect allotments to identify any that may be uncultivated.

93.2: Issues Regarding bonfires.

The Deputy Town Clerk reported that if Councillors wanted to move the start date of bonfires on the allotments from 1st September to 1st October, it could not be implemented until 1st October 2021 as Council is required to give allotment tenants notice of one year regarding any changes to their agreements.

Resolved: *Councillors resolved to consider this issue further in future meetings.*

Although not a specified agenda item, Councillors discussed the cost of grass cutting on the allotments.

Resolved: *To ask the Town Clerk to tender out for allotment grass cutting in the hope of achieving a more cost effective solution and that the current service provider be invited to make a tender as part of this process.*

94/19: To receive an update on Skate Park.

Councillors discussed the need to consider upgrading the skate park in its entirety, as the materials used when it was first constructed were suitable at the time, but hard-play surfaces, etc., have progressed significantly over the years. An upgrade would also ensure the facility remains relevant to facility users.

Resolved: *Cllr P. Astell would liaise with Hornsea Town Council and other similar authorities to investigate the new skate parks in other areas, including materials, designs, consultation methods, funding, etc.*

95/19: To receive an update on Litter/Grit Bins.

The Deputy Town Clerk reported that the order for a grit bin at Maple Drive Shops had been placed with ERYC. In regards to litter bins, it was reported that although the bin with a faulty door on Manor Road had been repaired by ERYC, the bin loose bin on Wilberforce Crescent had still yet to be affixed to the ground.

Resolved: *The Deputy Town Clerk to continue to press East Riding of Yorkshire Council to repair the Wilberforce Crescent litter bin.*

96/19: To discuss the further development of a dog waste bag dispensers scheme.

Resolved: *Councillors to provide the Deputy Town Clerk with potential locations for dispensers*

97/19: To discuss the further development of increased benches/seating.

Cllr P. Astell had no updates to report.

98/19: To receive an update on Beverley in Bloom Working Group.

Councillors congratulated Beverley in Bloom for the recent successes in the Yorkshire in Bloom competition and thanked the Town Clerk and all Council staff for their hard work to help achieve this. The committee also discussed the need to liaise with Beverley in Bloom to consider their future aspirations in terms of financial and practical support, especially as the town may be invited to take part in Britain in Bloom 2020. However, members were also minded to take into consideration that whilst financial reserves are considerable, Councillors still need to ensure financial probity so as not to spend these resources too quickly, especially as the Town Council is hoping to develop other major projects that will require substantial finances.

Resolved: That the Deputy Town Clerk arranges a meeting between representatives of Beverley in Bloom and Cllrs P. Astell and C. Wildey (representing Planning, Property and Services Committee), to discuss the future financial and practical aspirations of Beverley in Bloom, the summary of which will be factored into the budget-setting process for the 2020/21 Financial Year.

99/19: To receive an update on the Christmas Lights Working Group.

Councillors thanked the Beverley Lights Christmas Lights Appeal Group for their hard work in raising funds to provide festival lighting in the town. Members expressed a desire for the Town Council to also consider additional lighting in side streets, such as Well Lane, to encourage people to visit shops and business that are slight off the main town centre thoroughfare.

Resolved: The Deputy Town Clerk request Peter Jacobson (ERYC Lighting Engineer) to carry out a survey of Well Lane to see if it would be possible to install the electrical infrastructure to erect rope lighting, with the possibility of the Town Council providing a display in future years. Cllr P. Astell will liaise with Driffield Town Council to see how they manage their festival lighting, especially in terms of liability insurance and contractors.

100/19: To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Motion: That the public be excluded from the meeting on the grounds of the confidential nature of the information to be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Proposed: Cllr D. Horsley **Seconded:** Cllr I. Gow

Resolved: To exclude the public from the meeting on the grounds of the confidential nature of the information to be disclosed (Public Bodies (Admission of Meetings) Act 1960).

111/19: To consider contractual and operational issues regarding the town CCTV system.

Councillors discussed a recent meeting at Beverley Police Station, at which the future enhancement of the local CCTV system was discussed, including a presentation from a national supplier of such equipment.

Resolved: That a representative from Humberside Police and the national supplier be invited to attend the Full Council meeting on Monday 25th November to discuss this issue further and for the Town Council to consider budgetary implications of enhancements to the CCTV system.

The meeting closed at 8:08pm

Signed:



Dated:

5th Nov 2019

