

BEVERLEY TOWN COUNCIL

Town Clerk – Helen Watson FILCM

12 Well Lane, Beverley, HU17 9BL

Tel 01482 874096

To All members of the Town Council

Dear Councillor

FULL COUNCIL MEETING OF BEVERLEY TOWN COUNCIL

You are hereby summoned to attend the Full Council Meeting of Beverley Town Council to be held in the Council Chamber, 12 Well Lane, Beverley on Monday 26th June 2017 to commence at 6.30pm.

Yours sincerely

H Watson

Helen Watson

Town Clerk

Public Forum at 6.30pm

Beverley Town Council supports the rights of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded

AGENDA

1. To receive apologies for absence
2. (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. To confirm the minutes of the Full Council Meeting on 15th May 2017
4. To receive and adopt the minutes of the following Committees:
 - (i) Planning Property & Services – 13th June 2017
5. To note the working group minutes:
 - (i) Great Get Together – 31st May 2017
 - (ii) Youth Coalition – 6th June 2017
 - (iii) Youth Coalition (ERYC) – 6th June 2017
 - (iv) Food Festival – 12th June 2017
6. To note the minutes of Planning Property & Services meetings held on the 30th May 2017.
7. To receive a review of the recorded actions from the previous minutes – see attached report

8. **Mayor's Announcements.**
9. **To approve and sign the following Annual Audit documentation: see documentation circulated**
 - (i) **The Risk Assessment**
 - (ii) **The Annual Accounts**
 - (iii) **The Annual Return 2016/17**
 - (iv) **To receive the annual internal audit report for 2016/17**
 - (v) **To appoint the internal audit for 2017/18**
 - (vi) **To consider the scope of audit required by Beverley Town Council**
10. **To receive and consider paper relating to the Battle's Over – A Nation Tribute – see attached paper**
11. **To receive and consider CCTV Cherry Tree request from East Riding of Yorkshire Council – see attached paper**
12. **To receive and consider costs from the Beverley Fairtrade Group in connection with the addition of a sign to the notice boards of Beverley Town Council- see attached paper**
13. **To receive a report re: the Great Get Together – The Town Clerk to report**
14. **To consider the NGS Allotment Day on 9th July 2017 – the Town Clerk to report**
15. **To consider attendance at the Yorkshire in Bloom Ceremony on 12th September at York Racecourse from 9.30am-3.30pm in the sum of £27.50 per person.**
16. **To receive for information:**
 - a) **Notification of the retirement of Inspector Coulthard – see attached paper**
 - b) **Cherry Tree Community Centre Statistics for May 2017 – see attached paper**
 - c) **Thank you from Great Get Together – see attached paper**
17. **To remind Councillors if you are unable to attend meetings, please advise the office and contact the substitutes for the committee which enables the meeting to go ahead.**