

BEVERLEY TOWN COUNCIL

FULL COUNCIL

30th July 2018

At 12 Well Lane, Beverley at 6.30pm

Present: Councillors Bryan Pearson (The Mayor), Duncan Jack (Deputy Mayor), Elaine Aird, Tom Astell, Rob Begnett, Ben Cooper, Phil Dodsworth, David Elvidge, and Ann Willis.

In attendance: Helen Watson (Town Clerk) and Libby Woodhouse (Administrative Assistant)
2 members of the public were present.
PCSO Wilcock and PCSO Fowler were present.

Public Forum

563 To receive apologies for absence

Apologies were received from Councillors Geoff Cooper, Paul McGrath, Peter Astell and Nick Machen

564 To receive a presentation from PCO245 Matthews regarding CCTV in Beverley

The PCSOs updated the Council on CCTV in Beverley – it is understood from Inspector Hinch that this is still organisational and he will come to the next meeting in September to update the Council further. The PCSOs presented up to date crime figures and provided more information which was circulated to Councillors. Advice was given regarding Neighbourhood Alerts, Action Fraud Alerts and Missing People Alerts and Councillors and members of the public were urged sign up to receive alerts. The PCSOs were thanked and left the meeting.

565 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

There were no declarations of interest.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

There were no dispensations.

566 To confirm and sign the minutes of the Full Council Meeting on 25th June 2018

Proposed by Councillor Willis and seconded by Councillor Begnett, and:

Resolved - that the minutes of Full Council Meeting on 25th June 2018 be approved and signed as a true and correct record.

567 To receive and sign the minutes of the following Committees:

(i) Planning, Property & Services Committee – 26th June 2018

Proposed by Councillor Aird and seconded by Councillor Begnett, and:

Resolved – that the minutes of the Planning, Property & Services Committee of 26th June 2018 be approved and signed as a true and correct record.

(ii) Grants Committee – 9th July 2018

Proposed by Councillor Willis and seconded by Councillor B Cooper, and:

Resolved – that the minutes of the Grants Committee of 9th July 2018 be approved and signed as a true and correct record.

(iii) Planning, Property & Services Committee – 10th July 2018

Proposed by Councillor Willis and seconded by Councillor Elvidge, and:

Resolved – that the minutes of the Planning, Property & Services Committee of the 10th July 2018 be approved and signed as a true and correct record.

568 To note the working group minutes of

- (i) Christmas Lights – 19th June 2018**
- (ii) Beverley in Bloom 11th July 2018**

Resolved – To note the minutes of the Christmas Lights Working Group of the 19th June 2018, and Beverley in Bloom Working Group of the 11th July 2018.

569 To receive a review of the recorded actions from the previous minutes –

Resolved – that the action plan was reviewed. It was noted that:

- St Mary's Church wall was the responsibility of ERYC and not the Town Council – the Town Clerk is working with ERYC to get the wall repaired however this has not been completed.
- Dr Clive Waddington and Mrs Linda Freeman will attend the Britain in Bloom Ceremony in Belfast in October.
- The letter to all tenants regarding bonfires has been approved by Councillor Aird and will be sent in August.
- ERYC are to attend to the bin at the end of Hull Bridge Road

570 Mayor's Announcements:

- (i) Civic Service – 12th August – Meet at 3.00pm at East Riding Theatre, 3.30pm - Civic/Band Procession to Hengate Gardens 4.00pm Civic Service commences at St Mary's Church**

The Town Clerk reported on the arrangements for the Civic Service.

- (ii) SSAFA presents Flower Festival Remembrance "Beauty from Chaos" from 9th to 12th August 2018**

Councillors were urged to respond to invitations and attend the Flower Festival and civic service.

The Mayor updated members on the civic engagements to date. The Mayor read out a Proclamation for Britain in Bloom to urge members of the public and property holders to clean up their areas prior to judging day.

571 To receive a report from Councillor Begnett regarding IT options for the office of Beverley Town Council

Councillor Begnett presented a review of IT solutions for the office and options. The difficulties of managing the office work and storage of data were discussed. The Town Clerk reported on an upcoming SLCC training event where advice could be gained in addition to speaking to ERNLLCA.

Councillor Begnett will continue with the review and report back to the next meeting. The Town Clerk was requested to ask ERYC advice on this matter.

572 To consider submitting Resolutions to the 2018 ERNLLCA Annual General Meeting

Proposed by Councillor Aird, and seconded by Councillor Willis, and:

Resolved – that the Town Council will submit the same question as last year to the ERNLLCA AGM with regard to the Town and Parish Councils receiving funding from Community Foundations to support more collaborative working in the community.

573 To receive an update from the Town Clerk on:

(i) Britain in Bloom

The Town Clerk reported that all those involved in the Britain in Bloom works should be congratulated. The Beverley in Bloom Group has planted 8,000 plants and around 300 planters. The 'RHS Greening the Grey Britain' project in railway square looks fantastic, and had been funded by £5,000 from the Catholic Club and £2,700 funding from Community Rail Partnership, so both should be thanked. ERYC officers were helpful and had agreed to two signs for Coronation Gardens and to paint seats and railings. It is arranged to update Lord Roberts Road Gardens to commemorate the end of WW1 with a poppy mural, information board and also a mural in Hengate Gardens a trail of poppies, and 2 'There But Not There Tommy's'. The Beverley Town Council, Brighter Beverley tidy volunteers have been out cleaning, clearing and weeding all through the town. Members discussed that budget ERYC constraints were in action, because of cuts and maintenance to the fabric of the town had dropped from last year. The Town Council, Bloom Group and volunteers have done the best that they can and any help would be appreciated. Mentor judges had visited the Town and had assessed the area.

It was noted that:

- The Mayor, Councillor Pearson, will ask ERYC why the paving in Wednesday market is being replaced by paving that does not match the original
- The Mayor, Councillor Pearson, will ask ERYC if walkabouts with the Town Council within the Town Centre can be re-started so that funds could be focussed and areas targeted.
- The Mayor, Councillor Pearson, had issued a proclamation to property holders to clean up their areas.
- Community engagement is required to target shop managers to have hanging baskets and property owners to clean and repair their premises.

(ii) NGS Day

Councillor Aird reported that she was disappointed at the number of Councillors who attended to help on NGS Day. Thanks were given to Councillors Willis, B Cooper, Jack, Pearson and the Town Clerk, Helen Watson. Thanks were given to Paul Downey for his assistance on the day. It was noted that not many tenants had attended either. The Town Clerk reported that an organising committee of tenants/volunteers to work with the Council may be helpful next year.

The Council discussed the issue of volunteers and a press release had been issued asking for volunteers to come forward to create a database of volunteers. Councillor Tom Astell offered to take this up and report back to the next meeting. A stall or gazebo could be made available at the Food Festival.

(iii) Food Festival

The Town Clerk reported on issues with road closures this year and that the Town Council will need to provide traffic management and signage as a result. The Police Inspector had recommended a full closure from 6 pm on the day before, which would incur more costs. The Town Clerk reported that the cost could be in the region of from £800 and quotes were being sourced. Sponsors were being contacted however this had proved difficult to date.

Proposed by Councillor Jack and seconded by Councillor Pearson, and:

Resolved – to continue with the Food Festival this year, the traffic management to be funded from the Field to Table account however this should be monitored and a review undertaken after the Food Festival.

574 To consider special expenses in relation to Parks and Gardens in Beverley

The Council discussed the amount paid in special expenses. Whilst this had increased, it was felt that the level of service had dropped. It was noted that a breakdown was not provided and that in depth detail was needed. The Mayor, Councillor Pearson will ask for a breakdown and request a meeting with ERYC, which may be attended by the Mayor, Dep Mayor Cllr Jack and the Town Clerk.

575 To consider the quote for the Britain in Bloom Bridge mural

The Town Clerk reported that this is ongoing. The mural had been started on the shelter in Lord Roberts Road gardens. There were issues with Becksides as information boards had not been maintained and the Council will look at this issue again with regard to the possibility of using Commuted Sums for the area and submitting an application in the future.

576 To receive for information:

(a) Cherry Tree Statistics for June 2018

Resolved: The statistics from Cherry Tree Association for June 2018 were received.

(b) East Riding County has renewed its status as a Fairtrade County until 5th March 2020

Resolved: The Fairtrade County status renewal to the 5th March 2020 was noted.

(c) The crime figures for Beverley Town and Beverley Rural

Resolved: The crime figures for Beverley Town and Rural were noted. Graffiti is currently a problem on the skate park which will be removed, and around the town.

577 To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the employment of staff and financial matters shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)

Resolved: The public were excluded from the meeting on the grounds that confidential information in relation to the engagement of staff and financial matters is disclosed (Public Bodies (Admission of Meetings) Act 1960)

Members of the public and the Administrative Assistant left the meeting.

578 Staffing Matters

The Chair of Personnel gave a report on staffing matters where a request had been received.

Resolved: *The request was declined by members for business reasons, as detailed in a response letter in line with employment legislation, with a right of appeal offered.*

579 To receive information on on-line

The Town Clerk reported on on-line banking.

Resolved: *It was resolved to apply for a credit card for Beverley Town Council for online purchases.*

The meeting closed at 8.40pm

Action Plan – Full Council 30th July 2018

Action	Who is Responsible	Date to be achieved
Min 564 – Inspector Hinch to attend to update on CCTV	Town Clerk/Inspector Hinch	Full Council - 10 th September 2018
Min 571 – Review of IT System – continue review, gain advice from ERYC	Councillor Begnett, Town Clerk, Dep Town Clerk	Full Council - 10 th September 2018
Min 572 – Submit a Resolution to the ERNLLCA AGM	Town Clerk	Operational
Min 573 (i) – Find out from ERYC why replacement pavers in Wednesday Market do not match existing	Councillor Pearson	Full Council - 10 th September 2018
Min 573 (i) – Find out if walkabouts with ERYC and the Town Council can be re-started	Councillor Pearson	Full Council - 10 th September 2018
Min 573 (ii) – Look into creating a database of volunteers	Councillor T Astell	Full Council - 10 th September 2018
Min 573 (iii) – Monitor and review Food Festival costs, traffic management	Council/Town Clerk	Ongoing and operational
Min 574 – Request break down of special expenses from ERYC and request a meeting	Councillor Pearson, Councillor Jack, Town Clerk	Report back to Full Council when known
Min 575 – Look at using Commuted Sums for Becksides area	Council/Town Clerk	Future project for Council