

# **BEVERLEY TOWN COUNCIL**

**Town Clerk – Helen Watson FILCM  
12 Well Lane, Beverley, HU17 9BL  
Tel 01482 874096**

19<sup>th</sup> November 2014

To All members of the Town Council

Dear Councillor

## **EXTRA ORDINARY FULL COUNCIL/BUDGET MEETING OF BEVERLEY TOWN COUNCIL**

You are hereby summoned to attend the Extra Ordinary Full Council/Budget Meeting of Beverley Town Council to be held in the Council Chamber, 12 Well Lane, Beverley on **Monday 24<sup>th</sup> November 2014** to commence at 6.30pm.

Yours sincerely

*H Watson*

Helen Watson  
**Town Clerk**

## **Public Forum from 6.15pm to 6.30pm**

## **AGENDA**

1. To receive apologies for absence
2. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
  
(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. To confirm the minutes of the Town Council Meeting on the 20<sup>th</sup> October 2014 and the Full Council Meeting (Green Paper) on the 20<sup>th</sup> October 2014 are a correct record of that which took place.
4. To receive and adopt the minutes of the following Committees:  
  
Planning Property & Services 21<sup>st</sup> October 2014  
Personnel 27<sup>th</sup> October 2014  
Policy 3<sup>rd</sup> November 2014
5. To note the minutes of the following Working Groups:  
  
Beverley in Bloom 1<sup>st</sup> October 2014  
Christmas Lights 21<sup>st</sup> October 2014
6. To receive a review of the recorded actions from the previous minutes – see circulated Report

7. For information, to receive reports of external organisations, meetings attended and correspondence received (already distributed by email):
- a) Beverley & Rural Community Partnership Meeting 20<sup>th</sup> August 2014
  - b) Town Improvement Group Action Points 15<sup>th</sup> October 2014
  - c) Commemoration of WW1 meeting 22<sup>nd</sup> October 2014
  - d) East Yorkshire Town Council Network Meeting Minutes 22<sup>nd</sup> October 2014
  - e) Standards Committee Agenda 3<sup>rd</sup> November 2014
  - f) Email re: Peoples Health Trust Funding Update 5<sup>th</sup> November 2014
  - g) The Future of Humberside Police 6<sup>th</sup> November 2014
  - h) WW1 Commemoration East Yorkshire Villagers at War
  - i) Beverley Minster Christmas Tree Festival Reception at 5.30-7pm on Friday 12<sup>th</sup> December
  - j) Oil-Club.co.uk letter to set up a Heating Oil Club 15<sup>th</sup> October 2014 – please see circulated letter.
  - k) Letter of thanks from Andrew Marr for Food Festival 20<sup>th</sup> October 2014 – please see circulated letter
  - l) Graham Stuart MP re: Defibrillators on street corners 22<sup>nd</sup> October 2014 – please see circulated letter
  - m) To receive information in connection with Action for Market Towns – see email attached
  - n) To receive information from the ERNLLCA Conference 14<sup>th</sup> November 2014 - please see circulated papers
  - o) Letter from Pocklington Town Council to Rt Hon Sir Greg Knight MP regarding the Council Tax Support Grant – please see circulated letter
  - p) Letter from East Riding of Yorkshire Council in connection with the Chairman’s Awards – please see attached letter.
8. Mayor’s Announcements
9. To receive information regarding a Referendum on dwellings in Beverley – Cllr McGrath to report
10. To receive an update from the Skate Park Meeting held on the 14<sup>th</sup> November 2014 – Cllrs Aird, Sweet and Whitfield to report
11. To receive information from the Code of Conduct training evening –please see circulated documentation Cllr Aird to report
12. To receive the External Auditor Certificate and Opinion 2013/14, that proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met – please see circulated document
13. To receive the proposed costs for the Christmas Food & Drink Festival – see attached report
14. To receive an update on the Academy of Urbanism ceremony – Cllr Pinder to report
15. To consider a date and budget for a new Councillor Information Evening prior to the elections of 2015
16. To receive and consider actions from the Brainstorming Minutes of the 24<sup>th</sup> September 2014 – please see attached notes.
17. To receive an update of the application to the High Street Fund – please see attached report
18. To consider the request from Nogent-Sur-Oise:
- (a) The Charter – please see existing Charter with East Riding of Yorkshire Council
  - (b) A twinning visit in 2015 (4<sup>th</sup>-7<sup>th</sup> July)
19. To consider the purchase of Mayoral badges whilst a 10% discount is being offered throughout November 2014
20. To receive the date of when Council goes into Purdah - 25<sup>th</sup> March 2015 (6 weeks prior to the election)

21. To receive the date of Freeman Ceremony as 27<sup>th</sup> April 2015 at 6.30pm at Guildhall and to receive an update from the Town Clerk
22. To consider the 2015/16 Budget – circulated draft budget
23. To consider committee minutes, stating what the expected time is for the production of minutes, that should be referenced – Cllr McGrath to report
24. To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the employment of staff and contractual information shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)- This relates to agenda item 23 only.  

**Motion: that the public be excluded from the meeting on the grounds that confidential information in relation to the engagement of staff and contractual information shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)**
25. To receive a letter from a firm of solicitors – please note an immediate response is required